

BROOKLYN EMERGENCY MANAGEMENT / HOMELAND SECURITY

Regular Meeting

Thursday, January 18, 2024, 7:00 p.m.

Clifford B. Green Meeting Center, 69 South Main Street Brooklyn, CT
and via Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/86517390446?pwd=N3NYbWtROUpFakx1TzlmR1lZN040dz09>

Meeting ID: 865 1739 0446

Passcode: 041553

One tap mobile

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MINUTES

1. **Call to Order** – William Skene, Chairman, called the meeting to order at 7:07 p.m.

Attendance: William Skene; Richard Dvorin; William Wheaton, Jr.; Mark Spellmon (present in person).
Alternate Member, Carrie Barna (present via Zoom).
John Haefele and Shawn Lisee were absent with notice.

Others Present (in person) – Austin Tanner, First Selectman, J. S. Perreault, Recording Secretary.
There were no members of the public present in the audience.

Motion was made by W. Wheaton to seat C. Barna as a Voting Member for this meeting.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (3-0-0). M. Spellmon was not present for this vote.

2. **Approval of Minutes**
 - a. **October 19, 2023**

Motion was made by M. Spellmon to approve the Minutes of the Regular Meeting of October 19, 2023, as presented.

Second by W. Wheaton. No discussion.

Motion carried unanimously by voice vote (5-0-0).

3. **Public Comment** – None.

4. **Old Business**

- a. **Training**

Mr. Skene explained about training that he had attended and will forward dates for available training to the other Members.

- b. **CERT Training**

Mr. Skene explained that the Regional Emergency Managers in the northeast corner are working on putting together a Regional CERT Team. Brooklyn has a some people who are interested in becoming CERT Members.

- c. **EMPG Grants**

- i. **2022 grant**

Closed, documentation needs to be sent in.

Mr. Skene explained that this grant is used for his wages and, in 2022, it was also used for to purchase a new computer, two monitors and a printer.

ii. 2021 grant

Closed, Mr. Skene will check with Shelley Cates as to whether we have received reimbursement yet.

iii. Supplemental 2020 Grant – See below, Agenda Item 4.f.

iv. 2023 Grant

Mr. Skene explained that paperwork was signed and sent out recently. He asked the other Members to let him know if there is something they feel is needed.

d. Future projects/goals for the Commission

Mr. Skene explained about a virtual meeting that he had attended. Various equipment and trainings were discussed.

e. Trauma Supplies

Mr. Skene explained that he spoke with Ray Woods, Manager of Vin Tech Ambulance Service for the Town of Brooklyn, who made suggestions for what should be purchased. Mr. Skene will get them for the two Fire Departments.

f. LESOP due 01/2024

Mr. Skene explained that the Local Emergency Operations Plan is supposed to be filed every two years (2020 Supplemental Grant \$5,000). Our Plan was sent in on time, but there are some errors that need to be addressed. Mr. Skene will make the corrections.

g. ARPA Grant – Radios

Mr. Skene explained that they had put in an ARPA Request for \$270,000 for a radio system that will be tied-into the State Police radio system which will provide better communications. Radios were purchased for all emergency vehicles and Town trucks.

5. New Business

a. Storms and recent activities

Mr. Skene explained about Eversource notifications and the priority list. He explained about how he enters information (power outage/downed wires and trees/road blockages) into the municipal hub. Everything gets prioritized into three different levels. There was discussion about recent storms.

b. Northeast/Annual EMD Meeting 11/14/2023 & 01/09/2024. – No discussion.

c. New Members

Mr. Skene introduced new Regular Member, Mark Spellmon and new Alternate Member, Carrie Barna.

Mr. Skene stated that Lou Brodeur and Sandra Brodeur both resigned.

d. 2024 to 2025 Budget proposal.

Mr. Skene explained that he has started working on the proposed Budget for FY 2024/2025. He asked the other Members to let him know if there is something they feel is needed.

e. Other New Business – None.

6. Public Comment – None.

7. Adjournment

Motion was made by W. Wheaton to adjourn at 7:29 p.m.

Second by R. Dvorin. No discussion.

Motion carried unanimously by voice vote (5-0-0).

Next meeting Thursday, February 15, 2024 (Green Building, 69 South Main St., Brooklyn, CT, at 7 p.m.)

Respectfully submitted,

J.S. Perreault
Recording Secretary