

BROOKLYN EMERGENCY MANAGEMENT / HOMELAND SECURITY

Regular Meeting

Thursday, August 17, 2023, 7:00 p.m.

Community Center, 31 Tiffany Street, Brooklyn, CT and via Zoom

Join Zoom Meeting:

<https://us06web.zoom.us/j/86517390446?pwd=N3NYbWtROUpFakx1TzlmR1lZN040dz09>

Meeting ID: 865 1739 0446

Passcode: 041553

One tap mobile +16465588656,,86517390446# US (New York)

MINUTES

1. Call to Order – William Skene, Chairman, called the meeting to order at 7:00 p.m.

Attendance: William Skene; Richard Dvorin; John Haefele, Lou Brodeur (all present in person).
William Wheaton, Jr. and Sandra Brodeur were absent with notice.
Shawn Lisee was absent.

Others Present (in person) – Austin Tanner, First Selectman; J.S. Perreault, Recording Secretary.
There was one additional person present in the audience.

Members of the Public Present via Zoom – None.

2. Approval of Minutes

a. June 15, 2023

Motion was made by L. Brodeur to approve the Minutes of the Regular Meeting of June 15, 2023, as presented.

Second by J. Haefele. No discussion.

Motion carried unanimously by voice vote (5-0-0).

3. Public Comment – None.

4. Old Business

a. Training

Mr. Skene had sent information a couple weeks ago regarding upcoming training which is mostly on the other side of the State.

b. CERT Training

Mr. Skene has no new information regarding CERT training. There is a meeting of the Northeast Regional EMD's coming up in two weeks and he hopes to have more information for the September meeting.

c. FACEBOOK Account

Mr. Skene reported that the FACEBOOK Account (Brooklyn CT Emergency Management Homeland Security) is now open and he has posted some items to it. He will delete the old account.

d. EMPG Grant

i. 2022 grant

Mr. Skene reported that the 2022 grant is coming to a close, He has the needed paperwork. It will take care of the computer and other items that he recently purchased.

ii. 2021 grant

Mr. Skene does not know if any money has been received from the 2021 grant yet. Everything was submitted in April or May with the help of Shelley Cates. He said that it was adopted and signed by Mr. Tanner on May 18th.

iii. Supplemental 2020 Grant

Mr. Skene explained that this grant is for preparing the emergency management plan for January which he will start on in a few weeks.

d. Update publications

Mr. Skene stated that some items were supposed to have been delivered to the Town Hall, but he has not seen anything as of yesterday. He will check on the status.

e. Future projects/goals for the Commission

Mr. Skene did not have anything to report.

g. Trauma Supplies

i. Tabled

Mr. Skene explained that he purchased two new monitors, a computer and a printer to replace old equipment with money from last year's budget and this year's budget. Now he will figure out what is left over and will try to purchase the trauma supplies as had been requested.

h. LESOP due in 2024

Mr. Skene will start working on this shortly.

i. ARPA Grant

Mr. Skene explained that he recently realized that he had never gotten paperwork on this because it would be a Town project. He received information from Shelley Cates earlier this week and he will begin working on it.

5. New Business

a. Recent activities

i. Brooklyn Fair

Mr. Skene explained that the BEMHS doesn't really have a function during the Fair other than if there is an emergency, in which case he would make Mr. Tanner and the BEMHS Members aware of it. Last year, there was a severe storm that knocked out cell service. He spoke about the annual meeting that was held on Monday (8/14/23) where they reviewed the emergency operations plan as well as the smart tags which are used in the event of mass casualty.

There will be a State DEMHS trailer near the end of the Fairgrounds which will have communications and surveillance equipment and Mr. Skene suggested that the BEMHS Members stop there for a tour.

Mr. Skene explained that they are working to bring other assets to the Fair from DEMHS. Normally, they have a traffic control trailer which is housed in Brooklyn, a mass casualty trailer that will be arriving next week, and for the first time, they are trying to bring in cell towers to help with cell service in the event of a storm like last year.

b. Motion to move meetings to the Green Building after October 1, 2023.

Motion was made by L. Brodeur to move meetings to the Green Building after October 1, 2023.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (4-0-0).

c. Motion to approve the revised meeting schedule for the remainder of 2023.

Motion was made by L. Brodeur to move meetings to the Green Building after October 1, 2023.

Second by R. Dvorin.

Discussion:

Mr. Skene explained that the updated meeting schedule, which was attached to the agenda, will need to be approved so that meetings can begin to be held at the Green Building again after October 1, 2023.

Motion carried unanimously by voice vote (4-0-0).

d. 2023 Statewide Emergency Planning and Preparedness 10/14 or 10/18.

Mr. Skene will provide information regarding a hazmat training coming up in October to the Recording Secretary to attach to the minutes of this meeting.

e. Other New Business

Mr. Skene read aloud a letter from Sandra Brodeur regarding wanting to change her status as a Regular Member to Alternate Member.

Motion was made by J. Haefele to accept the letter from Sandra Brodeur regarding transfer of status from Regular Member to Alternate Member.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (4-0-0).

The letter was submitted to Mr. Tanner to forward to the Town Clerk. Mr. Skene will try to reach out to Alternate Member, Shawn Lisee to see if he would be interested in moving up to Regular Member status.

6. Public Comment – None.

7. Adjournment

Next meeting Thursday September 21, 2023 (Community Center, 31 Tiffany Street, Brooklyn, CT, at 7 p.m.)

Motion was made by L. Brodeur to adjourn at 7:17 p.m.

Second by J. Haefele. No discussion.

Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary