

**Emergency Management and Homeland Security  
Meeting Minutes  
Thursday, January 16, 2020  
7:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Sandra Brodeur, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

**Also Present:** Leo Berube, Lynn Basham, and John Ogozalek

**1) Call to Order:** Steve Mylly called the meeting to order at 7:00pm.

**2) Approval of Minutes:**

Sandra Brodeur made a motion to approve the November 21, 2019 minutes. Kurt Hall seconded the motion. No discussion. Motion passed.

Eli Iturrino made a motion to approve the December 19, 2019 non-quorum meeting notes. Kurt Hall seconded the motion. No discussion. Motion passed; Sandra Brodeur abstained from the vote because she was not able to attend the meeting.

**3) Welcome Guests:** Lynn Basham and John Ogozalek handed in their Boards and Commissions Questionnaires. John Ogozalek also submitted the prices from his company, Gaff Off Gear, for apparel to the Commission.

**4) Public Comment:** None

**5) Old Business:**

**a) ID Badges:** Steve Mylly spoke with Tony at Old Mystic and spoke with him about the ID badges. Steve Mylly will send Tony the members pictures once taken. He will email the ID badge form to the Commission once he receives it. The State will be paying for the ID badges are free.

**b) Security Window Film:** Steve Mylly does not have a cost for the window film since the company he was working with has not responded. He will investigate other companies and other film that have additional safety features such as keeping a window from shattering if broken.

**c) Commission Apparel:** There was a discussion on whether it was ethical for a proposed Commission member (John Ogozalek) to make money from the Commission they are applying to join. Steve Mylly will find out if it is ethical or not, especially since it is not for profit.

Eli Iturrino presented the different options from Monogramit Plus! that match what the Commission is looking for. The prices for the three-season Port Authority jackets ranged from \$31.98 to \$87.98 and \$7 to \$12 for caps. There would be a template set up of \$40 and it would be an additional \$16.25 for embroidery per piece.

John Ogozalek presented his prices: \$50 for an embroidered job shirt, \$75 for an embroidered three-season reflective jacket, \$3-5 for an embroidered cap (\$1 per 1,000 stitches), and \$18 for a flex fit hat with front logo and name on back. Steve Mylly asked about the turnaround time; John Ogozalek replied that once he receives the deposit, it typically takes two days to receive the items and then it would depend on where they were on the list. John Ogozalek quoted the price of \$55 for a three-season embroidered jacket and \$10-15 for a fully embroidered cap. Discussion ensued concerning what type of apparel the Commission needs.

Steve Mylly would like the Commission to receive three quotes for the three-season jacket; Terry's and Danielson Surplus were mentioned as a third quote. Kurt Hall made a motion that pending the receipt of the third quote, a decision would be made and acted upon at the next meeting. Sandra Brodeur seconded the motion. No discussion. Motion passed. Kurt Hall made a motion to not exceed spending \$600.00 on seven jackets and hats for the Commission. Eli Iturrino seconded the motion. No discussion. Motion passed. The logo that would be embroidered would be the logo on the flag created for the Brooklyn Fair, but the colors would be changed for visibility.

- d) **FirstNet:** Steve Mylly will be contacting AT&T for pricing on FirstNet. Once Steve Mylly receives the costs, he will give Leo Berube the information to take back to his Officer's Meeting.
  - e) **LEOP Workshop:** Steve Mylly would like to have the Fire Departments and the Highway Department involved with the LEOP. There will be a LEOP workshop during the February meeting.
- 6) **New Business:** None.
- 7) **Adjournment:** Sandra Brodeur made a motion to adjourn the meeting at 7:52pm. Kurt Hall seconded the motion. No discussion. Motion passed.

Respectfully Submitted,  
April Lamothe  
Recording Secretary