

**ARPA Committee
Meeting Minutes
Thursday, February 16, 2023
5:30pm via Zoom &
Clifford B. Green Memorial Center**

Present: Austin Tanner, Lou Brodeur, Joe Voccio, David Lee, Ken Dykstra, and Sara Deshaies, recording Secretary

Also Present: Bill Skene, Chief Breen, Chief Peppin

1. **Call to Order** – A. Tanner called the meeting to order at 6:00pm
2. **Approve Minutes: 1/26/2022** – L. Brodeur made a motion to accept as presented. K. Dykstra seconded. No discussion. Motion passed 5-0-0.
3. **Public Comment:** None
4. **Review Form for Sub Recipients** – A. Tanner stated that the form before the committee was developed based various sources. K. Dykstra asked if the form goes with the purchase order. A. Tanner said they would have to talk to Shelley Cates in Finance to see how she wants the process to go. There was much discussion about different forms for different categories of requests. The forms may vary a bit based on that. Also discussed wwere how to account for the funds use and reporting. Final, official approvals will take place at the next meeting.
5. **Other Business** - None
6. **Set Next Meeting Date** – Tuesday, February 28th @ 6:00pm
7. **Public Comment** – Chief Breen urged the committee to move forward with the dispersal of funds. They have two requests before the committee, lost revenue, and the new ambulance. Both are desperately needed.
8. **Adjourn** – L. Brodeur made a motion to adjourn. D. Lee seconded. No discussion. Meeting adjourned at 6:40pm.

Respectfully Submitted,

Sara Deshaies,
Recording Secretary