

Board of Finance  
Capital Committee  
April 15, 2024, Meeting  
5:30PM



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 189  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

Capital Expenditure Meeting Agenda  
Monday, April 15, 2024, 5:30 pm  
Clifford B. Green Memorial Building  
and via Google Meet

Google Meet joining info

Video call link: <https://meet.google.com/wxy-ugd-z-agk>

Or dial: (US) +1 219-321-0462 PIN: 466 955 502#

More phone numbers: <https://tel.meet/wxy-ugd-z-agk?pin=7438812754960>

Members of Committee: Lou Brodeur, Ben Langevin, Matt Allen, Al Fitzgerald & Drew Dionne

1. Call to Order
2. Take Attendance and Establish Quorum
3. Accept and review minutes from 4/4/24 meeting
4. Public Comment
5. Review the following attached requests
6. This should be our last meeting unless the Board of Finance wants us to further cut this capital budget that is presented to them on 4/17/24.
7. Thank you to everyone that participated in helping put together this capital presentation.
8. Public Comment
9. Adjourn

Lou Brodeur, Chairman



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Board of Finance  
Capital Committee Meeting Minutes  
Thursday, 4/4/2024, 5:30 pm, via Google Meet and at  
Clifford B. Green Memorial Center

Present: Lou Brodeur, Ben Langevin, Matt Allen, Al Fitzgerald, and Andrew Dionne  
Also Present: Austin Tanner, Sandy Brodeur, Lisa Lindia, Amy Brosnan

1. Call to order: L. Brodeur called the meeting to order at 5:40 pm
2. Take attendance & establish quorum: All members were present.
3. Approve meeting minutes of 3/28/24: A. Dionne made a motion to approve the meeting minutes of 3/28/24; M. Allen seconded the motion; and the motion passed.
4. Public comment: None
5. Review the following requests:
  - a. Brooklyn Land Use and Building Department: This request is for \$73,762.00 and would digitize all records into digitized electronic records. Presently, when requests are received, it is necessary to manually find these records and generate copies. L. Lindia presented this request and said the goal was to get everything electronically online permanently. She stated that the Town already received \$6,000.00 grant last year to begin scanning three cabinets; there are a lot of filing cabinets scattered around the Town and digitizing everything would eliminate that; it would be more efficient for the Town; that FOIA requests would be easier to fulfil; more transparency for the Town. L. Linda said they received two quotes, but they would prefer to go with UBEO because they are the ones who gave them the quote for the \$6,000.00 grant. L. Lindia answered questions from the members of the Committee.
  - b. Review requests from East Brooklyn Fire Department: This request is to purchase 3 new E-Hydraulic Hurst Tools at a price of \$44,114.00 to complement the Hurst Combi tool which was purchased through ARPA funding. L. Brodeur stated that this request was withdrawn this afternoon.
  - c. This request is from Park and Recreation: They are requesting \$10,000.00 to install fencing along Riverside Park to keep people from driving in the river and to keep them off the grass. During one of our many rainy events a couple of weeks ago, someone deliberately drove on the grass and made a considerable mess of the area. A. Brosnan presented this request. She said this request is for \$8,467.24 and that two fences are necessary, one to keep people safe from the river (\$3,785.46), and one to block off the grass and create a picnic area for families (\$4,681.78). A. Dionne said he wanted to make sure there was room for a vehicle with a boat in tow to turn around in that area; maybe make some extra parking spots for people with kayaks; and perhaps keep the request at \$10,000.00 so signage could be purchased for Riverside Park. L. Brodeur stated that we may need to get permission from the Fire Department because this is one of their backups for the hydrant system.

A. Tanner presented his request for flooring for the Community Center and the Health Department. He presented a quote from Todd's Warehouse of Carpet in the amount of \$24,245.00; \$18,700.00 for the Community Center and \$5,545.00 for the Health Department. He was informed that these estimates can be for tile or for carpeting.

