

Capital Expenditure
Corrected Meeting Minutes
Thursday, April 12, 2018
6:30pm Clifford B. Green Memorial Center

Present: Joseph Voccio (arrived at 6:46pm), Rick Ives (left at 7:15pm), Wayne Jolley, Aimee Genna, Michael Gaudreau, Felix Ramos, Hans Koehl, Andrew Dionne and April Lamothe;
Recording Secretary

Also Present: Lou Brodeur, Sandra Brodeur, Aaron Kerouac, Patricia Buell, and Tony Tusia

- 1) **Call to Order:** Rick Ives called the meeting to order at 6:41pm.
- 2) **Approval of Previous Meeting Minutes:** Hans Koehl made a motion to accept the March 22, 2018 minutes. Michael Gaudreau seconded the motion. No discussion. Motion passed.
- 3) **Public Comment:** Aaron Kerouac suggested that Capital Expenditure and what it used for, should be explained more thoroughly to the public so that everyone understands what it is used for. Rick Ives asked for an example; Aaron Kerouac gave the example of items moving from the Board of Education into Capital Expenditure budget, explain why the project was moved.
- 4) **Presentation of BOE Capital Requests:** Patricia Buell, Superintendent of Brooklyn Schools, reviewed the Brooklyn Public School Capital Improvement Requests and 5 Year Plan (see attachment). The requests include:
 - 1) Asbestos Remediation BES areas C & D - \$316,015: The hallways are safe right now, because of a protective layer of wax covers the tiles. The area is regularly inspected for safety.
 - 2) Technology and Software Requests - \$167,116
 - 3) Parking Lot Repaving Phase 1 - \$57,000
 - 4) Parking Lot Repaving Phase 3 - \$63,500
 - 5) Parking Lot Repaving Phase 4 - \$39,950Future Projects:
 - 6) Installation of safety bollards at BES and BMS entrances - \$6,000 estimate: The bollards would stop cars from driving into the buildings. Patricia Buell mentioned that she plans to speak with the Emergency Management/Homeland Security Commission to see if there are any safety funds. Rick Ives suggested using planters.
 - 7) Purchase of Chromebooks/iPads for 1:1 learning environment for one grade level - \$50,000 estimate
 - 8) Upgrade of network infrastructure (cost offset by Erate funds before funding is removed) - \$115,000 estimate (-\$40,000 Erate estimate): Patricia Buell suggested that the Town should look into upgrading their fiberoptic lines at the same time.
 - 9) BES Freezer Compressor Replacement: Tony Tusia has fixed the compressor, but it needs to be replaced since it is 30 years old.
 - 10) Parking Lot Replacement Phase 2
 - 11) BMS Furnace Replacement: Tony Tusia said that there are six boilers and two are relatively new, but the other four are 28 years old. One of the four boilers is leaking, which would cost \$10,000 to fix, but \$40,000 to replace and it would be more energy efficient.

- Rick Ives suggested to Patricia Buell put a date on the items listed; this way an item can be fixed/replaced before an emergency happens and/or the Committee can set funds aside for the future items.
- 12) Underground Oil Tank Removal: The State says that oil tanks need to be replaced after 30 years. Tony Tusia reported that there are two underground tanks and the older tank is 23 years old.
- Discussion of BOE Requests:
 - Andrew Dionne asked Patricia Buell to prioritize the order of the BOE requests. Patricia Buell said that the top three requests are the most important. Joseph Voccio commented that the repaving of the Middle School (gym side) will most likely cost more than \$57,000 due to drainage issues. Rick Ives mentioned that there is a proposal in Planning & Zoning to have thirty single family homes built off of School St., which might affect the traffic pattern at the school. ~~He suggests holding off on repaving that portion of the school until a decision is made.~~ Rick Ives said that if they were going back to the plan that redid the road and the entire lot, that they better wait, but with what is being presented to Planning & Zoning, paving will still need to take place, no matter what happens with School St. Joe Voccio would like this correction to the minutes to reflect the perception of the group is that the repaving not be affect by any development on School St.
 - Joseph Voccio asked if EASTCONN had devolved a remedial action plan for the removal of asbestos. Tony Tusia said that EASTCONN gave an estimate for the removal and there was another estimate from a flooring company to replace the flooring. Patricia Buell said that the school contracts with EASTCONN for the asbestos inspections. Joseph Voccio said that if a remedial plan has not been approved of by the State, that is the first step to complete this project. For the next meeting, Patricia Buell will see if EASTCONN is able do the remedial plan.

