

WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING MINUTES
WEDNESDAY, JANUARY 27, 2021
6:30 PM VIA CISCO WEBEX MEETING

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Present: Robert Kiley, Craig Dunlop, Robert Kelleher, Derek Lindia, Al Carpenter and Sherri A. Soucy

Absent: Robert Ross

The regular meeting was opened at 6:49 PM by Chairman Robert Kiley.

A motion was made by Derek Lindia to approve meeting minutes from October 28, 2020 as presented. Robert Kelleher seconded the motion. All members in favor, so voted.

Alan Carpenter presented to the board the plans for the 51 Condo Units on Louise Berry Drive. These were requirements that were to be placed on the construction plans. Al reported that the system currently has available capacity to serve the project. We would want the full Authority to render their approval of the plans, specifications and construction measures and have the following requests for be placed on the construction plans:

1. We will require that the main trunk line through the site be dedicated to the Town of Brooklyn Water Pollution Control Authority under a 30-foot wide easement (15-feet each side of the line) for ownership, control, and maintenance responsibility. The permanent easement over the main trunk line will need to be created, approved by BWPCA and recorded in the Town of Brooklyn land records prior to any connections to the system.
2. The eastern terminus manhole in Louise Berry Drive be a minimum of 8-feet deep from top of frame to invert and an 8-inch SDR 35 stub be installed a minimum of 1 pipe length (20-feet) at 0.4 ft/ft slope and capped in the east facing invert.
3. We require that the entire system be constructed/installed in accordance with the Town of Brooklyn WPCA construction standards by the Developer. We will require the system be inspected by our representatives during construction, tested by the Developer and certified by his engineer and 'cleared for use' by our representatives before the system can be used.
4. Unless you provide us with documented proof of anticipated usage, we are calculating your anticipated usage at 22,950 Gallons per day. (51 units X 450 GPD/per unit).
5. Prior to the commencement of construction of the sewer system, we require a pre-construction meeting be scheduled by the Developer, to include at a minimum, an invite to the BWPCA 72-hours minimum in advance of the meeting and attendance by The Developer, his engineer, the general contractor and utility contractor (if different entities).

6. It is understood that ALL costs relating to the creation of this utility extension, and the legal control and documentation of it shall be borne entirely by the developer.

It is expected that connection fees per unit, be paid prior to the issuance of a building permit and the only guarantee of system capacity availability is receipt of those connection fees.

A final plan has not been submitted to AI. The plans will be updated to address the concerns and will come back to the board for review. A motion was made by Craig Dunlop to table the application until the next scheduled meeting. Robert Kelleher seconded the motion. All members in favor, so voted.

There was an update regarding Pierce Baptist Home. Al Carpenter reported that he has reviewed plans from Dennis Blanchette from J & D Engineering for relocating the service line at Pierce Baptist Home. Al had conversation with Dennis Blanchette and Joe Couture at Suez. A final plan was submitted by J & D Engineers and Al presented them to the board. The work will consist of on-site upgrades/changes (no new units or additional flow proposed) and proposing a new 6-inch service connection to our existing 8-inch main, replacing the grease trap, taking out a lift station. This work is being done on Pierce's property and is considered maintenance. Joe Couture and I have provided input to the plan and the Engineer has made the changes to the plan.

A motion was made by Robert Kelleher to approve the relocating the service line for Pierce Baptist Home on their property. Derek Lindia seconded the motion. All members in favor, so voted.

Robert Kiley reported the updates regarding the contract with Suez that our Attorney Robinson & Cole spoke with the Town of Brooklyn's Attorney and he stated that it is his and First Selectman Ives's understanding that while the facilities and property may be in the Town rights-of-way or hold the Town's name in some manner, that pursuant to C.G.S.A. § 7-246 *et seq.* the Town will delegate control of these facilities/property to the BWPCA. Robert Kiley will relay that the BWPCA board is okay with having the Town removed from the contract with Suez.

A motion was made by Robert Kelleher to authorize Robert Kiley to execute the agreement with the BWPCA and Suez. Derek Lindia seconded the motion. All members in favor so voted.

The agreement for CPH, Inc. was discussed with the board. The agreement is to have CPH, Inc as the Engineer for review on any or all projects that come before the BWPCA.

A motion was made by Derek Lindia to have Robert Kiley execute the agreement. Robert Kelleher seconded the motion. All members in favor so voted.

Al Carpenter reported that the air relief valve project has been approved by DOT. The plans are completed and will be presented to Suez. This will be contingent on the signing of the service agreement with Suez. Everything can be finalized at the next scheduled meeting.

The scheduled meeting dates were sent to the BWPCA members. The meeting for the BWPCA board will be the last Wednesdays of the month at 6:30 PM.

A motion was made by Robert Kelleher to approve the monthly bills in the amount of \$8,470.09. Derek Lindia seconded the motion. All members in favor so voted.

A motion was made by Derek Lindia to adjourn at 8:07 PM. Robert Kelleher seconded the motion. All members in favor so voted.

Sherri A. Soucy
Administrative Assistant
Water Pollution Control Authority