

# 3. Detailed Notes on All Funds (continued) Brooklyn

# Public Employee Retirement System

**Plan Description** - The Town is the administrator of a single employer public employee retirement system ("PERS") established and administered by the Town to provide pension benefits for its employees. The PERS is considered to be part of the Town's financial reporting entity and is included in the Town's financial statement as a pension trust fund. A separate stand-alone financial report is not issued. The Plan is managed by the Board of Finance.

The Plan provides retirement benefits through a single employer non-contributory defined benefit plan. All employees working more than 20 hours per week or more than five months per year are eligible after completion of one year of continuous service. The retirement benefit is calculated at 1.5 percent of the participant's average monthly earnings during the final 120 months of employment multiplied by years of service. (For Highway Workers, effective July 1, 1998, the average monthly earnings are calculated during the final 60 months. Effective June 30, 2001, the average monthly earnings are calculated during the final 36 months) Normal Retirement age is: age 65, if employee is under age 55 on the date included in the plan; 10<sup>th</sup> anniversary of the date of participation, if employee is between the ages of 55 and 59; age 70, if employee is at least age 60 on the date included in the plan. Participants are 100% vested after 5 years of continuous service. Benefits and contributions are established by the Town and may be amended by the Town. The Town has not given any post-retirement benefit increases. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Plan Membership — As of the date of the latest actuarial valuation (July 1, 2014), membership consisted of the following:

Retirees and beneficiaries receiving benefits	36
Terminated employees entitled to benefits, but not yet receiving them	13
Active members	_63
	<u>112</u>

Funding Policy — The Town is required to contribute all amounts necessary to finance coverage as determined through biennial actuarial valuations. No employee contributions are required.

### Investments

Investment Policy — The Town is in the process of developing a formal investment policy.

Long-term expected rate of return — The best estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting volatility and correlation.

Below shows the Board's target asset class allocation and the long-term expected rate of return calculated as geometric means:



# 3. Detailed Notes on All Funds (continued)

		Long-term
		Expected
	Target	Real Rate
Asset Class	Allocation	of Return
US Large Cap	32.00%	4.75%
US Mid/Small Cap	12.00%	5.50%
Emerging Market Equities	4.00%	6.00%
Developed International Equities	12.00%	5.25%
International Bonds	4.00%	2.00%
Intermediate Corporate	20.00%	2.25%
Intermediate Government	11.00%	1.75%
High-Yield Bonds	4.00%	3.25%
Money Market/Short-Term Bonds	1.00%	0.00%

Calculation of Money-Weighted Rate of Return — The money-weighted rate of return considers the changing amounts actually invested during the period and weights the amount of pension plan investments by the proportion of time they are available to earn a return during that period. External cash flows are determined on a monthly basis and are assumed to occur at the end of each month. External cash inflows are netted with external cash outflows, resulting in a net external cash flow in each month. The money-weighted rate of return is calculated net of investment expense as:

Net money-weighted rate of return for the year ended June 30, 2016

-.24%

# **Net Pension Liability**

The components of the net pension liability of the Town as of June 30, 2016 were as follows:

Town pension liability		\$5,595,645
Plan fiduciary net position		4,066,677
	· ·	
Net pension liability		<u>\$1,528,968</u>
Plan fiduciary net position	as a percentage of total pension liability	72.68%



# 3. Detailed Notes on All Funds (continued)

# Actuarial Methods and Significant Assumptions

The following actuarial methods and assumptions were used in the June 30, 2015 valuation:

Valuation timing Actuarially determined contribution rates are calculated as of July 1,

twelve months prior to the beginning of the fiscal year in which the

contributions are reported.

Unit Credit

Actuarial cost method

Amortization method

Level percent or level dollar

Closed, open or layered

Amortization period at 12/1/12

Amortization growth rate

Level dollar

Open periods

15 years

0.00%

Asset valuation method

Smoothing period 5 year

Recognition method Smoothed, 20% per year

Corridor None
Inflation 2.75%
Salary increases 4.25%
Investment rate of return 7.25%
Cost of living adjustment None

Retirement age All are assumed to retire at normal retirement

Turnover None
Pre-retirement mortality Post-

retirement mortality RP-2000 Mortality Table

Sensitivity Analysis — The following presents the net pension liability of the Town, calculated using the current discount rate, as well as what the Town's net pension would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher:

 1%
 Current
 1%

 Decrease
 Discount Rate
 Increase

 6.25%
 7.25%
 8.25%

 Net Pension Liability
 \$2,199,662
 \$1,528,968
 \$959,946

# Town of Brooklyn Fire Departments Service Award Program

Plan Description — The Town of Brooklyn is the administrator of a single employer public employee retirement system ("PERS") established and administered by the Town to provide pension benefits for its volunteer firefighters. The PERS is part of the Town's financial reporting entity and is accounted for in the Town's financial statement as a pension trust fund. The Plan provides retirement benefits through a single employer non-contributory defined benefit plan. Volunteer Firefighters are eligible to participate in the plan, if they have completed one year of firefighting service and are age eighteen. A separate stand-alone financial report is not issued. The Plan is managed by the Board of Finance.



# 3. Detailed Notes on All Funds (continued)

The monthly pension benefits are \$10 per month for each year of firefighting service with a maximum of 30 years of service. A year of firefighting service credit is based on the attainment of point. Normal Retirement age is age 65. Participants are 100% vested after 10 years of service. Effective March 1, 2008, both participation in the plan and the accrual of any additional service are frozen. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

As of the date of the latest actuarial valuation (June 30, 2016), membership consisted of the following:

Retirees and beneficiaries receiving benefits	28
Terminated employees entitled to benefits, but not yet receiving them	2
Active members	<u>54</u>
	<u>84</u>

Funding Policy — The contribution requirements of the Town are established by, and may be amended by the Board of Selectmen. The Town's funding policy provides for periodic employer contributions to accumulate sufficient assets to pay benefits when due.

### Investments

Investment Policy — The Town is in the process of developing a formal investment policy.

Long-term expected rate of return — The best estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting volatility and correlation.

Below shows the Board's target asset class allocation and the long-term expected rate of return calculated as geometric means:

		Long-term
		Expected
	Target	Real Rate
Asset Class	Allocation	of Return
Money Market	100.00%	0.00%

Calculation of Money-Weighted Rate of Return — The money-weighted rate of return considers the changing amounts actually invested during the period and weights the amount of pension plan investments by the proportion of time they are available to earn a return during that period. External cash flows are determined on a quarterly basis and are assumed to occur at the end of each month. External cash inflows are netted with external cash outflows, resulting in a net external cash flow in each month. The money-weighted rate of return is calculated net of investment expense as:

Net money-weighted rate of return for the year ended June 30, 2016

0.00%



# 3. Detailed Notes on All Funds (continued)

# **Net Pension Liability**

The components of the net pension liability of the Town as of June 30, 2016 were as follows:

LOSAP pension liability \$ 988,134
Plan fiduciary net position 39,633

Net pension liability \$ 948,501

Plan fiduciary net position as a percentage of total pension liability 4.01%

# **Actuarial Methods and Significant Assumptions**

The following actuarial methods and assumptions were used in June 30, 2016 valuation:

0.00%

Valuation timing Actuarially determined contribution rates are calculated as of

July 1, twelve months prior to the beginning of the fiscal year in

which the contributions are reported.

Actuarial cost method Entry Age Normal

Amortization method

Level percent or level dollar
Closed, open or layered
Amortization period at 1/1/16
Level dollar
Closed periods
19 years

Asset valuation method

Amortization growth rate

Smoothing period None Recognition method None Corridor None Inflation 2.75% N/A Salary increases 2.75% Investment rate of return Cost of living adjustment None Retirement age Age 65 Turnover None **Pre-Retirement Mortality** None

Post-Retirement Mortality RP-2000 Mortality Table



# 3. Detailed Notes on All Funds (continued)

Sensitivity Analysis — The following presents the net pension liability of the Town, calculated using the current discount rate, as well as what the Town's net pension would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher:

	1%	Current	1%
	Decrease	Discount Rate	Increse
	1.75%	2.75%	3.75%
Net Pension Liability	\$995,433	\$948,501	\$892,402

# J. Other Post-Employment Benefits

**Plan Description** - The Town provides certain health care benefits for retired employees through a single-employer defined benefit plan administered by the Town of Brooklyn, Connecticut. The Connecticut General Statutes and the various collective bargaining agreements stipulate the employees covered and the benefits provided. The plan does not issue a separate financial statement.

Funding Policy - Retired teachers and their spouses must be allowed to continue their health insurance benefits, in the same health insurance plan offered to active teachers, through their last employing Town. The Town does not contribute to the retirees' health insurance. The retirees pay 100% of the premiums in accordance with the Connecticut General Statutes and the various collective bargaining agreements.

# Annual OPEB Cost ("AOC") and Net OPEB Obligation ("N00")

Amortization Component: Actuarial Accrued Liability as of July 1, 2013 Assets at Market Value Unfunded Actuarial Accrued Liability ("UAAL")	\$2,374,700 - \$2,374,700
Funded Ratio Covered Payroll (Active plan members) UAAL as a Percentage of Covered Payroll	0.00% \$5,538,500 42.88%
Annual required contribution (ARC) Interest on net OPEB obligation (N00) Adjustment to annual required contribution Annual OPEB cost (APC) Contributions made Increase (decrease) in net OPEB obligation Net OPEB obligation (asset), beginning of year Net OPEB obligation (asset, end of year	\$ 225,200 67,777 (94,239) 198,738 (7,000) 191,738 1,694,422 \$1,886,160



# 3. Detailed Notes on All Funds (continued)

Three year trend information is as follows:

Fiscal	Annual	Actual	Percentage	Net OPEB
Year	<b>OPEB</b> Cost	Contribution	of AOC	Obligation
Ended	(AOC)	Made	<b>Contributed</b>	(NOO)
6/30/2016	\$198,738	\$ 7,000	3.52%	\$1,886,160
6/30/2015	\$198,160	\$11,000	5.55%	\$1,694,422
6/30/2014	\$197,901	\$ 3,253	1.64%	\$1,507,262

Actuarial Methods and Significant Assumptions - The Town's annual other postemployment benefit cost (expense) is calculated based on the annual required contribution ("ARC"), an amount actuarially determined in accordance with the parameters of GASB. GASB establishes standards for the measurement, recognition and display of the expenses and liabilities for retirees' medical insurance. As a result, reporting of expenses and liabilities is using a per capita claims cost will be determined, which will be used to determine a "normal cost", an "actuarial accrued liability", and ultimately the ARC. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. In addition, the assumptions and projections utilized do not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial calculations of the OPEB plan reflect a long-term perspective.

The Town is required to accrue on the government-wide financial statements the amounts necessary to finance the plan as actuarially determined, which is equal to the balance not paid by plan members. Funding for the Plan has been established on a pay-as-you-go basis.



# 3. Detailed Notes on All Funds (continued)

Other actuarial methods and significant assumptions are summarized as follows:

Latest Actuarial Date July 1,2013

Actual Cost Method Projected Unit Credit

Discount Rate 4.00% Payroll Growth Rate N/A

Medical Inflation 9.0% for 2013, decreasing 0.5% per year, to an ultimate rate of

5.0% for 2021 and later.

Dental Inflation 5.0% per year

Remaining amortization 30 years, level dollar, open

Mortality RP-2000 Combined Mortality Table with separate male and female

rates, combined for non-annuitants and annuitants, projected to the

valuation date with Scale AA.

Turnover As used in the Connecticut State Teachers' Retirement System

2012 Pension Valuation

Retirement As used in the Connecticut State Teachers' Retirement System

2012 Pension Valuation

Future Retiree Coverage 100% are assumed to elect coverage at retirement

Future Dependent Coverage 85% of males and 75% of females assumed married with wives

assumed to be 3 years younger than males.

### Schedule of Funding Progress

As of the last valuation date, July 1, 2013, the actuarial valuation of the plan assets was \$0. The actuarial accrued liability was \$2,374,700. The schedule of funding progress immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. There is no requirement for funding and the plan has not been funded.

### 4. Other Information

# A. Litigation

The Town is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Town's counsel the resolution of these matters will not have a material adverse effect on the financial condition of the Town.

### **B.** Contingencies

Grants - The Town participates in various Federal and State grant programs. These programs are subject to program compliance audits pursuant to the Federal and State Single Audit Acts. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town anticipates such amounts, if any, to be immaterial.



# 4. Other Information (Continued)

School Building Grants - Section 10-283(a)(3)(A) of the Connecticut General Statutes states that if the Town abandons, sells, leases, demolishes or otherwise redirects the use of a school building project authorized on or after July 1, 1996, paid partially with State funding, to other than a public school, will owe a portion of the State funding back to the State.

For projects with a cost of over two million dollars or over, the contingency will be amortized over twenty years. For smaller projects, the contingency will be amortized over ten years.

## C. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or three prior years.

The Town currently is a member of the Connecticut Interlocal Risk Management Agency ("CIRMA"), a public entity risk pool established under the provisions of Connecticut General Statutes section 7479a et. seq. for some of its insurance. The Town is liable only for contributions to the pool. Members do not retain the risk of loss, as they have transferred the risk by purchasing coverage with no deductible retention. A separate agreement states limits on the member's obligation to pay indemnification obligations and expenses should CIRMA be unable to do so.

