

**Brooklyn Housing Authority**  
**Mailing: #87 Quebec Square**  
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**Brooklyn Housing Authority – Minutes for Wednesday, November 15, 2017**  
**10:00am at the Brooklyn Community Center**

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**1) Roll Call** – Bruce Parsons called the meeting to order at 10:00am.

**Members Present:**

|               |                |
|---------------|----------------|
| Chairman      | Bruce Parsons  |
| Vice Chairman | Paul Phaiah    |
| Member        | Donald Francis |

**Others Present:**

|                          |                         |
|--------------------------|-------------------------|
| PHA Executive Director   | Kathy Carter            |
| PHA Business Manger      | Sarah Schoppe (10:09am) |
| First Selectman          | Rick Ives               |
| Board of Finance Liaison | Sandra Brodeur          |
| Recording Secretary      | April Lamothe           |
| Public                   | Aaron Kerouac (10:13am) |

**Absent with notice:**

Aida Bissonnette

- 2) Reading and Approval of minutes:** Donald Francis made a motion to accept the minutes from October 4, 2017. Paul Phaiah seconded the motion. No discussion. Motion passed.
- 3) Update on Tiffany Place:** Bruce Parsons receive the paperwork from the State allowing the Housing Authority to sell the building. He said that the First Selectman's Office made a request to have a first refusal on the property if the developer defaults or is not able to receive funding and they want to sell it written into the contract. Rick Ives said that he does not want the property to be sold to an absentee owner who would only do the bare minimum. Discussion ensued about the right of first refusal. Rick Ives will have the Town's attorney draw up a contract. Bruce Parson said that the attorney drawing up the contract can decide if the first refusal is used, if the decision would go back to the Housing Authority or to the Town.
- **Motion:** Paul Phaiah made a motion to sell the property to ECHO for \$1. Donald Francis seconded the motion. Discussion ensued: Donald Francis amended the motion to include the right of first refusal. Rick Ives suggested that the motion state that if there is a default or a desire to resell the property that the Town has the right of first refusal. Donald Francis asked if this condition of sale was discussed with ECHO; it has not. Kathy Carter will notify Peter Battles about the condition of sale. Rick Ives does not want to ECHO to change their business plan, but in case they can not obtain the necessary funding, he wants the right to decide who will buy the property for the good of the Town. Bruce Parsons said that the condition would only be used if Peter Battles can not get the necessary funding; once it is developed he can do what he wants with it. Donald Francis stated that the conditions need to be clear in contract and that the building can not just sit there. Amended motion: sell the property to ECHO for \$1, with the stipulation that the Town of Brooklyn has the

right of first refusal if ECHO defaults or wants to resell the property and the condition that construction must begin within three (3) years. Motion passed 3-0.

- 5) Other Business:** Bruce Parsons asked the Committee if they would be in favor of selling the Community Center to the Town for a dollar. Rick Ives said that it would have to go to a Town Meeting in order to approve the purchase. Donald Francis asked if there was any extra shingles left; Rick Ives responded that there are some shingles, but he does not know if there is enough to replace the roof. Rick Ives also stated that something needs to be done to protect the roof from people getting onto the roof since it is low to the ground. Discussion ensued. Paul Phaiah made a motion to sell the Community Center to the Town of Brooklyn for \$1. Donald Francis seconded the motion. Motion passed 3-0. Rick Ives will bring the decision to the attention of the Board of Selectmen.

- Rick Ives mentioned to the Committee that he may have a candidate for the Housing Authority.

- 4) 2018 Meeting Updates:** Donald Francis made a motion to accept the meeting dates for 2018 as presented. Paul Phaiah seconded the motion. No discussion. Motion passed.

- 6) Public Comment:** None

- 7) Adjourn:** Donald Francis made a motion to adjourn the meeting at 10:24am. Paul Phaiah seconded the motion. No discussion. Motion passed.

Respectfully submitted,  
April Lamothe  
Recording Secretary

### **2018 Housing Authority Meeting Dates**

January 17  
March 21

May 16  
July 18

September 19  
November 21