

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, September 20, 2018
7:00pm Brooklyn Town Hall**

Present: Steve Mylly, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

Absent without notice: Sandra Brodeur

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Eli Iturrino made a motion to approve the August 16, 2018 minutes. Kurt Hall seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests/New Members:** None
- 4) **Public Comment:** None
- 5) **Old Business:**
 - a) **Exercise HRIGEX2018 (Brooklyn Fair) Feedback:** Eli Iturrino said that the exercise went very well, especially with the ECARA trailer. Eli Iturrino mentioned that Steve Mylly stopped by and Kurt Hall volunteered his time in the tent. He said that during the exercise they sent five radiograms and received one. One issue with the exercise was that the antenna needed to be placed higher in order to receive a better signal or a better antenna should be purchased.

Kurt Hall said that the exercise went very well and thank you for the work that Eli Iturrino put into the exercise. Steve Mylly mentioned that Eli Iturrino worked well with the children that stopped by the booth. Steve Mylly also mentioned that three people in radio class heard about it from the Fair.

Steve Mylly asked if the antenna would work better if it was placed on the Better Living Building; Eli Iturrino mentioned that he wants the exercise to be self-independent. Steve Mylly mentioned that his nephew might be able to build a tripod, that maybe starts at 20 feet, to hold the antenna. Eli Iturrino said that might work.

Steve Mylly stated that there had been one issue during the Fair; Eli Iturrino had been approached twice and was asked why they did not pay for the space. Steve Mylly spoke with the Fair Board about the issue. Eli Iturrino mentioned that the Vice President of the Fair did apologize to him.

The Board likes the idea of participating in the Fair next year; it allows for the Committee to make sure the equipment is working correctly.

Kurt Hall made a motion to accept Eli Iturrino's report (Emergency Management/Homeland Security Ham Radio Signal Exercise After Action Review – attached) with words of thanks for a job well done. Steve Mylly seconded the motion. No discussion. Motion passed.

Eli Iturrino plans on speaking with Chase Graphics about the banner that he purchased from them. The banner was starting to rip around the grommets due to the wind and bungee cords. He is going to see if there is a way they can strengthen the banner, especially the corners.
- 6) **New Business:**
 - a) **Share911 Program for Brooklyn Schools:** Steve Mylly explained that the program would enable the teachers to start a lockdown procedure and maintain contact with others. The School Safety Committee is looking for \$1,000 to implement this project.

- b) **Fall Festival:** Due to timing, the Board decided not to participate in the festival.
 - c) Steve Mylly thanked Chief Breen and his children with the loading and unloading of pamphlets for the Fair. Eli Iturrino thanked Assistant Fire Chief Spellman for filling the tanks to fill the tent.
 - d) Steve Mylly mentioned that he dropped the flyers for the Special Needs Registry at the Senior Center, where they mentioned that they want to put the registry in their newsletter. Eli Iturrino mentioned that only one person took a flyer, but to try and have something similar happen in their area.
 - e) Eli Iturrino suggested that in the future it might be a good idea to purchase a control box that sends and receives text messages through the radio waves.
 - f) Steve Mylly said that Red Cross called him about the box and yellow bag in the EOC and that someone will be by to look through the contents for expired items and replace them.
 - g) Steve Mylly mentioned that the bill for the shirts has not been submitted yet.
 - h) **ID Badges:** Steve Mylly asked the Commission their thoughts on having id badges; they would to have like them, especially in emergency situations.
 - i) Steve Mylly mentioned having a Christmas party. The Commission liked the idea.
- 7) **Adjournment:** Kurt Hall made a motion to adjourn the meeting at 7:28pm. Eli Iturrino seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary