



TOWN OF BROOKLYN

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BROOKLYN, CONNECTICUT 06234

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ARPA Committee Special Meeting Minutes
Thursday, February 22, 2024, 5:30 pm
Clifford B. Green Memorial Center Conference Room
and via Zoom

Present: Austin Tanner, Dave Lee, Lyn Lacharite, Lou Brodeur, Joe Voccio, Ken Dykstra

Also Present: Bill Skene, Sandy Brodeur

Via Zoom: Shelley Cates, Steve Breen

1. Call to Order: A. Tanner called the meeting to order at 5:31 pm.
2. Approve Meeting Minutes of August 3, 2023: L. Brodeur made a motion to approve the minutes of August 3, 2023; D. Lee seconded the motion; and the motion passed.

3. Public Comment: None

4. Discussion

a. Review of Request Allocated:

b. Remaining Fund Balance:

A. Tanner said the Committee needs to decide how to handle the uncommitted funds of \$170,000.00 before the end of the year. S. Cates explained the ARPA Funds report that she prepared. She is still waiting for information from QVSCC, BOE, and TVCCA. A. Tanner will get a breakdown from the Recreation Director for what she will do with the funds for South Street Park. There was some discussion about the Economic Development Commission and about services from NECCOG. A. Tanner said the paving will happen this Spring.

c. Plan for Remaining Allocations:

d. Applicants Shortage of Funds:

e. New Applications:

L. Brodeur stated that the new ambulance will be ready in May and the final cost is \$341,528.00, that \$260,000.00 was received, so they are short \$80,000.00. This was discussed at length by the Committee, and it was stressed that project budgets have already been approved, and if current estimates are over budget, recipients of funds should not overcommit to the funds they have been allotted and assume that ARPA will pay the difference. The Board talked about providing the remaining funds to applicants already approved if there is a need for additional funds. D. Lee made a motion that we send correspondence to the outstanding awardees with a deadline of April 1st to provide us concrete information on the progress toward the expenditures of those funds, whether they need more funds and how much, or if they are going to return funds. L. Brodeur seconded; J. Voccio stated that they need to make sure it is funds for their original request and not anything additional, etc.; and the motion passed. A. Tanner stated we would get the letters out next week. He also said he would check on dates for the next meeting.

5. Public Comment: None

6. Adjourn: D. Lee made a motion to adjourn the meeting at 6:18 pm; L. Lacharite seconded; and the meeting was adjourned.

Respectfully Submitted,
Lisa Mileski, Recording Secretary

