

**Board of Finance
Regular Meeting Minutes
Wednesday, April 15, 2015
7pm Clifford B. Green Memorial Center**

Present: Gene Michael Deary, Jeff Otto, Sandra Brodeur, Kim Conroy, Ken Dykstra and Melissa Bradley;
Recording Secretary

Absent: Drew Dionne

Also Present: Rick Ives, Bob Kelleher, Joe Voccio, Sherry Holmes, Bucky Lohbusch, Lisa Lindia, Dr. Louise Berry, Mike Gaudreau, Austin Tanner, WINY radio and the Bulletin

1. **Call to Order:** Mr. Deary called the meeting to order at 7:00pm.
2. **Approve Previous Minutes:** Jeff Otto made a motion to approve the previous meeting minutes from 3/18/15 as presented. Kim Conroy seconded the motion. Motion passed 5-0.
3. **Public Comment:** None
4. **Selectman's Report:** Sherry Holmes projects there will be approximately \$30,000 returned from the general government. There will be funds deposited in the amount of \$20,781.74 from FEMA for reimbursement from the blizzard this winter prior to year end of June 30th. Mr. Ives reports the sidewalk project is still moving forward. An easement has been granted from a business owner and the State is asking for some information regarding bike traffic, historical grounds, etc. This information is being gathered by Mr. Kelleher and once the State receives it, the project is ready to start constructing.
5. **BOE Budget Presentation:** Dr. Berry reviews the Board of Education budget with the board. The health insurance is decreasing because the Town and School have teamed up to create a larger grouping which in return lowers the cost. There will be two retirements this year, but no additional hires, just replacements. Dr. Berry will provide clarification for the following items requested from the Board of Finance:
 - Special Education tuition increase
 - What percent of repairs includes service contracts
 - Increase in paraprofessionals; None are being added, but the cost has increased \$60,000
 - If and how many readers are included in the cost of textbooks/library booksThe total proposed education budget is \$17,418,021, an increase from last year in the amount of \$388,697 or 2.28%. There are grants funds included in the overall budget which are affecting the salary line items, such as paraprofessionals.
6. **Recreation Budget Presentation:** A short power point is shown to the board of the progress at the Teen Center. Mr. Lohbusch begins with presenting the Recreation budget. There is an

increase from last year in the amount of \$485. The 3 and 4 year olds program has been cut from this budget but summer camp will be allowing 4 year olds to join and will be a full day program. The proposed budget for 2015-16 is \$332,178. Park Maintenance proposal is \$123,453. The projected revenue from programs is \$163,823. Complete budget attached for break down. The board would like to see the Teen Center broken out to see what the actual cost of the center is.

7. **Discussion on Auditing Services RFP:** Two RFP's were received, and the committee will be interviewing one of the firms tomorrow. Jeff Otto suggests sending the RFP to firms instead of just posting it online.
8. **2014-15 Budget Discussion:** None
9. **2015-16 Budget Discussion:** None
10. **Liaison Reports**
 - The housing authority will hold their next meeting in the evening. They are looking for a new member.
 - Resource Recovery voted to approve Emery Scale's quote of \$48,000 for a new scale. This figure will be in capital to fund.
 - Recreation did not meet; they did not have a quorum.
 - Board of Education did not meet.
 - Board of Fire Commissions did not meet due to lack of quorum.
11. **Old Business:** None
12. **New Business:** Kim Conroy made a motion to reappoint Jeff Otto as the Board of Fire Commissioners liaison for the Board of Finance for a one year term. Ken Dykstra seconded the motion. Motion passed 5-0.
13. **Public Comment:** None
14. **Adjourn:** Sandra Brodeur made a motion to adjourn the meeting. Kim Conroy seconded the motion. Meeting adjourned at 9:15pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary