

**Emergency Management and Homeland Security  
Meeting Minutes  
Thursday, May 17, 2018  
7:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Sandra Brodeur, Eli Iturrino, Kurt Hall and April Lamothe; Recording Secretary

**Also Present:** Vinny Mazzarella and Joyce McOsker

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the April 19, 2018 minutes. Kurt Hall seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests/New Members:** Steve Mylly welcomed Joyce McOsker and Vinny Mazzarella to the meeting.
- 4) **Public Comment:**
  - Vinny Mazzarella said that on May 23<sup>rd</sup>, there will be a free Skywarn training program at the Hampton Community Center at 7pm. The training is to become a Skywarn spotter through the National Weather Service. It is asked that people preregister online for the class at <https://www.weather.gov/box/skywarn>.
  - Vinny Mazzarella said that he attend the EMD Meeting last week and that there is a website (<http://mutualaidplan.org>) that Steve Mylly could request read only access in order to see information about the nursing homes in the State. On the website, nursing homes must keep updated information on how many patients they have. The nursing homes can also request aid through the website.
- 5) **Old Business:**
  - a) **Training Exercise “HRSIGEX2018”/Brooklyn Fair:** Eli Iturrino created a second drafted of the exercise that Steve Mylly has to review. Eli Iturrino made a timeline for the dates and times of the fair (see attached). There will be a sign-up sheet closer to August to man the table. He also made mock messages for the signal exercise like *“Ambulance needed for elderly gentleman who fractured his leg to transport to Day Kimball Hospital.”* Steve Mylly and Sandra Brodeur asked if mock messages could be confused for a real message; Eli Iturrino said that there is a protocol in place that they sign on and off with to let everyone know it is a drill. Steve Mylly and Sandra Brodeur suggested posting the times the exercise will be held that day, so that if something happens, the times can be changed.
    - Sandra Brodeur made a motion that the exercise is a go for the Brooklyn Fair. Kurt Hall seconded the motion. No discussion. Motion passed.
    - Steve Mylly has an order form for pamphlets. Sandra Brodeur suggested getting information on caring for pets during an emergency; Steve Mylly will look into it.
  - b) **Junior CERT Training:** Steve Mylly tabled the topic until the end of summer.
  - c) **Board Seat(s):** Joyce McOsker mentioned that she will be filling out the questionnaire to become a member.
- 6) **New Business:**
  - a) **Pre-EPPI Exercise Meeting:** Steve Mylly is waiting on a date for the pre-EPPI exercise meeting; June 13<sup>th</sup> is a tentative date.

- b) **State-Wide EPPI Exercise:** Steve Mylly reported that the exercise will feature a flood scenario. The exercise will be held on Wednesday, June 20, 8am-2pm. Steve Mylly choose the date so that the key players, like the Superintendent, Highway Director, etc., would be available for the exercise. He will resend the email to the Commission.
    - Sandra Brodeur made a motion to cancel the regular scheduled meeting on June 21, 2018 and schedule a special meeting on June 20, 2018 following the EPPI Exercise. Eli Iturrino seconded the motion. No discussion. Motion passed.
  - c) **School Safety-Security Plan:** Steve Mylly reported that the plan was never finished, but the new signatures will be signed on June 1<sup>st</sup>.
  - d) **Gasoline Resources:** Steve Mylly will be looking into what gas stations have a generator back-up in preparation of the EPPI exercise. Sandra Brodeur believes that the Mobile station on route 6 is the only one.
  - e) Steve Mylly will take water out of supplies to use during the Fair and will contact the State about a tent.
- 7) **Adjournment:** Sandra Brodeur made a motion to adjourn the meeting at 7:30pm. Kurt Hall seconded the motion. No discussion. Motion passed.

Respectfully Submitted,  
April Lamothe  
Recording Secretary