

**Capital Expenditure
Meeting Minutes
Thursday, April 10, 2019
6:00pm Clifford B. Green Memorial Center**

Present: Joseph Voccio, Rick Ives, Wayne Jolley, Aimee Genna, Michael Gaudreau, and April Lamothe; Recording Secretary

Absent: Hans Koehl

Absent with notice: Felix Ramos and Andrew Dionne

Also Present: Kenneth Dykstra, Thomas Rukstela, and Sandra Brodeur

1) **Call to Order:** Joseph Voccio called the meeting to order at 6:02pm.

2) **Public Comment:** None

3) **Capital Presentations:**

● **General Government:** Rick Ives presented the General Government Capital Requests:

■ **Highway Department:**

◆ **Dump Truck - \$170,000:** The current truck is a 2000 with a shop body. This is the scheduled year to replace the vehicle.

◆ **Mower - \$13,000:** The mower is a 1984 Bush Hog.

■ **Town Hall:**

◆ **Painting - \$22,000:** The Town Hall was painted about six years ago with a 25-year paint warranty from the painting company. When the paint started to peel and chip a year and half ago, Rick Ives tried to contact the company, but found out that they had filed for bankruptcy and the Town would not be able to collect on the warranty.

◆ **Roof - \$25,000:** Rick Ives said that since the leaks have been patched and are holding, the roof will be pushed until next year's Capital request.

◆ **Shutter/Window Repair - \$6,500:** The windows of the Town Hall need to be fixed and there are no more replacement shutters.

◆ **Side Entrance Steps - \$5,000 (estimate):** Rick Ives reported that the concrete structure that takes the steps is cracking at the bottom and it should not be patched anymore.

◆ **Town Hall/Library Design Concepts - \$45,000:** Rick Ives believes that it is time for a new town hall and library building. In order to design a building, approximately \$45,000 would be needed. Joseph Voccio asked if the design concept would outline the square footage needed to hold all the Town offices, cost, and what it may look like. Rick Ives said yes, but one issue is not having a location to build. The design would be for one level with the location being fairly level.

■ **Assessor – Software Upgrade - \$15,000:** Rick Ives explained that the platform for the Assessor's software is becoming web based. The company is the same company that completes revaluations for the Town. Joseph Voccio asked if the upgrade could wait; Rick Ives explained that if the system is not upgraded after 18 months, it will not be useable.

■ **Clifford B. Green Memorial Center – Mold Remediation - \$42,000 (quote):** Rick Ives said that there is mold under the Senior Center and it is moving towards the

Health Department. He said that new gutters and spouts have been installed to try to keep water from getting in the basement, which is working. He feels that this is the most important request and would like to complete it before July 1st. Michael Gaudreau asked if dehumidifiers would help after the remediation; Rick Ives said yes, that large dehumidifiers would help, but there would need to be a way to empty them.

- **Planning & Zoning – (Plan of Conservation and Development (POCD))**

Consultant - \$15,000: It is a statutory plan that each town needs to complete every ten years. Brooklyn's POCD will be due by 2021, which should guide the Town for the next ten years. The POCD is under the Planning & Zoning jurisdiction.

- **Community Center – Boundary Plantings - \$8,000:** Rick Ives said that plants will probably be planted during the fall because of the roof will be replaced during the summer.

- **Fire Marshal – Pick-up truck - \$22,000:** Rick Ives explained that the Fire Marshal has been using his own vehicle to go on fire calls. The truck would be a standard F150, short bed.

- **General Government 2020-21 Capital Requests:**

- **Clifford B. Green Memorial Center – Senior Center Roof – \$20,000:** The current roof is 20-30 years old.

- **Community Center – Paving/fence Repair - \$75,000:** This might be able to be pushed for another year.

- **Road Paving/drainage/catch basins - \$600,000:** Rick Ives explained that more than fifty basins will need to be replaced because they are starting to fail. There will be more plans for drainage on other roads. Discussion ensued about roads.

- **POCD Consultant - \$10,000 (estimate):** Rick Ives mention that there will be another request for the consultant.

- Aimee Genna asked about the Design Concept and what is envisioned. Rick Ives said that he wants a one story, handicap accessible town hall where all the Town employees (except Highway Department) are located under one roof with the library and a large community room that could hold 100 people. Aimee Genna asked about only having one story; Rick Ives explained that one story is less expensive to build than two stories, but it depends on the site. Discussion ensued.

- Joseph Voccio mentioned that the \$15,000 for the POCD seems high for the amount of work that could be done this budget year. Rick Ives replied that Planning & Zoning had requested \$30,000, but he wants to spread out the cost during the two years of work. Discussion ensued.

- Sandra Brodeur asked if Rick Ives had looked at empty buildings in town. Rick Ives said that he has been looking, but currently there are no buildings that match the criteria.

4) Possible Review of Prior Requests:

- **Board of Education:** Aimee Genna told the Committee that the Beagary Charitable Trust is giving \$10,000 towards the Chromebooks (Technology and Software Requests). She also mentioned that the replacement schedule will be placed in Board of Education's budget.

- Joseph Voccio mentioned that he would like the Driveway Redesign request to be firmed up. Discussion ensued on different ideas.

- Joseph Voccio said that the Board of Education might want to add the Safety Bollards to their budget and maybe increasing the number to protect other entrances.

- **Parks and Recreation:** Michael Gaudreau said that Parks and Recreation needs the snowblower attachment. He also mentioned that Matthew Lohbusch has started getting prices for the bathrooms and cameras. He is also looking into a handicap accessible Porta-John, since the water has been shut off due to the vandalism.
- 5) **Scheduling of Next Capital Meeting:** The next meetings will be held at the Clifford B. Green Memorial Center on:
- Wednesday, April 17th at 7pm
 - Thursday, April 25th immediately following the Board of Selectmen meeting
- 6) **Public Comment:** Joseph Voccio asked if anyone had ideas for financing the Capital requests. Kenneth Dykstra suggest paying for what the Town can afford. Joseph Voccio asked Thomas Rukstela about the dump truck. Thomas Rukstela that if the dump truck is not replaced, there would only be one spare and he would not fix it because the backend is collapsing.
- 7) **Other Business:** Michael Gaudreau made a motion to approve of the March 28, 2019 minutes. Aimee Genna seconded the motion. No discussion. Motion passed.
- 8) **Adjournment:** Michael Gaudreau made a motion to adjourn the meeting at 7:24pm. Aimee Genna seconded the motion. No discussion. Motion passed.

Sincerely Submitted,
April Lamothe
Recording Secretary