- d. We were also supposed to hear back from Resource Recovery with additional pricing on their project. I have had no correspondence with them. See below.
6. The next meeting is scheduled for 4/15/24 at 5:30 pm. At this meeting, we will put together our recommendations to the Board of Finance. Hopefully, we can make our presentation to the Board of Finance on 4/17/24, which is their normal monthly meeting date. A. Dionne stated that he would not be able to attend the meeting on 4/15/24. L. Brodeur discussed the document that was in the packet regarding Critiquing Capital Requests. He also mentioned Resource Recovery was supposed to get the Committee additional pricing on their request for the cardboard compactor. A. Tanner said if they get a cardboard compactor, they will have to put in a concrete pad, and it would be an additional \$5,000.00. The Committee discussed this further, including that a three-phase converter may need to be installed for the compactor, and they also discussed some of the other requests and going to a bond for some of them.
7. Public comment: S. Brodeur commented that laminate or tile would seem to be the better option for flooring at the Health Department and the Community Center. A. Tanner said the Town Forum is scheduled for 4/22/24 at 7:00 pm and we will have FOIA training before it starts. The Committee also discussed the situation at Day Street.
8. Adjourn: A. Dionne made a motion to adjourn the meeting at 6:14 pm; M. Allen seconded; and the meeting was adjourned.

Respectfully submitted,  
Lisa Mileski, Recording Secretary

## Brooklyn, Ct. Capital Requests for year 2024-2025

Dept.	Request	Amount	Facts/Reason	Rate Need
W	New 6-wheel dumptruck w/ sander built-in and 10' plow	250,000	This vehicle will replace the oldest truck in the present fleet which will be disposed of upon delivery of new truck.	Historically the capital committee has been replacing one large truck every other year.
W	New fire alarm system at DPW garage	7,000	The present alarm system has been having major problems with false alarms and having the present alarm company service the system and its problems	The town is looking to go with a local vendor to install the new system and be able to supply service immediate when needed.
	creation	12,000	The present recreation vehicle is 11 years old and considerably larger than needed. It is no longer considered a plow truck. It will be utilized for towing the mower trailer, picking up supplies and other recreation needs.	The old Ford F-250 will be traded toward the new vehicle. (\$21,000) trade-in allowance toward new vehicle, 2024 Ford Bronco or comparable.
	source	10,000	This new platform will be utilized to store hazardous waste paint products. This new area will keep the waste dry and visible to the attendants to closely monitor what residents dispose of.	Where waste paint is presently stored, it isn't visible for the attendants to monitor it continuously.
E	Newwork infrastructure switches	138,500	This request would replace the network switches in the school system and also plan on receiving a \$60,000 grant to reduce total request.	This will keep the school's digital infrastructure operational and eliminate system failures and system vulnerability
	Grant	(60,000)		
	Net	78,500		
E	Elementary School Freezer/ Cooler	18,000	This request which has been on the replacement list since 2018 and recently been repaired multiple times.	If this should fail when no one is working, it would cost the school for lost food.

## Brooklyn, Ct. Capital Requests for year 2024-2025

Dept.	Request	Amount	Facts/Reason	Rate Need
DE	Upgrade Trend Controls with Siemens	38,250	This system would update the control system on the Preschool/Kindergarten wing for the HVAC system.	The present system doesn't control the temperature properly in this building which means they need to open and close valves manually to control the temperature.
DE	Sidewalks at rear of the schools	15,000	Last year we approved a grant of 16k which was insufficient to complete the project as required due to inflation.	This is a safety issue for the students walking in the same area as the traffic with no sidewalks to enter the schools. The students presently have to walk on the grass to enter the schools.
wn Hall	Upgrade Phone System	10,000	Present phone system is no longer supported by the vendor and needs to be replaced.	If not replaced, it could cause security and compatibility issues.
nd User/	Digitize Records	73,762	Digitize all present and past records. Save them to the cloud.	Greatly reduce the labor needed to fill requests for copies and information.
FD	Replace Extrication Equipment		Request withdrawn by Chief Skene	
wn	Replacement of Flooring in Community Center basement/ Dept. of Health	24,245	Carpeting at the Community Center which houses Brooklyn Cares and the Dept. of Health is in deplorable condition and needs to be replaced.	Flooring will be replaced with vinyl flooring which should last many years and be easier to clean.
c Dept.	Install Fencing at Riverside Park	8,500	(Safety issue) Install fencing along river and grass area to keep vehicles out.	This area, especially at night, is not illuminated and someone could drive into the river.
	<b>SUB-TOTAL</b>	<b>545,257</b>		