### D. Commitments

Upgrades and Improvements to Sewer Collection System — On December 17, 2013, the Town approved, at a special town meeting, to appropriate \$1,489,000 for the upgrades and to finance the appropriation by accepting from USDA a grant of \$374,000 and a loan of \$1,115,000. The Town authorized the issuance of \$1,100,000 of general obligation bonds.



# E. GASB Pronouncements Issued, But Not Yet Effective

The Governmental Accounting Standards Board (GASB) is the standard setting board for governmental entities. The following are statements which have been approved by GASB, but are not yet effective:

- GASB Statement 74 Financial Reporting for Post-Employment Benefit Plans other Than Pensions This statement establishes new accounting and financial reporting requirements for OPEB plans included in the general purpose external financial reports of state and local governmental OPEB plans, and replaces the requirements of GASB Statement No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, and GASB Statement No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2016. The Town currently provides other post-employment benefits to certain eligible employees. The Town has not yet determined the impact that this statement will have on its financial statements.
- GASB Statement 75 Accounting and Financial Reporting for Post-Employment Benefits (OPEB) Other than Pensions This statement establishes new accounting and financial reporting requirements for OPEB plans and replaces the requirements of GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension Plans, as amended, and GASB Statement No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2017. The Town currently provides other postemployment benefits to certain eligible employees. The Town has not yet determined the impact that this statement will have on its financial statements.
- GASB Statement 77 Tax Abatement Disclosures This statement requires governments to disclose information about the nature and magnitude of tax abatements to allow users of the financial statements to understand 1) how tax abatements affect a government's future ability to raise resources and meet its financial obligations and 2) the impact those abatements have on a government's financial position and economic condition. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2016. The Town does not expect this statement to have a material effect on its financial statements.
- GASB Statement 78 Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans This statement amends the scope and applicability of Statement 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that 1) is not a state or local governmental pension plan 2) is used to provide defined benefit pensions, both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers and 3) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). The requirements of this statement are effective for the Town's reporting period beginning July 1, 2016. The Town does not expect this statement to have a material effect on its financial statements.



# E. GASB Pronouncements Issued, But Not Yet Effective (Continued)

- GASB Statement 79 Certain External Investment Pools and Pool Participants This statement addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized costs for financial reporting purposes. Certain provisions of this statement are effective for the Town's reporting period beginning July 1, 2016. The Town does not expect this statement to have a material effect on its financial statements.
- GASB Statement 80 Blending Requirements for Certain Component Units An Amendment of GASB Statement No. 14 This statement amends the blending requirements established in GASB Statement No. 14 The Financial Reporting Entity, as amended. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2017. The Town does not expect this statement to have a material effect on its financial statements.
- GASB Statement 81 Irrevocable Split-Interest Agreements This statement addresses accounting and financial reporting for the irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2017. The Town does not expect this statement to have a material effect on its financial statements.
- GASB Statement 82 Pension Issues An Amendment of GASB Statement No. 67, No. 68, and No. 73 This statement addresses issues regarding 1) the presentation of payroll-related measures in required supplementary information, 2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and 3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2017. The Town does not expect this statement to have a material effect on its financial statements.

# F. Subsequent Events

On August 10, 2016, the Town authorized the issuance of \$2,945,000 in a General Obligation Bond Anticipation Note, with an interest rate of 1.25%, and is scheduled to mature on August 9, 2017. The proceeds of the Notes will be used to refund a portion of the \$4,155,000 General Obligation Bond Anticipation Notes maturing on August 10, 2016.

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# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2016

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL (BUDGETARY BASIS) GENERAL FUND

# YEAR ENDING JUNE 30, 2016

		Additional		Actual	
		Appropriations		Budgetary	Variance with
	Original	and Transfers	Final	Basis	Final Budget
REVENUES		\$	\$	\$	\$
Property Tax Revenues					
Current Taxes \$	12,661,939		12,661,939	12,756,350	94,411
Prior Taxes	250,000		250,000	212,513	(37,487)
	100,000		100,000	107,253	7,253
Interest and Lein Fees			140,000	140,236	236
Motor Vehicles	140,000		13,151,939	13,216,352	64,413
-	13,151,939		13,131,535	13,210,332	
Intergovernmental Revenues	202550		7,087,589	7,069,947	(17,642)
Education Assistance	7,087,589			97,532	(30,042)
Transportation	127,574		127,574		(116,528)
Spec. Ed. Excess Cost	467,185		467,185	350,657	(110,526)
State Bldg Grants	•	-		222.524	C 522
Mashantucket Grant	222,002	-	222,002	228,534	6,532
Pilot State Property	145,581	-	145,581	112,140	(33,441)
Tax Relief for Disability	1,185	•	1,185	2,475	1,290
Circuit Breaker	58,591	-	58,591	58,440	(151)
Veterans Loss	4,568		4,568	5,036	468
Motor Vehicle Fines	4,000		4,000	5,170	1,170
Bingo Permits			•	10	10
Miscellaneous Grants	2,000		2,000	, , , , , , , , , , , , , , , , , , ,	(2,000)
Boat Registration	100		100	-	(100)
Telephone Tax	16,655	-	16,655	16,164	(491)
Homeland Security Grant			•	1,404	1,404
FEMA	1 1				
D.U.I. Grant	15,000		15,000	11,296	(3,704)
Municipal Revenue Sharing	10,379		10,379	114,289	103,910
Trianicipal Nevertee Sharing	8,162,409		8,162,409	8,073,094	(89,315)
Local Revenues	0,202,103				
Health Department Rent	30,841		30,841	30,355	(486)
Children's Court Rent	30,041		30,341	-	10.
	5,116		5,116	5,203	87
Garage Rental			250	170	(80)
Comm. Center Rental Fee	250	-	12,000	17,962	5,962
Interest - Investments	12,000	-	· ·	182,722	18,899
Recreation Fees	163,823		163,823		4,195
Misc Fees	3,000		3,000	7,195	
Town Clerk Fees	60,000		60,000	55,321	(4,679)
Conveyance Tax	80,000	-	80,000	80,518	518
Miscellaneous Income	1,000		1,000	2,967	1,967
Copier Fees	10,000		10,000	8,896	(1,104)
Apartment Inspections	750	-	750	270	(480)
Brooklyn Fair Temporary Reim	7,500	-	7,500	9,859	2,359
Building Permits	60,000	_	60,000	78,755	18,755
Fire Marshal Fees	4,000	- I	4,000	1,240	(2,760)
Zoning Board of Appeals	1,500	-	1,500	-	(1,500)
Regulation Books		-		8	8
Planning and Zoning Fees	15,000		15,000	18,778	3,778
Wetland Fees	3,000		3,000	5,026	2,026
Vitals Surcharge					
Town Clerk - LOCIP	-			3,549	3,549
Town Clerk Fund Reserved				2,433	2,433
Town Clerk Preservation Reser	-			1,183	1,183
Transfer Station Fees	66,800		66,800	71,282	4,482
Sale Fixed Assets	-		-		
Insurance Dividend	7,564		7,564	9,155	1,591
Dog License/Fees	2,000		2,000	1,737	(263)
	534,144	4	534,144	594,584	60,440
Other Financing Sources					
Operating Transfer	1,252,450	-	1,252,450	<u> </u>	(1,252,450)
Total Revenues \$	23,100,942	9	23,100,942	21,884,030	(1,216,912)
					(Continued)

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL (BUDGETARY BASIS) GENERAL FUND

# YEAR ENDING JUNE 30, 2016

		Budgeted Amounts		Autori	
		Additional		Actual	14.1
		Appropriations		Budgetary	Variance with
	Original	and Transfers	Final	Basis	Final Budget
EXPENDITURES \$		\$	\$	\$	\$
General Government					
Board of Finance	26,400		26,400	25,117	1,283
Board of Selectmen	32,501	2,875	35,376	35,376	
Engineering	24,840	-	24,840	24,840	-
Administration	249,494	19,794	269,288	269,288	-
Treasurer				•	
Revenue Collector	92,495	2,058	94,553	94,553	
Assessor	127,872	2,260	130,132	130,132	
Board of Assessment	400		400	271	129
Recording	113,663	3,046	116,709	116,709	
Elections	33,752	- 1-	33,752	31,997	1,755
Legal	30,000	(18,000)	12,000	11,767	233
Probate	9,332		9,332	9,287	45
Town Hall	49,293	2,695	51,988	51,988	
Central Supplies	66,828	10,692	77,520	77,520	
Ethics	2,700		2,700	1,350_	1,350
	859,570	25,420	884,990	880,195	4,795
Publis Safety					
Canine Control	24,840		24,840	24,840	
Patrol Services	365,190	(11,872)	353,318	315,186	38,132
Fire Marshall	49,184	7,550	56,734	56,734	
Fire Facilities	440,365		440,365	439,421	944
Emergency Communicati		2,064	38,712	38,712	
Homeland Security	4,600	_,==	4,600	1,875	2,725
Homeland Security	920,827	(2,258)	918,569	876,768	41,801
Public Works					
Roads and Drainage	516,366	7,326	523,692	523,692	
Maintenance and Equipm		407	99,407	99,407	
Snow Removal	64,000	1 1 2	64,000	54,461	9,539
Garage Maintenance	24,807		24,807	23,291	1,516
Resource Recovery	215,788	6,881	222,669	222,669	
Building Official	66,263	9,797	76,060	76,060	
	986,224	24,411	1,010,635	999,580	11,055
Human Services					
Health	81,315	-	81,315	81,315	
Cemeteries	5,000	The same of the sa	5,000	5,000	
	86,315		86,315	86,315	

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL (BUDGETARY BASIS) GENERAL FUND

# YEAR ENDING JUNE 30, 2016

-		Budgeted Amounts		Actual	
		Additional		Budgetary	Variance with
	4.1	Appropriations	F1-1		Final Budget
18, 1817	Original	and Transfers	Final	Basis	\$
EXPENDITURES \$		\$	\$	\$	þ
Civic and cultural			400.044	120 641	
Library	139,641		139,641	139,641	
Transit District	13,662		13,662	13,662	1.460
Special Programs	5,750		5,750	4,290	1,460
Recreation	332,178	6,758	338,936	338,936	7770
Park Maintenance	115,453	•	115,453	107,703	7,750
Community Center	21,650		21,650	20,792	858
Clifford B Green Building	26,406	8	26,414	26,414	40.000
	654,740	6,766	661,506	651,438	10,068
Development and Planning					
Planning and Zoning	22,424		22,424	19,550	2,874
Zoning Board of Appeal	1,000		1,000	100	900
Agriculture Commission	2,400		2,400	1,552	848
Conservation Commission	2,725		2,725	1,290	1,435
Inland and Wetlands Commission	6,220		6,220	1,546	4,674
Land Use Admin/Planner	100,030		100,030	94,771	5,259
Economic Development Commiss	6,500		6,500	1,794	4,706
Open Space	8,280	-	8,280	8,280	
	149,579	-	149,579	128,883	20,696
Sundry					
Contingency	20,000	(20,000)	-	•	
Fringe Benefits	616,361	(20,000)	596,361	561,607	34,754
Municipal Insurance	127,464		127,464	125,664	1,800
Long Term Debt Service	64,079	661	64,740	64,740	
Short Term Debt Service	1,073,184	(15,000)	1,058,184	1,057,546	638
Capital Equipment	124,578		124,578	124,578	-
	2,025,666	(54,339)	1,971,327	1,934,135	37,192
Total General Government	5,682,921		5,682,921	5,557,314	125,607
Total Board of Education	17,418,021		17,418,021	17,417,870	151
				<del></del>	
Total Ependitures	23,100,942		23,100,942	22,975,184	125,758
E /D-ff-i					
Excess (Deficiency) of Revenues Ove Expenditures - Budgetary Basis	<u>-</u>		-	(1,091,154)	(1,091,154)
Payments on Behalf of the Town No	ot Recorded on a Bud	getary Basis:			
Revenues from Teachers' Retire				(286,369)	
Expenditures from Teachers' Re	etirement			286,369	
Other					
Unrealize loss on investment				(1,276)	
Excess of Revenues and Other Finan	ncinf Sources over Exp	penditures			
and Other Financing Uses - GAAP	Pagis (Eyhibit 4)			(1,092,430)	

Notes to Required Supplementary Information: A formal, legally approved, annual budget is adopted for the General Fund. This budget is adopted on a basis consistent with Generally Accepted Accounting Principals (modified accrual basis) with the following exceptions: 1. The Town does not recognize as income or expenditures payments made for the teachers' retirement but he State of Connecticut on the Town's behalf; 2. The Town recognizes encumbrances payable as an expenditure in the year they were committed; 3. Revenues and expenditures from refunding or renewing long-term debt or issuing lease or note financing is included in the budget as the net revenue or expenditure expected; 4. The Town nets the revenue from the State historic preservation grant with the expenditures; and, 5. The Board of Education recognizes insurance proceeds when they are earned, whether or not available.



# TOWN OF POMFRET, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION TOWN PENSION TRUST FUND

# SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 67/68

		2016
Town Pension Trust Fund		
Total Pension Liabilty		
Service Cost	\$	166,748
Interest on Total Pension Liabilty	147	386,937
Effect of Plan changes		-
Effect of Economic/Demographic Gains(Losses)		0
Effect of Assumption Changes or Inputs		0
Benefit Payments		(252,302)
Net Change in Plan Fiduciary Net Poaition		301,383
Total Pension Liabilty, Beginning		5,294,262
Total Pension Liability, Ending		5,595,645
Fiduciary Net Position		
Emplyer Contributions		295,082
Member Contributions		-
Investment Income Net of Investment Expenses		(9,590)
Benefit Payments		(252,302)
Administrative Exoenses		(15,281)
Other		-
Net Change in Plan Fiduciary Net Position	-	17,909
Fiduciary Net Position, Beginning		4,048,768
Fiduciary Net Position, Ending		4,066,677
At A constant tability Funding	ċ	1,528,968
Net pension Liability, Ending	\$	1,520,500
Fiduciary Net Position as a % of Total Pension Liability		72.68%
Covered Payroll	\$	2,108,519
Net Pension Liability as a % of Covered Payroll		72.51%



# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION TOWN PENSION TRUST FUND SCHEDULE OF EMPLOYER CONTRIBUTIONS SINCE INCEPTION OF GASB 67/68

	 2016
Actuarily Determined Contribution	\$ 295,082
Conributions in Relation to the	
Actuarily Determined Contribution	 295,082
Contribution Deficiency (Excess)	\$ _
Covered Employee Payroll	\$ 2,108,519
Contributions as a percentage of	
Covered Employee Payroll	13.99%

### **Notes to Schedule**

Valuation Date

Actuarially determined contribution rates are calculated as of July 1, twelve months prior to the beginning of the fiscal year in which the contributions are reported.

Methods and Assumptions Used to Determine Contribution Rates:

**Actuarial Cost Method** 

**Projected Unit Credit** 

**Amortization Method** 

Level Dollar

Remaining Amortization Period

15 Year, Open

Asset Valuation Method

5 - Year, 20% Per Year

Inflation

2.75%

Salary Increases

4.25%

Investment Rate of Return

7.25% Compunded Annually

Retirement Age

All are assumed to retire at normal retirement age

Mortality

RP-2000 Mortality Table



# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION ANNUAL MONEY-WEIGHTED RATE OF RETURN LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 67/68

Fiscal Year Ending June 30	Net Money-Weighted Rate of Return
2016	-0.24%
2015	3.62%
2014	16.70%
2013	N/A
2012	N/A
2011	N/A
2010	N/A
2009	N/A
2008	N/A
2007	N/A



# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION LOSAP PENSION TRUST FUND

# SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 67/68

		2016
LOSAP Pension Trust Fund		
Total Pension Liabilty		
Service Cost	\$	- '
Interest on Total Pension Liabilty		36,559
Effect of Plan changes		- F
Effect of Economic/Demographic Gains(Losses)	,	(40,143)
Effect of Assumption Changes or Inputs		56,099
Benefit Payments		(77,843)
Net Change in Plan Fiduciary Net Poaition		(25,328)
Total Pension Liabilty, Beginning		1,013,462
Total Pension Liability, Ending	<u> </u>	988,134
Fiduciary Net Position		
Employer Contributions		80,124
Member Contributions		- 1 - 1 - <del>1</del>
Investment Income Net of Investment Expenses		-
Benefit Payments		(77,843)
Administrative Exoenses		(2,685)
Net Change in Plan Fiduciary Net Position		(404)
Fiduciary Net Position, Beginning		40,037
Fiduciary Net Position, Ending	, re - 1 <u> </u>	39,633
Net pension Liability, Ending	\$	948,501
Fiduciary Net Position as a % of Total Pension Liability		4.01%
Covered Payroll		N/A
Net Pension Liability as a % of Covered Payroll		N/A



# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION LOSAP PENSION TRUST FUND SCHEDULE OF EMPLOYER CONTRIBUTIONS SINCE INCEPTION OF GASB 67/68

	2016
Actuarily Determined Contribution	\$ 79,551
Conributions in Relation to the Actuarily Determined Contribution	80,124
Contribution Deficiency (Excess)	\$ (573)

### **Notes to Schedule**

S

Valuation Date

Actuarially determined contribution rates are calculated as of July 1, twelve months prior to the beginning of the fiscal

year in which the contributions are reported.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method

**Unit Credit** 

**Amortization Method** 

Level Dollar

**Remaining Amortization Period** 

19 Year, Closed

Asset Valuation Method

Market Valuation of Assets as of the Valuation Date

Inflation

2.75%

Salary Increases

N/A

Investment Rate of Return

2.75% Compunded Annually

Retirement Age

Age 65

Mortality

Pre-Retirement: None

Post-Retirement: RP-2000 Mortality Table

# DRAFT

# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION LOSAP PENSION TRUST FUND

# ANNUAL MONEY-WEIGHTED RATE OF RETURN LAST 10 FISCAL YEARS OR SINCE INCEPTION OF GASB 67/68

Fiscal Year Ending June 30	Net Money-Weighted Rate of Return
2016	0.00%
2015	0.00%
2014	0.00%
2013	N/A
2012	N/A
2011	N/A
2010	N/A
2009	N/A
2008	N/A
2007	N/A

# DRAFT

# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION OTHER POST EMPLOYMENT BENEFITS TRUST FUND SCHEDULE OF FUNDING PROGRESS LAST THREE VALUATIONS

	Actuarial					a Percntage
Valuation	Value of	Accrued	Unfunded	Funded	Covered	of Covered
Date	Assets	Liability (AAL)	AAL	Ratio	Payroll	Payroll
7/1/2013	-	\$ 2,374,700	\$ 2,374,700	0.00%	5,538,500	42.88%
7/1/2010		3,208,235	3,208,235	0.00%	5,411,142	59.29%
7/1/2008		3,215,468	3,215,468	0.00%	5,314,388	60.50%

# TOWN OF BROOKLYN, CONNECTICUT REQUIRED SUPPLEMENTARY INFORMATION OTHER POST EMPLOYMENT BENEFITS TRUST FUND SCHEDULE OF EMPLOYER CONTRIBUTIONS LAST SIX FISCAL YEARS

Fiscal Year Ended	Annual Required ontribution	Annual	ercentage entributed
6/30/2016	\$ 225,200	\$ 7,000	\$ 3.11%
6/30/2015	221,700	11,000	4.96%
6/30/2014	218,400	3,253	1.49%
6/30/2013	321,066	15,840	4.93%
6/30/2012	315,717	12,300	3.90%



