



BROOKLYN WATER POLLUTION CONTROL AUTHORITY
 PO BOX 171
 BROOKLYN, CT. 06234
 860-779-3411

Commercial or Industrial Building/Resident Sewer/Fats, Oils, Grease (FOG) Application

To the Water Pollution Control Authority of the Town of Brooklyn: The undersigned, being _____
 (Owner, Owner's Agent)
 of the property located at _____

(does) (do) hereby request a permit to install & connect to the Town of Brooklyn's Sewer or FOG installation to serve the residence or business at said location. * Fill out all that applies.

1. The following indicated fixtures will be connected to the proposed building sewer:
- | | | | |
|--|--|-----------------------------------|---------------------------------------|
| Kitchen Sinks <input type="checkbox"/> | Water Closets <input type="checkbox"/> | Lavatory <input type="checkbox"/> | Bathtubs <input type="checkbox"/> |
| Laundry Tubs <input type="checkbox"/> | Garbage Disposals <input type="checkbox"/> | Showers <input type="checkbox"/> | Dish Washers <input type="checkbox"/> |
| Other (Please Specify) _____ | | | |

2. Type of Permit Requested: Commercial _____ Residential _____ Industrial _____
 # _____ Units # _____ Units # _____ Units

3. Is this a: New Construction _____ Repair _____ Demolition _____ FOG _____

4. The name, address and phone number of the person or firm who will perform the proposed work:

5. A sketch or drawing for the proposed building sewer shall be attached hereto.

In consideration of the granting of this permit, the undersigned agrees:

1. Pay a \$400.00 permit fee.
2. To accept and abide by all provisions of the Brooklyn Sewer Ordinance and of all other pertinent ordinances or regulations that may be adopted in the future.
3. To maintain the building sewer at no expense to the Town of Brooklyn.
4. To notify Killingly Water Pollution Control Facility (860-779-5392) when the building sewer is ready for inspection and connection to the building connection lateral or public sewer, but before any portion of the work is covered.
5. In accordance with the NE District Department of Health, it is the responsibility of the property owner to a.) have any abandoned septic tank emptied of all septage wastes and b.) have the structure filled with clean sand and gravel or have the structure crushed.

Date: _____ Signed: _____

Type of License: _____ P1 _____ P7 _____ W9 License # _____

FOR OFFICE USE ONLY

ACCT# _____ PERMIT# _____ DATE PD _____

MAP# _____ LOT# _____ CASH/CK# _____

DATE APPLICATION RECEIVED _____ COPY OF LICENSE: _____ (Check off when received)

APPROVED & PERMIT ISSUED ON _____ BY: _____
 Agent for Brooklyn WPCA

Inspection Completed date: _____ Inspection Approval by: _____

***PERMIT IS VALID FOR A PERIOD OF 90 DAYS FROM DATE OF ISSUE.**

Brooklyn Sewer Permit

*Any changes or adjustments of this equipment
MUST be entered in the Plant Operation Logbook*

Brooklyn Sewer Permit

- Application – This has a \$400 permit fee.
 - \$2500 connection / reconnect fee.
 - Homeowner or Contractor must come into office to receive application form.
 - This can be found in folder in front of Administrators desk or under shared WPCA Staff account on desktop or;
 - Open Google
 - Bookmarked Home-WPCA Staff
 - Click Follow
 - Left hand side click documents.
 - Account & Property Listing
 - Permit Form
 - Brooklyn Permit
 - Print
- Homeowner completes form.
 - Returns completed form to office.
 - Homeowner doing work signs and dates.
 - Homeowner does not have to show license or insurance.
- Contractor completes form.
 - Returns completed form to office.
 - Sign.
 - Date.
 - Provide Plumbers license.
 - Provide Insurance certificate.
 - Fill in license number as well.
- Commercial property requires license (even rental)
- Office section of permit application
 - Account number / Permit number
 - Open Account & Property listing, Shown above.
 - Click on Brooklyn sewer account.
 - Bottom tab Account by Number
 - Find property address for application.
 - Enter numbers onto form.
 - Account number.
 - Found in highlighted area.
 - Permit number.

Brooklyn Sewer Permit

- Found under permit list tab.
- Number will be year – numerical.
- Map & Lot
 - You will find this in Brooklyn Assessor's page.
- If no number or property found, call Brooklyn Assessor.
 - Permit application complete once all applicable paperwork has been handed in.
- When job is completed
 - Homeowner or Contractor
 - Calls Killingly WPCF office for inspection.
 - Inspection completed.
 - Date permit in office section
 - Sign off on completed permit.
 - Send complete permit to TOB(Town of Brooklyn)

REFERENCE (List other SOPs included or affected by this SOP)

Brooklyn Sewer Permit

SOP DOCUMENT TRACKING

Document Name: Sewer Permit Application/Permit

Author: Robin Hart

Approved: Joseph Couture

Issue Date: March 20, 2023

Revised By:

Date:

