

**Board of Finance
Regular Meeting Minutes
Wednesday, April 3, 2019
QV Senior Center Meeting Room**

Present: Jeff Otto, Drew Dionne, Ken Dykstra, Sandra Brodeur and Melissa Bradley; Recording Secretary
Absent: Heather Allen w/notification and Kim Conroy

Also Present: Rick Ives, Joe Voccio, Wayne Jolley and Aimee Genna

1. Call to Order: Mr. Otto called the meeting to order at 7:03pm.

2. Public Comment: None

3. Reprise of Meeting Schedule

4/3 Selectman's Budget Presentation

4/9 Board of Fire Commissioners

4/17 Meeting Cancelled

5/7 Review of Revenues and Capital Recommendations; Consolidation of Budget and action on same

5/14 Budget Hearing

6/4 Budget Meeting and set mill rate

After discussion, Sandra Brodeur made motion to hold a special meeting on 5/1 at 7pm to hear capital recommendations and begin consolidation. Drew Dionne seconded the motion. Motion passed 4-0.

4. Presentation of General Government Budget: Mr. Ives presented the general government budget outlining specific budgets with changes. All salaries include last years increase as well as this year. This is because negotiations were not finalized before the budget was.

- 4101 – Increased for oversight
- 4117 – ½ cost of finance director. Mr. Ives has met with Ms. Buell to discuss the structuring of the finance department and to hire a person who would act at Ms. Buell's executive assistant and as human resources for both the Town and School. This position has been offered and accepted. Most of the salary will be in the school, only a small portion with the Town.
- 4131 – Increased the Assessor to full time. Mr. Ives will send a salary schedule to the board.
- 4151 – The current ZEO is retiring. Her position is currently 3 days, this may go to 4.
- 4173 – Part time wages were removed
- 4181 – The internet was upgraded, and this saved money

- 4185 – The majority of copiers are now leased
- 4201 – The State is still billing the Town for only 85% of the Resident Trooper's salary
- 4303 – This increase is for a part time plow driver
- 4899 – This increase is due to interest and payments on capital projects and grants. There is also a new payment installment to Woodstock Academy
- 4317 – Disposal charges have increased

Mr. Ives states the Fire Marshal needs new fire codes, the current ones he is using are 20 years old. Mr. Ives will make adjustments and bring the revised budget to the May 1st meeting.

Drew Dionne made a motion to receive the general government budget for 2019/20 and hold for further discussion. Sandra Brodeur seconded the motion. Motion passed 4-0.

5. Liaison Reports: None

6. Public Comment: Aimee Genna cleared up a few points regarding the finance department positions.

7. Adjourn: Sandra Brodeur made a motion to adjourn the meeting. Drew Dionne seconded the motion. Meeting adjourned at 9pm.

Respectfully Submitted;

Melissa J. Bradley
Recording Secretary