

**Emergency Management and Homeland Security  
Meeting Minutes  
Thursday, February 16, 2017  
7:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Lou Brodeur, Sandra Brodeur, Thomas Gugliotti, and April Lamothe;  
Recording Secretary

**Also Present:** Eliezer Iturrino

**Absent:** Thomas Rukstela

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Lou Brodeur made a motion to approve the January 19, 2017 minutes. Sandra Brodeur seconded the motion. No discussion. Motion passed 3-0.
- 3) **Public Comment:** None
- 4) **Recent Weather Events – Discussion:** Lou Brodeur and Thomas Gugliotti reported that storm lead to two poles to come down in Brooklyn and two car accidents, but that was the extent of storm damage. Steve Mylly said that there was a Statewide conference call on Thursday.
- 5) **New Board Member Recognition/Candidates for Board Seat:** The Board of Selectmen have not met to vote on the new member.
- 6) **LEOP Update – Progress Report:** Carla from DEMHS was at the Town Hall on Tuesday helping Steve Mylly with the LEOP for three hours. The LEOP template is 398 pages. He said that to cut down on printing costs, that only two would be printed; one for the EOC and an extra. Sandra Brodeur suggested emailing updates to the Committee for them to look over. The LEOP must be updated every three years.
- 7) **Shelter Costs:** Steve Mylly is still working on the spreadsheet for 25 people. \$1,000.00 will be spent on shelter necessities during this budget year. He is going to buy a 50-cup coffee maker for the shelter; Sandra Brodeur asked if there are coffee makers in the shelters/school. When Steve Mylly meets with Mary Conway, he will ask her about the coffee marker. Discussion ensued on where to store the cots. If the school is a shelter, the government will refund food that feeds the kids during the Summer Lunch Program if the food is needed during an emergency.
- 8) **Easy Meals Quote (attached):** Steve Mylly has samples coming so that the Commission can try the food, which just needs hot water to serve. When getting close to the expiration dates (10-year shelf life), he suggested giving them to the Boy Scouts to take with them camping.
- 9) **Multi-jurisdictional Shelter Update:** There was a meeting in Pomfret with Woodstock, Pomfret, Eastford, and Brooklyn about the multi-jurisdictional shelter; Pomfret has entered an agreement with Pomfret Prep to use the Field House as a shelter. The cost to Brooklyn to be a part of the shelter would be 25% of 25%. It is an unknown cost, it would depend the on cost of the shelter; it is not based on a per person per town ratio. Brooklyn would still have to pay even if no one from Brooklyn went to the shelter. The towns would have to help with the security because Pomfret has no police force. It was suggested that each town after a liaison that residents could ask for information. There would most likely be trouble getting to the shelter, although Murdock Rd would be an alternative; but the shelter should give the State more incentive to plow the road sooner.

**10) State-Wide Radio Test:** There will be a State-wide radio test Thursday, February 23.

**11) Other Business:**

- **Budget:** The Town generator line item is under the Commission budget because the commission gets reimbursed. Lou Brodeur said to make sure that the inspection happens. The printing line item is higher because of printing the LEOP when done. Steve Mylly went over the budget.
  - Lou Brodeur made a motion to adopt the purposed budget of \$5,500.00 for the 2017-2018 budget year. Thomas Gugliotti seconded the motion. No discussion. Motion passed 2-0.
- Sandra Brodeur mentioned some ideas that she received from FEMA: FEMA's Youth Preparedness Council which is open to 8<sup>th</sup>-11<sup>th</sup> grades and passing out wallet sized emergency information cards to the school so children could bring them home to their parents. She also mentioned the Citizens Core to Eliezer Iturrino.
- Eliezer Iturrino thinks that the Commission is doing a good job and said that if they can get the Town together to do the plan that he had laid out last meeting, even in a few years, it would allow them to practice sheltering people. Sandra Brodeur liked the plan, but it may be too large scale for the Town right now or it has to be scaled down. Eliezer Iturrino told the Commission that if they need help, and he is available, that he would be willing to help.
- If Brooklyn would open a shelter and the multi-jurisdictional shelter is open, the Red Cross would most likely go to the multi-jurisdictional shelter first.
- Discussion ensued about HAM Radios. The Web EOC has a feature that allows someone to type a request to the State and the State can contact the Fire Departments or the Fire Departments could leave a radio in the EOC in an emergency.

**12) Adjournment:** Lou Brodeur made a motion to adjourn the meeting at 7:37pm. Sandra Brodeur seconded the motion. No discussion. Motion passed 3-0.

Respectfully submitted;  
April Lamothe