



TOWN OF BROOKLYN
P.O. Box 356 - Route 6 and 169
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN
(860) 779-3411 Option 2
TOWN CLERK
(860) 779-3411 Option 4
TAX COLLECTOR
(860) 779-3411 Option 5
ASSESSOR
(860) 779-3411 Option 6

Board of Finance
Capital Committee Meeting Minutes
Thursday, 4/4/2024, 5:30 pm, via Google Meet and at
Clifford B. Green Memorial Center

Present: Lou Brodeur, Ben Langevin, Matt Allen, Al Fitzgerald, and Andrew Dionne
Also Present: Austin Tanner, Sandy Brodeur, Lisa Lindia, Amy Brosnan

1. Call to order: L. Brodeur called the meeting to order at 5:40 pm
2. Take attendance & establish quorum: All members were present.
3. Approve meeting minutes of 3/28/24: A. Dionne made a motion to approve the meeting minutes of 3/28/24; M. Allen seconded the motion; and the motion passed.
4. Public comment: None
5. Review the following requests:

- a. Brooklyn Land Use and Building Department: This request is for \$73,762.00 and would digitize all records into digitized electronic records. Presently, when requests are received, it is necessary to manually find these records and generate copies.

L. Lindia presented this request and said the goal was to get everything electronically online permanently. She stated that the Town already received \$6,000.00 grant last year to begin scanning three cabinets; there are a lot of filing cabinets scattered around the Town and digitizing everything would eliminate that; it would be more efficient for the Town; that FOIA requests would be easier to fulfil; more transparency for the Town. L. Linda said they received two quotes, but they would prefer to go with UBEO because they are the ones who gave them the quote for the \$6,000.00 grant. L. Lindia answered questions from the members of the Committee.

- b. Review requests from East Brooklyn Fire Department: This request is to purchase 3 new E-Hydraulic Hurst Tools at a price of \$44,114.00 to complement the Hurst Combi tool which was purchased through ARPA funding.

L. Brodeur stated that this request was withdrawn this afternoon.

- c. This request is from Park and Recreation: They are requesting \$10,000.00 to install fencing along Riverside Park to keep people from driving in the river and to keep them off the grass. During one of our many rainy events a couple of weeks ago, someone deliberately drove on the grass and made a considerable mess of the area.

A. Brosnan presented this request. She said this request is for \$8,467.24 and that two fences are necessary, one to keep people safe from the river (\$3,785.46), and one to block off the grass and create a picnic area for families (\$4,681.78). A. Dionne said he wanted to make sure there was room for a vehicle with a boat in tow to turn around in that area; maybe make some extra parking spots for people with kayaks; and perhaps keep the request at \$10,000.00 so signage could be purchased for Riverside Park. L. Brodeur stated that we may need to get permission from the Fire Department because this is one of their backups for the hydrant system.

A. Tanner presented his request for flooring for the Community Center and the Health Department. He presented a quote from Todd's Warehouse of Carpet in the amount of \$24,245.00; \$18,700.00 for the Community Center and \$5,545.00 for the Health Department. He was informed that these estimates can be for tile or for carpeting.

- d. We were also supposed to hear back from Resource Recovery with additional pricing on their project. I have had no correspondence with them. See below.
6. The next meeting is scheduled for 4/15/24 at 5:30 pm. At this meeting, we will put together our recommendations to the Board of Finance. Hopefully, we can make our presentation to the Board of Finance on 4/17/24, which is their normal monthly meeting date. A. Dionne stated that he would not be able to attend the meeting on 4/15/24. L. Brodeur discussed the document that was in the packet regarding Critiquing Capital Requests. He also mentioned Resource Recovery was supposed to get the Committee additional pricing on their request for the cardboard compactor. A. Tanner said if they get a cardboard compactor, they will have to put in a concrete pad, and it would be an additional \$5,000.00. The Committee discussed this further, including that a three-phase converter may need to be installed for the compactor, and they also discussed some of the other requests and going to a bond for some of them.
7. Public comment: S. Brodeur commented that laminate or tile would seem to be the better option for flooring at the Health Department and the Community Center. A. Tanner said the Town Forum is scheduled for 4/22/24 at 7:00 pm and we will have FOIA training before it starts. The Committee also discussed the situation at Day Street.
8. Adjourn: A. Dionne made a motion to adjourn the meeting at 6:14 pm; M. Allen seconded; and the meeting was adjourned.

Respectfully submitted,
Lisa Mileski, Recording Secretary