

**Capital Expenditure  
Meeting Minutes  
Thursday, March 2, 2017  
7:00pm Clifford B. Green Memorial Center**

**Present:** Joseph Voccio (7:11pm), Rick Ives, Robert Kelleher, Aimee Genna, Michael Gaudreau, Felix Ramos, and April Lamothe; Recording Secretary

**Absent (with notice):** Hans Koell

**Absent (without notice):** Andrew Dionne

**Also Present:** Lou Brodeur, Sandra Brodeur, and Matthew Lohbusch

- 1) **Call to Order:** Rick Ives called the meeting to order at 7:02pm. Joseph Voccio is stuck in traffic and will be arriving late.
  - 2) **Public Comment:** None
  - 3) **Review of Capital Proposals:**
    - **School; Technology Equipment; \$44,000:** This request was taken out of the School's budget to be submitted to Capital Expenditure instead of being charged against the Town's budget.
    - **School; Energy Management Systems; \$200,000:** This request was tabled from last year. It was presented by Tony Tusia last year and the system was to replace the old energy management system, which is slowly breaking down and the parts are hard to find, with a new three-part system. The quote is from April 2016.
    - **Mortlake Fire Company; Floor Drains, \$9,300:** Lou Brodeur presented the request.
      - The floor drains are sticking up about  $\frac{3}{4}$  inch above the floor in the old apparatus bay, causing a tripping hazard. The grates for the drains are staying in place, but the concrete is settling around it. The drains were looked at a few years ago and the fire company was given a quote of \$7,000 to fix the issue by taking out the old grates, pouring new cement, and then putting in new drains. They estimated the inflation of the project from the old quote. The project would have to be done during the warmer weather because the trucks would have to be outside during the work. The Board of Fire Commissioners said to present the request to Capital Expenditure.
        - ◆ Aimee Genna asked if there was a current estimate or just the old quote with him adding inflation. Lou Brodeur responded yes and knows that if it is approved by the Committee, it would go out to bid.
- Joseph Voccio arrived.
- ◆ Robert Kelleher continued a discussion from last year about if the Fire Departments should be able to place requests with Capital Expenditure. Discussion ensued. He also asked why this was brought to Capital Expenditure when Mortlake Fire Company has money in their budget. Lou Brodeur responded that it was a lot of money for the fire company. Rick Ives asked how they spend their money; Lou Brodeur said that the money is used for emergency needs like replacing the furnace, trucks, etc. Rick Ives suggested that in the future they should discuss about what should come to Capital Expenditure from the fire departments. Robert Kelleher would like more transparency with the fire departments finances when they come to Capital Expenditure, especially with the money that has been raised. Sandra Brodeur stated that for 10-15 years Mortlake

Fire Company has not asked for more money from the Town; is it better to keep the money in Mortlake Fire Company than ask the Town for more. Discussion ensued.

- **Parks and Recreation; Dump Truck; \$41,000 gas/\$49,000 diesel:** Matthew Lohbusch presented the request to replace the 2004 Dump truck, the same truck that was requested last year. \$2,300 was spent on maintenance this past year. The current truck no longer has dumping capabilities, has a rotten underside, electrical wires need to be replaced, and the check engine light is on. He does not care if the truck is gas or diesel, if the request is approved, there will be a discussion about the differences/life span/price of fuel/etc. The quotes are from the State Bid List.
  - Robert Kelleher suggested that having heard a request for this truck for a few years and signing off on all the repairs, it is not well advised to keep putting it off.
  - Michael Gaudreau wanted to remind the Committee that they backed off the truck last year to allow for other things to happen. This truck is something that Parks and Recreation really needs.
  - Felix Ramos asked what the dump truck is used for; Matthew Lohbusch responded: plowing all the parking lots in winter, sanding, carrying mulch, picking up garbage, and moving the mowers. Rick Ives reminded the Committee what happened last year, that \$7,000 was spent to fix the tank and fix the dump truck up, but the rest of the truck is falling apart now. Felix Ramos asked if it was just dump truck and pick-up that Parks and Recreation has; Matthew Lohbusch replied yes, with two maintenance workers. Rick Ives feels that he can not authorize anymore repairs to the truck as it's wasting money. Discussion on the bids. Rick Ives suggests to wait and see if Committee believes the request will be approved, then see what model/gas/diesel is the best for the needs.

#### 4) Other Business:

- Joseph Voccio asked if there are any other requests coming in; Rick Ives said that there might be requests from the Planning and Zoning Rewrite and the Community Center Roof, if grants can not be attained.
- Robert Kelleher asked if there is an amount yet that the Committee has to work with; Joseph Voccio said that he is not sure at this point, a meeting with the Board of Finance is a month away to report on the Committee's findings and a prioritized list for the Board of Finance's consideration.
- Joseph Voccio mentioned that there should be a meeting with Tony Tusia to talk about his Energy Management Systems request soon. Felix Ramos asked if the Committee should meet with IT people from the school; Joseph Voccio is not certain at this point that it is needed for the computers. Rick Ives suggested that if the IT people are looking out a couple of years, it might be a good idea to get an overview of the next requests. Matthew Lohbusch and Lou Brodeur mentioned that at the back of the requests, they included their 5-year plans.
  - Robert Kelleher noticed that the quote for the Energy Management System is from the same company that is proposed to do the work; is there a need to look for an independent estimate instead of making a quote on your own proposal. Discussion ensued. Joseph Voccio said that if there was an independent appraisal, it would be better, but it would cost more. Rick Ives pointed out that the bid is a year old. Joseph Voccio said that he would reach out to Mary Conway to see if she would want to

- bring in a professional to make sure everything is running smoothly. Rick Ives said that she might want to use the same project manager, which is probably least expensive option and the quickest.
- Joseph Voccio reiterated that Aimee Genna will reach out to Mary Conway and Tony Tusia to see when is good for them to meet with the Committee about their requests.
  - Rick Ives mentioned that on Tuesday, March 7<sup>th</sup> there is a Town Meeting the schools' roofs. He also mentioned that there needs to be a solution for the Community Center roof and because it is so low, it keeps getting vandalized.
- 5) **Public Comment:** Sandra Brodeur asked if there was a five-year plan for the Schools' IT. Aimee Genna responded that it is being worked on. Rick Ives mentioned that they did have one at one point, but it has not been updated in a while.
- 6) **Adjournment:** Felix Ramos made a motion to adjourn at 7:45pm. Rick Ives seconded the motion. No discussion. Motion passed.

Sincerely Submitted,  
April Lamothe  
Recording Sectary