TOWN OF BROOKLYN, CONNECTICUT OTHER SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2016

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# TOWN OF BROOKLYN, CONNECTICUT COMBINING BALANCE SHEET SPECIAL REVENUE FUNDS JUNE 30, 2016

Small Cities Town Aid Ed Block Grant Road (Cant Fund Fund Fund Fund Cant Fund Fund Cant Fund Cant Fund Fund Fund Cant Fund Fund Fund Fund Fund Fund Fund Fund	Special     Open     Total       sclucation     Space Land     Memorial     Special       Grants     Cafeteria     Recreation     Acquisition     Scholarship     Revenue       Fund     Funds     Funds     Funds     Funds	- \$ 24,232 \$ \$ 38,873 \$ - \$ 113,904 - 55,800 25,769 81,569	. 594 594 	194,339     \$ 25,707     \$ 38,170     \$ 94,673     \$ 25,769     \$ 692,049	13,793 3,000 - \$ - \$ - 5 153,770 24,649 500 163,770 38,442 3,000 - 500 188,419	155,897 - 1,475 - 1,475 - 21,232 9,053 - 30,285 - 29,117 - 29,673 25,269 553,494 - 21,232 9,053 - 30,285 - 29,117 - (81,624) - (81,624) - (81,624) - (81,624)
Small Cities To Block Grant Fund 50,799 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$			H	\$ 194,339	\$ 13,793 24,649 38,442	
\$ \$ \$		962'05		292,115 \$	\$	

The notes to the financial statements are an integral part of this statement.



# COMBINING STATEMENT OF REVENUES, EXPENDITURES TOWN OF BROOKLYN, CONNECTICUT AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS JUNE 30, 2016

Total Special Revenue Funds	1,172,511 268,847 444 1,441,802	449,813 63,035 990,542 1,503,390	(61,588)	8,280	556,938
Memorial Scholarship Fund			154	154	25,115
Open Space Land Acquisition Funds	9,700 278 9,978	37,253	(27,275)	8,280	113,668
Recreation Funds	70,429	63,035	7,394	7,394	30,776
Cafeteria	\$ 124,011 \$ 173,978	302,298	(4,309)	(4,309)	\$ 22,707 \$
Special Education Grants Fund	\$ 806,129	688,244	117,885	117,885	38,012
Town Aid Road Fund	242,371	412,268	(169,897)	(169,897)	44,696
Small Cities Block Grant Fund	- \$ 14,740 12 14,752	292	14,460	14,460	277,655
	ν. 				v.
	evenues tergovernmental iscellaneous vestment Earnings Total Revenues	RPENDITURES  ublic Works  vic and Cultural  fucation  Total Expenditures	Excess (Deficiency) of Revenues Over Expenditures	THER FINANCING SOURCES 'ansfers in Net Changes in Fund Balances	und Balances-Beginning of Year und Balances-End of Year

The notes to the financial statements are an integral part of this statement.

OTHER FINANCING SOURCES

Transfers in

Civic and Cultural

Education

**Public Works** 

EXPENDITURES

Investment Earnings Total Revenues

Miscellaneous

Intergovernmental

REVENUES

Fund Balances-Beginning of Year

Fund Balances-End of Year



# TOWN OF BROOKLYN, CONNECTICUT COMBINING STATEMENT OF NET POSITION PENSION TRUST FUNDS JUNE 30, 2016

	٦ 	Fown Pension Trust Fund	Pe	LOSAP nsion Trust Fund		Total Pnsion Trust Funds
ASSETS						
Cash and Equivalents	\$		\$	39,633	\$	39,633
Investments, at Fair Value	:	4,066,677		_	_	4,066,677
Total Assets	_	4,066,677		39,633	_	4,106,310
LIABILITIES						
Due to Others	<u> </u>	-	1	-	_	<u> </u>
NET POSITION						
Held in Trust for Pension Benefits						
and Other Purposes	\$	4,066,677	\$	39,633	\$	4,106,310

# TOWN OF BROOKLYN, CONNECTICUT COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION PENSION TRUST FUNDS JUNE 30, 2016

	F	Town Pension Trust Fund		LOSAP Pension Trust Fund		Total Pension Trust Funds
ADDITIONS Contributions:						
Employer	\$	295,082	\$	80,124	\$	375,206
Investment Income, net of investment expenses		(9,590)				(9,590)
Other Income	<u>-</u>		_		-	-
Total Additions		285,492		80,124	_	365,616
DEDUCTIONS						
Pension benefits		252,302		77,843		330,145 17,966
Administrative fees Other	-	15,281	_	2,685 		-
Total Deductions	_	267,583		80,528		348,111
Change in Net Position		17,909		(404)		17,505
Net Position - Beginning of Year		4,048,768		40,037	_	4,088,805
Net Position - End of Year	\$	4,066,677	\$	39,633	\$_	4,106,310



# TOWN OF BROOKLYN, CONNECTICUT COMBINING STATEMENT OF NET POSITION AGENCY FUNDS JUNE 30, 2016

		Balance Beginning		Additions		Deductions		Balance Ending
STUDENT ACTIVITY FUND								
Assets			-				5	
Cash and equivalents	\$	19,633	\$	160,716	\$	160,270	\$	20,079
Investments, at fair value		23,278		70		-		23,348
Due from other funds	<u> </u>	15,940	-	3,000	_		-	18,940
Total Assets	\$	58,851	\$ _	163,786	\$	160,270	\$ _	62,367
Liabilities								
Due to students	\$	58,851	\$_	163,786	\$	160,270	\$ _	62,367



TOWN OF BROOKLYN, CONNECTICUT
SUPPLEMENTARY SCHEDULES
YEAR ENDED JUNE 30, 2016

# TOWN OF BROOKLYN, CONNECTICUT REPORT OF THE PROPERTY TAX COLLECTOR YEAR ENDED JUNE 30, 2016

Schedule 1

Net Inding	"Receivable	Balance	170 071	170,421	50,949	32,239	7,924	6,197	3,132	3,130	2,605	2,529	2,084	2,935	2,597	2,338	2,617	380	1	300,076
T.			·	<b>Դ</b>	•					1										٧٠
Transfer	to	Suspense			227	9/	22,910	•	•	•		1	•	٠	1		•	1		\$ 23,213
		Total	000000000000000000000000000000000000000		190,267	41,411	18,224	4,223	4,637	3,085	899	•		310	•	•		ı		\$ 13,182,675
	ig the Year	Leins	10001	4	7,930	1,469	512	48	48	48		•	•	1	•		1	ı		\$ 27,041
	Collections During the Year	Interest	44 (3)		30,294	12,080	5,678	1,863	2,277	1,632	494	1		139	•	•		ı		\$ 99,128
		Taxes			152,042	27,861	12,033	2,311	2,312	1,406	406	1	•	172		•	•	•	1	\$ 13,056,507
Net	Taxes	Collectible	00000	\$ 13,035,384	203,218	60,177	42,867	8,508	5,444	4,536	3,010	2,529	2,084	3,107	2,597	2,338	2,617	380		\$ 13,379,796
	ections	Deductions		44,301	8,302	6,258	64	•	•	•	•	•		1	1			1	463	\$ 29,388
	Lawfull Corrections	Additions		/#7'TT ¢	1,366	1,732		,	,	•	•			•	t					\$ 14,345
Current	Year	Levy		13,069,438	1		•		•	•		-			1	٠		1		\$ 13,069,438
Beginning	Receivable	Balance	4	^ .	210,154	64,703	42,931	8,508	5,444	4,536	3,010	2,529	2,084	3,107	2,597	2,338	2,617	380	463	\$ 355,401 \$
Grand	List	Year		2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	

The notes to the financial statements are an integral part of this statement.

# TOWN OF BROOKLYN, CONNECTICUT STATEMENT OF CHANGES IN FUND BALANCE BY PROJECT CAPITAL NONRECURRING FUND YEAR ENDED JUNE 30, 2016

	Beginning Balance		Original Budget Additions		Debt Financed	(Revenues Posted)			(Expenditures Posted)		Additions (Eliminations)		Ending Fund Balance		Eliminating deficits per GASB 54		Reported Fund Balance	
Recreation	7																	
Disc golf	\$	1,902	\$	-	\$ -	\$	-	\$	(1,233)	\$		\$	669	\$	-	\$	669	
2 Way radios		690			-		-		-		(690)				-			
Gazebo		311					-				(311)		-				-	
Lawn equipment upgrade		3,621		-	-		-				(3,621)				-		-	
Exmark mower		4,083		-	-		-		-		(4,083)		-		V. L.		-	
Baseball Fields - Riverside Park	{	137,652)		-	-		-		(3,760)				(141,412)		141,412		-	
Master Plan - Prince Hill Park		770		-	-		-				(770)		-					
Recreation Veh - 2014/15		46					-				(46)				-		-	
Field at BMS		-		30,000	-		-		(29,718)		-		282				282	
Plow Attachment				3,000	-		-		(3,000)		-		-		-		-	
Sander Attachment		1 -		5,000			-		(4,479)				521		•		521	
Last Green Valley		-			-		500		(558)				(58)		58		-	
Education																		
Technology Needs					115,768	1	7,000		(132,766)		(2)		-		-		-	
BMS cabinet heater		7,000			_		-		-		(7,000)		-		-		-	
BMS fuel tank monitor		1,527			_		-		-		(1,527)		-		-		-	
BMS hot water heater		12,000		-	-		-		-		(12,000)		-		-		-	
Computer server		(103)					-				103		-				-	
Computers - 2014/15		17,242							(17,242)		-						-	
Imac lab for BES		1,435			-		-				(1,435)				-		-	
2 File servers		1,544									(1,544)				-		-	
Tablets		3,742			100		-				(3,742)		-				-	
School north wall repair		77,563			-		-						77,563		-		77,563	
Asbestos removal		14,592	-		-		-				-		14,592		-		14,592	
Carpeting		(21,124)					-		-		21,124				-			
Dri -Vit repair		688			-		_				(688)		-		-		-	
Elementary school chimney		482					-		-		(482)		-		-		-	
Kitchen equipment replacement		3,952					-		-				3,952				3,952	
Rose Wing Roof - 2014/15		72,500					-		(6,367)				66,133				66,133	
LoCip -Fire Alarm System - 2013/14		(29,429)		_		3	9,000		(8,751)				820				820	
Fire Alarm system Repairs		(27,000)		-	400,000		-		(321,531)				51,469		-		51,469	
Security neesd - 2014/15		10,000			200		-						10,000		-		10,000	
Tractor		30					-						30		-		30	
Total Committed Fund Balance		133,059	-	122,300	 981,768	6	1,500	-	(1,207,069)		(29,286)	- [	197,208		209,079		91,558	
Unassigned Fund Balance:			-					_					8 77 17					
Unassigned/debt transactions		366,832		808,905	2,098,677	(5	8,601)		(3,634,158)		7,114		(546,067)	_	(228,079)		(774,146)	
Total Fund Balance		179,587	s	931,205	3,080,445		7,189	s	(4,843,427)		7,114	\$	(367,787)	\$		\$	(367,787)	

DRAFT

# TOWN OF BROOKLYN, CONNECTICUT INTERNAL CONTROLS AND COMPLIANCE REPORTS YEAR ENDED JUNE 30, 2016

# O'Connell, Pace, & Company, P.C.

# CERTIFIED PUBLIC ACCOUNTANTS

FACSIMILE: (860) 549-1804 E-MAIL: oconnells@opccpa.com 609 FARMINGTON AVENUE SUITE 201 HARTFORD, CT 06105-3063 (860) 247-3917



Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

# Independent Auditors' Report

The Board of Finance Town of Brooklyn, Connecticut

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Brooklyn, Connecticut ("Town") as of and for the year ended June 30, 2016 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated March 15, 2017.

# Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disc or a point in the results of our tests disc or a point of noncompliance or other matters that are required to be reported under Government Auditing Sq. a virial points.

# Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this report is not suitable for any other purposes.

Sincerely,

O'Connell, Pace & Company, P.C.

O'Connell, Pace, + Company PC

March 15, 2017



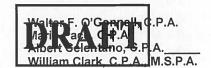
# TOWN OF BROOKLYN, CONNECTICUT STATE SINGLE AUDIT YEAR ENDED JUNE 30, 2016

# O'Connell, Pace, & Company, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditors' Report on Compliance for Each Major State Program, On Internal Control Over Compliance, and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

The Board of Finance Town of Brooklyn, Connecticut

# Report on Compliance for Each Major State Program

We have audited the Town of Brooklyn's compliance with the types of compliance requirements described in the State of Connecticut, Office of Policy and Management's *Compliance Supplement to the State Single Audit Act* that could have a direct and material effect on each of the Town of Brooklyn's major state programs for the year ended June 30, 2016. The Town of Brooklyn's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Town's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town's compliance.

# Opinion on Each Major State Program

In our opinion, the Town complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2016.

# Report on Internal Control over Compliance

Management of the Town is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the

circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# Purpose of This Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

# Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We have issued our report thereon dated March 15, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying Schedule of Expenditures of State Financial Assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the Unites States of America.

In our opinion, the Schedule of Expenditures of State Financial Assistance is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Sincerely,

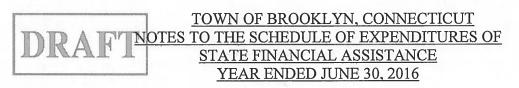
O'Connell, Pace & Company, P.C.

O'Connell, Pace, + Company PC

March 15, 2017

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE YEAR ENDED JUNE 30, 2016

State Grantor Pass-Through	State Grant Program		
Grantor Program Total	Core-CT Number	22	Expenditures
Connecticut State Library			
Grants to Public Libraries	11000-CSL66051-17003	\$	1,088
Historic Document Preservation	12060-CSL66094-35150		3,000
Department of Energy and Environmental Protection			
Gr/Ln Munis Lnd/Prk/Rc/Wtc	12052-DEP43153-40519		74,290
Smil Twn Econ Assstnc Prog (STEAP)	12052-DEP43153-40531		200,000
Department of Transportation			
Town Aid Road Grants Transportation Fund	12052-DOT57131-43455		412,268
Local Transport Capital Pegrm	13033-DOT57121-43584		350
Department of Justice			
Judicial Fines and Fees	34001-JUD95162-40001		5,215
Office of Policy and Management			
Reimburse Towns - Tax Loss on State Property	11000-OPM20600-17004		112,140
Reimburse Property Tax - Disability Exemption	11000-OPM20600-17011		997
Property Tax Relief for Elderly Circuit Breaker	11000-OPM20600-17018		58,440
Property Tax Relief for Elderly Homeowners - Freeze	11000-OFM20600-17013		1,478
Property Tax Relief for Veterans	11000-OPM20600-17024		5,036
Municipal Purposes and Projects	12052-OPM20600-43587		10,379
Office of Early Childhood	12032 O. M.2000 10307		
School Readiness and Child Care	11000-OEC64845-12113		113,400
School Readiness - Competitive	11000-OEC64845-17097		3,881
Department of Education			
Child Nutrition State Match	11000-SDE64370-16211		3,529
Health Foods Initiative	11000-SDE64370-16212		7,252
Adult Education	11000-SDE64370-17030		34,645
School Breakfast Program	11000-SDE64370-17046		6,115
Magnet Schools	11000-SDE64370-17057		19,500
High Quality Schools Start-Up	12052-SDE64370-43538		19,700
Other State Financial Assistance			60
Total State Financial Assistance before Exempt Programs			1,092,763
EXEMPT PROGRAMS			
Department of Education			
Education Cost Sharing	11000-SDE64000-17041		7,069,947
Public School Transportation	11000-SDE64000-17027		97,532
Special Education - Excess Cost - Student Based	11000-SDE64000-17047		350,657
Office of Policy and Management			
Mashantucket Pequot and Mohegan Fund Grant	12060-OPM20600-17005		228,534
Total Exempt Programs			7,746,670
TOTAL STATE FINANCIAL ASSISTANCE		\$_	8,839,433



# 1. Summary of Significant Accounting Policies

### General

The accompanying Schedule of Expenditures of State Financial Assistance includes state grant activity of the Town of Brooklyn, Connecticut ("Town") under programs of the State of Connecticut for the fiscal year ended June 30, 2016. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut.

The accounting policies of the Town conform to accounting principles generally accepted in the United States of America as applicable to governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based on regulations established by the State of Connecticut, Office of Policy and Management.

# **Basis of Accounting**

The financial statements for the governmental fund types contained in the Town's basic financial statements are prepared on the modified accrual basis of accounting. The government-wide financial statements are prepared on the full accrual basis of accounting;

- Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period.
- Expenditures are generally recorded when a liability is incurred, except for debt service expenditures and certain other expenditures when applicable, related to compensated absences, pension obligations, landfill closure costs, claims and judgements, and other post-employment benefits which are recorded only when payment is due (mature).

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the regulations of the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2016

# Section I - Summary of Auditors' Results:

## Financial Statements

Type of auditors' report issued	unmodified	
Internal control over financial reporting  - Material weakness(es) identified?  - Significant deficiency(ies) identified?  - Noncompliance material to financial	yes         x no           yes         x no	ne reported
Statements noted	yes <u>x</u> _no	
State Financial Assistance		
Internal control over major programs  - Material weakness(es) identified?  - Significant deficiency(ies) identified?	yesxno	ne reported
Type of report issued on compliance for major programs:	unmodified	
Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act?	yes <u>x</u> _no	
The following schedule reflects the major programs include	d in the audit:	
State Grantor and Program Department of Transportation Town Aid Road Grants Transportation	State Core-CT Number	Expenditures
Fund	13033-DOT57131-43455	\$412,268
Department of Energy and Environmental Protection Small Town Economic Assistance Program	12052-DEP43153-40531	\$200,000
Dollar threshold used to distinguish Between Type A and Type B programs:		\$200,000
Section II - Financial Statement Findings:		
No findings are reported relating to the financial statements		
Section III - State Financial Assistance Findings and Qu	estioned Costs:	

No findings or questioned costs are reported relating to State financial assistance programs.

# TOWN OF BROOKLYN, CONNECTICUT SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2016

Summary Schedule of the Status of Prior Audit Findings

MW-08-11 - Entity Level Controls

Condition: Internal controls are a coordinated set of policies and procedures that management uses to achieve their objectives and meet their fundamental responsibilities for effectiveness, efficiency, compliance, and financial reporting. The literature recognizes five sections of internal control published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO Report) in Internal Control – Integrated Framework. These five interrelated components include:

- o Control Environment A favorable control environment exists when management is knowledgeable about controls (entity wide and specific), is committed to establishing controls, and communicates its support for internal controls to all individuals involved.
- Risk Assessment This involves management's continual identification and assessment of the
  potential risks that might prevent management from fulfilling its responsibilities and achieving
  its objectives.
- o Information and Communication Systems These are the systems used to assure that appropriate individuals have timely and accurate information to carry out their responsibilities.
- Control Activities These are management's responses to the risks identified. These are the specific policies and procedures that are put in place to alert management of undesired actions in a timely manner.
- o *Monitoring* There is a responsibility of management to follow up on the controls that have been put in place to assure that they continue to function and function properly, effectively, and efficiently.

The town of Brooklyn, Connecticut does not have a framework established to deal with each of the interrelated entity level controls over and above the specific control policies and procedures that have been developed.

Current Status: The town of Brooklyn, Connecticut's Board of Finance has implemented a framework to deal with each of the interrelated entity level controls over and above the specific control policies and procedures that have been developed and has resolved the prior year's findings.