

## **Capital Expenditure**

### **Meeting Minutes**

**Thursday, April 25, 2019**

#### **7:00pm or Immediately Following the Conclusion of the Board of Selectmen Meeting**

**Present:** Joseph Voccio, Rick Ives, Wayne Jolley, Aimee Genna, Michael Gaudreau, Andrew Dionne and April Lamothe; Recording Secretary

**Absent:** Felix Ramos and Hans Koehl

**Also Present:** Lou Brodeur, Sandra Brodeur, Kenneth Dykstra, Thomas Rukstela, and Aaron Kerouac

- 1) **Call to Order:** Joseph Voccio called the meeting to order at 7:06pm.
- 2) **Review of Previous Minutes:** April 10th and 17th. Aimee Genna made a motion to approve the minutes of April 10<sup>th</sup> and April 17<sup>th</sup>. Michael Gaudreau seconded. Discussion: Joseph Voccio mentioned that the last meeting did not have a quorum, but took the opportunity to review the Capital requests since Andrew Dionne was not able to attend all of the previous meetings. Rick Ives said that the April 17<sup>th</sup> minutes could not be called meeting minutes because there was no quorum; it was a non-meeting.
  - Aimee Genna made a new motion to accept the minutes from April 10, 2019. Rick Ives seconded the motion. No further discussion. Motion passed.
  - Rick Ives made a motion to change 'Meeting Minutes' to "Non-quorum Meeting Notes" and to acknowledge the notes from the non-quorum meeting on April 17, 2019 were received. Wayne Jolley and Michael Gaudreau seconded the motion. No discussion. Motion passed.
- 3) **Public Comment:** None
- 4) **Review and Action on Capital Requests:** The Committee reviewed all the Capital requests. It was decided that the Roof Replacement and Painting requests would be pushed until next year. The Shutter/Window Repair, Side Entrance Steps, and Boundary Planting Requests will be moved into the General Government budget. The Safety Bollards will be moved into the Board of Education budget.
  - **Technology and Software Requests:** Andrew Dionne said that it seems aggressive to go to 1:1 this year, especially since the devices are not going home with the students in the beginning. He suggested that only 50% of the devices be purchased this year. Aimee Genna agreed that it is a heavy lift year, but if not all devices are purchased at once, the schools would be always be playing catch-up. She also mentioned that the Board of Education received \$10,000 for the next four years from the Beagary Charitable Trust. Discussion ensued. Andrew Dionne said that when this is presented to the public each item (Chromebook, Smartboards, MacBooks, etc.) should be broken out of the \$237,712.
  - Discussion ensued on financing options.
  - **School Driveway Redesign:** Michael Gaudreau suggested holding off on the request until a plan is made. Aimee Genna said the redesign needs to be done, but a plan is needed first. Rick Ives will reach out to the Town Engineer.
  - Aimee Genna suggested that Upgrade of Network Infrastructure and Migration of Directory/Authentication Services should be considered as one request of \$155,435. Joseph Voccio said that the Erate funds (\$84,854), when received, to pay towards the principal payment.

- **Priority:**
  - The Committee **highly recommends** the following requests: Assessor's Software Upgrade, Mold Remediation, POCD Consultant, Dump Truck, Snow Blower Attachment, and Upgrade of Network Infrastructure/Migration of Directory and Authentication Services, and Technology and Software.
  - The Committee **recommends** the following requests: Bush Hog Mower, Site Design Concept, Fire Marshall Truck, and School Truck.
- 5) **Scheduling of Future Capital Meetings (if needed):** Joseph Voccio will let the Committee know if any more meetings are needed after presenting the Capital Expenditure requests to the Board of Finance.
- 6) **Other Business:** None
- 7) **Public Comment:** Kenneth Dykstra asked if there is regulation regarding Town vehicles being used as personal vehicles. Rick Ives said that because Thomas Rukstela is always on call, he is allowed to bring his truck home. The Fire Marshall's truck would be the same.
- 8) **Adjournment:** Rick Ives made a motion to adjourn at 8:10pm. Wayne Jolley and Andrew Dionne seconded the motion. No discussion. Motion passed.

Sincerely Submitted,  
April Lamothe  
Recording Secretary