5) Discussion and Potential Action on Capital Requests:

- Discussion ensued on requests from the previous meeting.
- Andrew Dionne mentioned that during the Board of Finance meeting, they did not seem opposed to using \$25,000 of emergency equipment money for Mortlake Fire Company's drainage system. Rick Ives suggested trying to get closer to the original bid and holding off on the project for the moment.
- Aimee Genna asked if the Town's and School's requests of computers could be combined to save cost; Rick Ives said no, because it will be different vendors, but he is looking into sharing IT.

6) Review 5-Year Plans:

- Michael Gaudreau presented the **Parks and Recreation 5-Year Plan** (see attached). The plan includes: mower/bagger, tractor, Prince Hill improvements (lighted tennis courts, pavilion, playscape, and parking lot lighting), irrigation, track, paving and drainage at Prince Hill, and Brooklyn Recreation Center. Andrew Dionne would like to have the years of mower/bagger added to the 5-Year Plan. Michael Gaudreau reported that the playscape at Prince Hill will be removed within a month due to the safety issue of rusting metal and that the poles are coming out of the ground. Andrew Dionne asked if the playscape would be moved up the hill since parents can not see the children in the gully; Michael Gaudreau replied that if all the work were to be done at once, yes, if the work is done in pieces it would stay in the same area. The playscape is about 38 years old or

older. Michael Gaudreau mentioned that ADA would have to be taken into consideration into the price of a new playscape. Felix Ramos asked if the Prince Hill project must be done all at once; Michael Gaudreau replied that it can be broken up, but it would cost more to do it in pieces. Michael Gaudreau will have Bucky Lohbusch get a quote to move the playscape up the hill.

- Lou Brodeur presented the **Mortlake Fire Company 5-Year Plan** (see attached). The plan includes: installing an exhaust vent system for apparatus, repairs/upgrades to ET190 to extend life, replace black top driveway, and replacement of ET190. He mentioned that vent system should have been done 10-15 years ago.
 - **a) Other Business:** Joseph Voccio said that the next meeting would be to prioritize the Capital requests and decide on the items to recommend to the BOF. He also hopes to have a report of previous Capital requests so that the Committee can see what has happened to the projects. The next meeting will be on April 17, 2018 at 7pm.
 - Hans Koehl said that he would not be able to make the meeting. Joseph Voccio asked him to email his thoughts on the current Capital requests to the Committee. Hans Koehl believes that the technology and software request should have priority and he supports the East Brooklyn Fire Company's request.
- 7) **Prior Capital Requests:** Rick Ives had to leave so the item was tabled.
- 8) **Public Comment:** Aaron Kerouac suggested breaking down the budget into Board of Education, General Government, and Capital Expenditure so that the public understand why that item is in that specific budget. He gave the example the public does not understand why you want to have the computers under Capital, instead of the Board of Education budget. He approves of the idea a getting to a point of having 1:1 for technology for the schools. Joseph Voccio replied that the most practical reason is that larger ticket items need a separate motion in the budget approval process because of financing.
- 9) **Adjournment:** Andrew Dionne made a motion to adjourn the meeting at 7:50pm. Hans Koehl seconded the motion. No discussion. Motion passed.

Sincerely Submitted,
April Lamothe
Recording Secretary