

Brooklyn Water Pollution Control Authority
Regular Meeting
Wednesday, December 27, 2023 6:30 p.m.
via Zoom & at the Clifford B. Green Meeting Center
69 South Main Street, Brooklyn, CT

To join this meeting, follow the below instructions:

Join Zoom Meeting

<https://us06web.zoom.us/j/87193917651?pwd=YmJ3Y2o1dUl5TWVZT2lSazh4RE84Zz09>

Meeting ID: 871 9391 7651

Passcode: 698494

One tap mobile

+13126266799,,87193917651# US (Chicago)

+16465588656,,87193917651# US (New York)

MINUTES

1. **Call to Order** – Derek Lindia, Chairman, called the Regular Meeting to order at 6:37 p.m.
2. **Attendance:** Derek Lindia; R. Dave Lee; Dann Stuyanski.
Charles Sczorski was absent with notice.

Also Present: Austin Tanner, First Selectman; Shelley Cates, Finance Director (via Zoom); Lisa Lindia; J.S. Perreault, Recording Secretary.

There was one person present in the audience.

Public Present via Zoom: None.

3. **Public Comment** – None.
4. **Approve Minutes**
 - a. **Regular Meeting of November 29, 2023**

Motion was made by R.D. Lee to approve the Minutes of the Regular Meeting of November 29, 2023, as presented.

Second by D. Stuyanski. No discussion.

Motion carried unanimously by voice vote (3-0-0).

5. **Update from Killingly**
 - a. **Report from Joe Couture - Joe will not be in attendance.**
The Authority Members reviewed the Report that Mr. Couture had provided for November 2023.
 - b. **Report from Brooklyn WPCA Liaison, Dann Stuyanski on Killingly WPCA's Meeting of December 20, 2023.**
Mr. Stuyanski did not have a report as he had not attended the meeting.

6. **Old Business**

- c. **Update on WPCA customer wavier form**

Mr. Lee explained about the draft sanitary sewer fee waiver policy that he had provided earlier in the day to Authority Members fir review. He explained that the previously discussed form (which he has tweaked and will make as a fillable form) fits into the policy. He invited feedback and there was discussion. There was disagreement regarding

what defines financial hardship. The Authority Members will further review and provide feedback for discussion and finalization at a later date.

Motion was made by D. Stuyinski to table discussion regarding the draft sanitary sewer fee waiver policy and form to the January 2024 meeting.

Second by R.D. Lee. No discussion.

Motion carried unanimously by voice vote (3-0-0).

7. New Business

a. Status update 98 Proulx Street

Mr. Lindia explained that Joe Couture had gotten a call from 98D Proulx Street regarding an issue of strange noises, being heard in the garage, coming from the toilet when flushed. Dye tests were performed and it was found that the builder had tied-in all of the stormwater drains (in front of the garages) into the sewer system, which Mr. Lindia stated is an issue because that is illegal. Stormwater is going directly into the sewer system. Mr. Lindia stated that they also checked the gutters, but that is hooked-up properly. Discussion ensued regarding sending a letter regarding the violation and who would be responsible to send it, timetable for correction and who the authorized sanitarian is. Mr. Lee referred to, and read from, the Ordinance. Legal representation for the WPCA has not been budgeted. It was suggested that the Town Attorney be consulted to provide some clarity on how to proceed (to provide reference to the specific Ordinances that are necessary and a reasonable timeframe). Discussion continued. Mr. Lindia will compose a draft letter stating the known facts to the Condo Association to be reviewed by the Town Attorney to add language regarding getting the issue rectified.

Motion was made by R.D. Lee to authorize Chairman Lindia to draft a letter with respect to 98 Proulx Street, for review by an Attorney.

Second by D. Stuyinski. No discussion.

Motion carried unanimously by voice vote (3-0-0).

b. Grant Funding Options that may be available for the Valve Replacement Project. Also, to consider for Tatnic Road Upgrade.

- **Town of Brooklyn ARPA**
- **STEAP – CT**
- **LOCIP – CT**
- **CRF – CT**
- <https://portal.ct.gov/DEEP/Municipal-Wastewater/Financial-Assistance-for-Municipal-Wastewater-Projects> - **This is a biannual application. Something to watch as the application deadline will be May of 2025 but most likely open sometime at the end of 2024.**

There was discussion. The reasonable grant funding options have been identified, but the cost of the project(s) is not known. Ms. Cates explained that when you have a plan in place, your projects are more likely to get looked at and approved. Al Carpenter provided information (28 pages) from April 17, 2013 from the Engineering Firm of Fuss & O'Neill, which he forwarded in an email to Mr. Lindia and Mr. Tanner earlier in the day. Mr. Lindia suggested doing an RFQ/RFP. There was discussion as to whether Mr. Carpenter could be asked to update the information. Ms. Cates suggested prioritizing the projects and utilizing resources that are already in place such as Joe Couture/Killingly.

There was discussion regarding the air valves project which Mr. Carpenter had explained at a previous meeting, the priority #1 is at the top of the hill near the Ennis

Farm. There was discussion about whether it would be better to tie-in the Tatnic Pump Station Project with the Air Valves Project for a grant.

The email from Mr. Carpenter was forwarded to the other Authority Members who would like to review the information.

Mr. Lindia tabled this item.

c. Review Financials

Mr. Lee stated that he reviewed the information and nothing changed, so he did not have any questions.

d. Approve Bills

Motion was made by R.D. Lee to approve the payment of the following:

Voucher #1343 - \$1,223.53.

Second by D. Stuyanski. No discussion.

Motion carried unanimously by voice vote (3-0-0).

Motion was made by R.D. Lee to approve the payment of the following:

Voucher #1344 - \$2,102.04

Second by D. Stuyanski. No discussion.

Motion carried unanimously by voice vote (3-0-0).

8. Additions to the Agenda

As New Business, Mr. Lee suggested that the Authority Members start thinking about the budget process. Some things to include: legal fees and an Authority secretary. There was discussion regarding either a rate study/analysis or possibly paying Connecticut Water to provide information. Mr. Lindia explained that he had done some research.

Mr. Tanner stated that he will discuss the miscellaneous charges on his bill.

9. Correspondence – None. Mr. Lindia explained that he’s been checking for emails from the public and there were none.

10. Public Comment

Mr. Stuyanski commented that the issue of raising the hook-up rates had not been decided.

Mr. Lindia will put it on next month’s agenda.

11. Adjournment (next meeting January 31, 2024)

Motion was made by R.D. Lee to adjourn at 7:26 p.m.

Second by D. Stuyanski. No discussion.

Motion carried unanimously by voice vote (3-0-0).

Respectfully submitted,

J.S. Perreault

Recording Secretary