



TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

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**Board of Finance
Regular Meeting Minutes
Wednesday, April 18, 2018
7:00pm Clifford B. Green Memorial Center**

Present: Jeff Otto, Drew Dionne, Heather Allen, Sandra Brodeur, and Melissa Bradley; Recording Secretary
Kim Conroy present via conference call
Ken Dykstra absent with notification

Also Present: Rick Ives, Joe Voccio, Wayne Jolley, Kathy Erickson, Bucky Lohbusch, Aimee Genna, Mike Gaudreau, and Aaron Kerouack

RECORDED
2018 APR 19 PM 4:05
RECEIVED
TOWN CLERK'S OFFICE
Melissa A. Brodeur
TOWN CLERK
BROOKLYN, CT

1. Call to order and determination of a quorum: Mr. Otto called the meeting to order at 7:00pm.

2. Public Comment: None

3. Action on Minutes of 4/10/18 Meeting: Drew Dionne made a motion to approve the minutes from April 10, 2018 as presented. Sandra Brodeur seconded the motion. Motion passed 5-0.

4. Presentation, Discussion and Action on Prospective '18-'19 Budget by Recreation Commission:

Bucky Lohbusch presents the budget to the board. The recreation commission budget has a 1.87% increase over last year for a total of \$332,927. Payroll was inputted as the same as last year because this is by union contract and it is a negotiation year. Each program is broken down separately in the budget with detail.

Summer camp is a 6-week program from 8am – 5pm weekly. There are daily activities, field trips, and special programs such as magicians and reptile man. The ages are from 5-12 or K-8 grades. The older kids are in a separate program which benefits both age groups.

The teen center has two employees and is now charging \$30 a week per student. Currently there are ten kids attending. Most of the center is ran by grant funds. There is limited scholarship money for kids who are unable to pay.

Revenue projection for 2018-19 is \$228,900. Fees were increased as well as the new charge for the teen center. Mr. Lohbusch is confident there will be more attendees this year. The teen center receives donations from NECASA and the Beagary Trust and a grant from Jewett City Savings. Other recreation funds are the beautification fund, Jim Boyle scholarship fund and playscape fund.

A toy drive is done yearly and this year, \$10,000 was raised and toys were bought and distributed to over 100 kids for Christmas.

Park Maintenance budget was increased by 2.92% for a total of \$113,418. Again, payroll was not increased due to negotiations. \$4,975 was added for a nine-foot snow plow for the F350/F250. This was not included in the capital expenditures because the price is under the \$5,000 threshold.

Sandra Brodeur made a motion to receive the Recreation budget for further review. Heather Allen seconded the motion. Motion passed 5-0.

5. Presentation, Discussion and Action on Prospective '18-'19 General Government Budget by Board of Selectmen: Mr. Ives presents the 2018-19 general government budget to the board. The larger increases were in line items:

4173 Economic Development Commission - \$2,500 was added for a branding/marketing exercise. This is the cost to hire a consultant and ultimately, this will grow the grand list.

4201 Patrol Services – Increase of \$10,626 for the Town now responsible for 100% total cost and the rank of the current Resident Trooper. Overtime was decreased because our Trooper is very cooperative to switch his schedule around when needed, to not incur overtime.

4203 Fire Facilities – The retirement program was increased by \$12,000. This is an amount determined by Actuarial – Hooker & Holcombe.

4303 Roads, Drainage & Facilities – Roads and bridges was increased \$30,000 for road improvements. Funds from TAR and LOCIP will also be used.

4317 Resource Recovery Commission – Contractual services increase significantly by \$41,000 and disposal charges by \$16,500. This is due to a contract renewal this year. Mr. Ives states he will do a RFP but not expecting many bids or lower bids. \$8,000 was added for a household hazardous waste day.

4899 Redemption of Debt – The pro-rated payment to Killingly increased by \$35,526 due to larger enrollment.

5000 Fringe Benefits – The teacher's retirement was removed because it is not required to be carried. Health and dental insurance increased by \$37,745 but this figure may change after April payments are received.

4139 Legal Counsel - \$8,000 was added for possible legal fees for bills received dating many years back for bonding costs. An agreement was made to come up with a schedule to pay back the fees, but this schedule is not prepared yet. Mr. Ives states this amount will be removed.

Projected revenues: Adopted ECS for 2018 was \$6,626,404, after hold backs, we received \$6,049,412. Adopted for 2019 was \$6,985,912 and the Governor's amount was \$6,144,504. This would leave us short \$841,408. Mr. Ives will continue to keep a close eye on revenues.

Sandra Brodeur made a motion to receive the general government budget for further review. Drew Dionne seconded the motion. Motion passed 5-0.

6. Old Business

a. East Brooklyn Fire Department year-to-year cost comparisons request: Mr. Otto inquired at the last fire commissioners meeting and they stated they would have this to the board for next months regular meeting.

b. Other Old Business, if any: Sandra Brodeur was under the impression the line of credit was to pay for the school roofs and asks for clarification. Mr. Ives states it was not solely for the roofs, it was a "just in case" source of funds. This will be resubmitted after the loan is paid off in June.

7. New Business

a. Solar Energy Projects at BES and BMS: The Board of Education is hiring an outside engineering firm to design two photo electric systems for the elementary and middle schools. Rick is charged with establishing a building committee for this project.

b. Other New Business, if any: None

8. Public Comment: None

9. Adjourn: Drew Dionne made a motion to adjourn the meeting. Sandra Brodeur seconded the motion. Meeting adjourned at 8:45pm.

Respectfully Submitted;



Melissa J. Bradley
Recording Secretary