

**Board of Selectmen
Regular Meeting Minutes
Thursday, July 25, 2019
6:30pm Clifford B. Green Memorial Center**

Present: Rick Ives, Joe Voccio, Wayne Jolley and Melissa Bradley; Recording Secretary

Also Present: Ken Dykstra, Bob Kelleher, Aaron Kerouack and Sandra Brodeur

1. **Call to Order:** Mr. Ives called the meeting to order at 6:30pm.
2. **Approve Minutes:** Wayne Jolley made a motion to approve the minutes of 7/11/19 as presented. Joe Voccio seconded the motion. Motion passed 3-0.
3. **Public Comment:** None
4. **Accept Resignation:** Joe Voccio made a motion to accept the resignation of Joyce Meader from the Ag Commission, with regret and gratitude on behalf of the Town. Wayne Jolley seconded the motion. Joyce was married and moved out of Brooklyn. Motion passed 3-0.
5. **Discussion on 2018-19 Financials:** Taxes collected exceeded the projected amount by approximately \$95,000; Resource Recovery as well by \$16,000. Overall the revenues were increased by \$74,000. Mashentucket funds were received. DUI grant did not happen but will be back in force and going forward this coming fiscal year.

Legal Counsel – Some bills have not been paid and some will roll into this fiscal year

P&Z – There are several matters being attested and going to court

Internet & Phone – Previously budgeted in the incorrect line items; this has been corrected

Police – Charged less than budgeted

Fire Retirements – Has to be corrected by the accountant

Fire Marshal – Exceeded budget

BRRRC – Disposal and contractual in the correct place now

Open Space - \$8,205 from general government to open space

CBGMC – Repairs brought this over budget; large repairs to the furnace and water heater

School Deficit – Items being paid off from grants were not being processed correctly

Capital – Numbers still need to be filled in but have been corrected

6. **Discussion on 2017-18 Budget:** The audit was submitted to OPM last Friday. A forensic accountant has been hired to review our system and give us suggestions to go forward. BANS were sold last Friday. Three bids were received; TD Bank was the lowest at 1.89%. 6.2 million was sold; this included capital, solar project and BANS.
7. **Update on Drainage/Paving:** Allen Hill will be chip sealed after some fixes are made. A crane will be coming to pull out and replace the Elliot road bridge.
8. **Update on Finance Department:** The finance department has been staffed with a finance director, human resources/executive assistant, and two financial secretaries. They are currently looking into a payroll company for the school and town that will process payroll, record collections, employee time off and do all the reporting.
9. **Update on Capital Projects:** The school software and technology has been purchased; dump truck went out to bid and a freightliner was bought this time and should be completed by the middle of October; tractor bids went out, but both came in over budget. This RFP will be looked at again and resubmitted, possibly with a trade in included this time.
10. **Update on Town Building Usage:** The land use office is cramped with employees and files. There are two spare offices in the building. Mr. Ives is working on a plan to accommodate everyone.
11. **Calls For Service:** No discussion
12. **Single Family Dwellings:** No discussion
13. **Approve Bills:** Joe Voccio made a motion to approve voucher #1121 in the amount of \$8,924.97; #1008 \$217,135.41; #1009 \$200,945.46; #1120 \$234,851.63. Wayne Jolley seconded the motion. Motion passed 3-0.
14. **Other Business:** Joe Voccio reports the school solar project has gone to DAS for the preliminary approval. There is a meeting next week with DAS to start the RFP process. A structural examination of the roofs is being done to include in the RFP.
15. **Public Comment:** Ken Dykstra questions the attorney fees that dated back many years and what the status is? Mr. Ives stated this is no longer being billed.
16. **Adjourn:** Joe Voccio made a motion to adjourn the meeting. Wayne Jolley seconded the motion. Meeting adjourned at 7:10pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary