

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, February 21, 2019
7:00pm Brooklyn Town Hall**

Present: Steve Mylly, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

Also Present: Aaron Kerouac

Absent without notice: Sandra Brodeur

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:03pm.
- 2) **Approval of Previous Minutes:** Kurt Hall made a motion to approve the January 17, 2019 minutes. Eli Iturrino seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests:** Aaron Kerouac was welcomed to the meeting.
- 4) **Public Comment:** Aaron Kerouac brought up that the school was redesigning the traffic patterns for drop-off and pick-up due to the number of parents waiting. He asked if there was something the Commission could do to help since parents were waiting for pick-up for a hour early. Steve Mylly said that it would be something to look into. Aaron Kerouac suggested a colored sticker that would identify that the car is supposed to be there. Steve Mylly mentioned that St. James School has the pick-up person put a colored paper on their car's dashboard so that teachers know the car belongs.
- 5) **Old Business:**
 - a) **LEOP:** Will be worked on tonight.
 - b) **Replacement Sign:** Eli Iturrino reports that it is still a work in progress.
 - c) **Antenna Pole Kit:** Eli Iturrino reported that he was not able to find the antenna pole kit. He is going to try and build one. Steve Mylly reminded him that he does have a budget for the project.
 - d) **Radio Communication to/from EOC when necessary:** Steve Mylly said that he has not heard back from Sandra Brodeur about borrowing radios from the fire department.
 - e) Eli Iturrino asked the badges; Steve Mylly will be calling about them next weekend.
- 6) **New Business:**
 - a) **LEOP Workshop:** The Commission worked on updating the LEOP. Some considerations that arose from the workshop:
 - The Commission plans on just sending the portions that relate to each department, rather than giving them the 300 page document.
 - To see about storing the Red Cross Trailer at the Multijurisdictional Shelter in Pomfret.
- 7) **Adjournment:** Kurt Hall made a motion to adjourn the meeting at 8:21pm. Eli Iturrino seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary