

Brooklyn Board of Education
Regular Meeting
Agenda
August 26, 2020

Join Zoom Meeting

<https://zoom.us/j/99450888281?pwd=Q1haekxXZWFVTXBScWdYd1Q4S3RRZz09>

Meeting ID: 994 5088 8281

Passcode: email buell@brooklynschools.org for password

Mission: The Brooklyn Schools will foster a drive for learning within each student to reach his/her greatest potential. To achieve this mission, the school will continually improve its educational programs and services to meet this community's expectations for a quality education for all.

Due to the COVID-19 Pandemic, the Brooklyn Board of Education will conduct a virtual meeting in accordance with Governor Lamont's Executive Order 7B.

To support public participation the documents will be posted on the [Town of Brooklyn Website](#) as well as the [Brooklyn Public Schools Website](#).

You are encouraged to send questions or comments to buell@brooklynschools.org prior to the meeting.

1. Attendance, Establishment of a Quorum, Call to Order
2. Public Comment
3. Approval of Minutes
 - a. July 29, 2020 BOE Meeting Minutes two parts
4. Correspondence and Communication
 - a. Request for the Board of Education to accept a tuition paying students into 8th grade
 - b. Request for a leave of absence by employee
 - c. (please add) Resignations and new hires
5. Administrative Reports
 - a. Brooklyn BOE Expenditure Report
 - b. Enrollment Report/Staffing Model
 - c. Reopening of Schools
 - i. Opening under the hybrid model AA remote BB
 - ii. No fall sports
 - iii. No outside organizations using the facilities
 - iv. Collaboration with Parks and Recreation for:
 1. Before/After School Care
 2. 8:30-9:15 Free drop off program 4 days/week
 3. Childcare 9:15-3:15 M-F
 4. Hold on making changes to focus on a successful opening
 - v. Slightly modified bus routes and parent drop off/pick up
 - d. Devices to be Distributed: Chromebooks, iMacs and hotspots
 - e. 2020-2021 School Calendar

6. Board of Education Committee Reports
7. Board Representatives to other Committees
8. Old Business
 - a. PV Projects Update
 - b. Change in minimum wage
 - c. Insurance Policy for Chromebooks
9. New Business
 - a. Funding for COVID Expenses from SDE
10. Public Comment
11. Adjournment

BROOKLYN PUBLIC SCHOOLS
Brooklyn, Connecticut 06234

Information Only
Decision Requested

 X

Agenda Item 5
Date: August 26, 2020

AGENDA REPORTING FORM

Subject: Administrative Reports

Background:

- a. Brooklyn BOE Expenditure Report
- b. Enrollment Report
- c. Reopening of Schools
 - i. Opening under the hybrid model AA remote BB
 - ii. No fall sports
 - iii. No outside organizations using the facilities
 - iv. Collaboration with Parks and Recreation for:
 - 1. Before/After School Care
 - 2. 8:30-9:15 Free drop off program 4 days/week
 - 3. Childcare 9:15-3:15 M-F
 - 4. We are requesting that there be no more changes to hybrid or remote learning choices. We need to focus on starting school with the lists we have. We will consider requests for changes and consider implementing them on 9/14, after two weeks of school
 - v. Slightly modified bus routes and parent drop off/pick up
- d. Devices to be Distributed: Chromebooks, iMacs and hotspots **Tomorrow at BES and BMS 12:00-3:00 for hybrid B students and distance learners
- e. 2020-2021 School Calendar This calendar is color coded based on the hybrid schedule. Please note that on four day weeks, we have adjusted days so that students can attend two days in person.

Recommendation:

Signature of Person(s) Submitting Report

1010 General Fund BROOKLYN BOE EXPENDITURE REPORT
Fiscal Year 2020-2021 YTD Through August 24, 2020

Acct	Account Name	Adopted		Adjusted		Ytd Expended	Encumbered	Total Exp/Encum	Balance	% Exp/Encum
		Budget 20-21	Transfers	Budget 20-21	Adjusted					
1100	ADMINISTRATORS SALARY	\$785,783	\$0	\$785,783	\$0	\$109,669	\$0	\$109,669	\$676,114	13.96%
1103 / 1104	SUBSTITUTE TEACHERS & PARAPROFESSIONALS	\$150,880	\$0	\$150,880	\$0	\$0	\$0	\$0	\$150,880	0.00%
1110	SUPPORT STAFF (SEC, CUST, NURSE)	\$923,578	\$0	\$923,578	\$90,079	\$90,079	\$0	\$90,079	\$833,499	9.75%
1111	TEACHERS	\$5,168,370	\$0	\$5,168,370	\$195,097	\$195,097	\$0	\$195,097	\$4,973,273	3.77%
1112	PARAPROFESSIONALS	\$867,466	\$0	\$867,466	\$614	\$614	\$0	\$614	\$866,852	0.07%
1119 / 1129	ESY TEACHERS & PARAPROFESSIONALS	\$14,783	\$0	\$14,783	\$10,741	\$10,741	\$0	\$10,741	\$4,042	72.66%
1130	CUSTODIAL OVERTIME	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$2,000	0.00%
1131	CAFETERIA OVERTIME	\$300	\$0	\$300	\$0	\$0	\$0	\$0	\$300	0.00%
1151	STIPENDS	\$55,624	\$0	\$55,624	\$0	\$0	\$0	\$0	\$55,624	0.00%
1152	TECHNOLOGY (SUMMER)	\$7,400	\$0	\$7,400	\$5,363	\$5,363	\$0	\$5,363	\$2,037	72.47%
1000	Total Salaries	\$7,976,184	\$0	\$7,976,184	\$411,562	\$411,562	\$0	\$411,562	\$7,564,622	5.16%
2110 / 2115	HEALTH & DENTAL INSURANCE	\$1,390,131	\$0	\$1,390,131	\$152,107	\$152,107	\$1,232,235	\$1,384,342	\$5,789	99.58%
2120	H.S.A. CONTRIBUTIONS	\$185,000	\$0	\$185,000	\$8,750	\$8,750	\$0	\$8,750	\$176,250	4.73%
2200	FICAMEDICARE	\$160,000	\$0	\$160,000	\$12,825	\$12,825	\$0	\$12,825	\$147,175	8.02%
2300	PENSION/RETIREMENT	\$227,180	\$0	\$227,180	\$227,180	\$227,180	\$0	\$227,180	\$0	100.00%
2510	TUITION REIMBURSEMENT	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000	0.00%
2600	UNEMPLOYMENT COMPENSATION	\$35,000	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000	0.00%
2700	WORKERS COMPENSATION	\$82,500	\$0	\$82,500	\$19,866	\$19,866	\$69,597	\$79,462	\$3,038	96.32%
2800	LIFE INSURANCE	\$18,228	\$0	\$18,228	\$3,157	\$3,157	\$15,029	\$18,185	\$43	99.76%
2000	Total Benefits	\$2,113,039	\$0	\$2,113,039	\$423,884	\$423,884	\$1,306,861	\$1,730,745	\$382,294	81.91%
3020	BOARD OF ED - LEGAL	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000	0.00%
3040	NURSING SERVICES	\$76,440	\$0	\$76,440	\$0	\$0	\$76,440	\$76,440	\$0	100.00%
3200 / 3230	PROFESSIONAL & PUPIL SERVICES	\$168,647	\$0	\$168,647	\$533	\$533	\$1,840	\$2,373	\$166,274	1.41%
3400 / 3410	OTHER PROFESSIONAL SERVICES & AUDIT	\$75,441	\$0	\$75,441	\$0	\$0	\$24,000	\$24,000	\$51,441	31.81%
3500 / 3520	TECHNICAL SERVICES	\$99,100	\$0	\$99,100	\$5,914	\$5,914	\$6,127	\$12,041	\$87,059	0.00%
3540	SPORTS OFFICIALS	\$3,980	\$0	\$3,980	\$0	\$0	\$0	\$0	\$3,980	0.00%
3000	Total Prof. Services	\$473,608	\$0	\$473,608	\$6,447	\$6,447	\$108,407	\$114,854	\$358,754	24.25%
4101	REFUSE REMOVAL	\$13,200	\$0	\$13,200	\$1,224	\$1,224	\$5,700	\$6,924	\$6,276	52.45%
4300	EQUIPMENT REPAIRS	\$17,275	\$0	\$17,275	\$412	\$412	\$0	\$412	\$16,863	2.39%
4301	BUILDING MAINTENANCE	\$36,000	\$0	\$36,000	\$285	\$285	\$0	\$285	\$35,715	0.79%
4302	FIRE/SECURITY MAINTENANCE	\$16,000	\$0	\$16,000	\$5,498	\$5,498	\$0	\$5,498	\$10,502	34.36%
4303	GROUNDNS MAINTENANCE	\$17,000	\$0	\$17,000	\$193	\$193	\$0	\$193	\$16,807	1.14%
4320	TECHNOLOGY RELATED REPAIRS	\$2,775	\$0	\$2,775	\$1,260	\$1,260	\$332	\$1,492	\$1,283	53.77%
4411	WATER/SEWER	\$23,500	\$0	\$23,500	\$2,710	\$2,710	\$2,710	\$5,420	\$18,080	23.06%
4430	RENTAL OF COMPUTER RELATED EQUIP	\$52,000	\$0	\$52,000	\$9,128	\$9,128	\$45,425	\$54,552	(\$2,552)	104.91%
4000	Total Contracted Services	\$177,750	\$0	\$177,750	\$20,710	\$20,710	\$54,067	\$74,777	\$102,973	42.07%
5100	TRANSPORTATION-REGULAR	\$874,695	\$0	\$874,695	\$0	\$0	\$0	\$0	\$874,695	0.00%
5110	TRANSPORTATION-SPECIAL ED	\$287,560	\$0	\$287,560	\$0	\$0	\$0	\$0	\$287,560	0.00%
5130	TRANSPORTATION-ESY	\$18,700	\$0	\$18,700	\$0	\$0	\$0	\$0	\$18,700	0.00%
5150	TRANSPORTATION-FIELD TRIPS/ATHLETIC	\$23,725	\$0	\$23,725	\$0	\$0	\$0	\$0	\$23,725	0.00%
5200	LIABILITY INSURANCE	\$69,000	\$0	\$69,000	\$17,615	\$17,615	\$52,846	\$70,462	(\$1,462)	102.12%

8/25/2020

1010 General Fund BROOKLYN BOE EXPENDITURE REPORT
 Fiscal Year 2020-2021 YTD Through August 24, 2020

Acct	Account Name	Budget 20-21	Transfers	Budget 20-21	Ytd Expended	Encumbered	Total Exp/Encum	Balance	% Exp/Encum
5300	COMMUNICATIONS	\$12,940	\$0	\$12,940	\$878	\$9,657	\$10,535	\$2,405	81.41%
5301	POSTAGE	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$2,500	0.00%
5400	ADVERTISING	\$7,000	\$0	\$7,000	\$6,531	\$0	\$6,531	\$469	93.30%
5600	TUITION-HIGH SCHOOL & VO-AG	\$4,933,541	\$0	\$4,933,541	\$545,882	\$2,657,994	\$3,203,876	\$1,729,665	64.94%
5630 /5640 /5650	TUITION-SPECIAL ED	\$1,617,921	\$0	\$1,617,921	\$117,531	\$1,39,031	\$256,562	\$1,361,359	15.86%
5800	TRAVEL	\$7,000	\$0	\$7,000	\$308	\$0	\$308	\$6,692	4.40%
5910	OTHER LEA PURCHASED SERVICES	\$27,575	\$0	\$27,575	\$0	\$0	\$0	\$27,575	0.00%
5000	Total Other Services	\$7,882,157	\$0	\$7,882,157	\$688,746	\$2,859,528	\$3,548,274	\$4,333,983	45.02%
6100	GENERAL SUPPLIES	\$92,593	\$0	\$92,593	\$5,205	\$11,882	\$17,088	\$75,506	18.45%
6110	INSTRUCTIONAL SUPPLIES	\$34,534	\$0	\$34,534	\$9,921	\$4,447	\$14,367	\$20,167	41.60%
6120	ADMIN SUPPLIES	\$17,000	\$0	\$17,000	\$7,591	\$124	\$7,715	\$9,285	45.39%
6220	ELECTRICITY	\$90,000	\$0	\$90,000	\$10,749	\$118,066	\$128,815	(\$38,815)	143.13%
6230	PROPANE GAS	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$1,000	0.00%
6240	FUEL OIL	\$102,979	\$0	\$102,979	(\$1,168)	\$2,377	\$1,209	\$101,770	1.17%
6260	GASOLINE/DIESEL	\$97,733	\$0	\$97,733	\$0	\$0	\$0	\$97,733	0.00%
6400	BOOKS	\$5,500	\$0	\$5,500	\$1,471	\$994	\$2,465	\$3,035	44.82%
6410	TEXTBOOKS	\$23,751	\$0	\$23,751	\$96	\$980	\$1,076	\$22,675	4.53%
6420 / 6430	LIBRARY BOOKS / PERIODICALS	\$5,286	\$0	\$5,286	\$0	\$0	\$0	\$5,286	0.00%
6500	TECHNOLOGY SUPPLIES	\$0	\$0	\$0	\$489	\$10,070	\$10,559	(\$10,559)	0.00%
6900	OTHER SUPPLIES	\$5,329	\$0	\$5,329	\$0	\$814	\$814	\$4,515	15.27%
6000	Total Supplies	\$475,705	\$0	\$475,705	\$34,353	\$149,754	\$184,107	\$291,598	38.70%
7000	EQUIPMENT	\$5,500	\$0	\$5,500	\$0	\$0	\$0	\$5,500	0.00%
7000	Total Equipment	\$5,500	\$0	\$5,500	\$0	\$0	\$0	\$5,500	0.00%
8100	DUES & FEES	\$29,548	\$0	\$29,548	\$10,504	\$1,473	\$11,977	\$17,571	40.53%
8000	Total Dues & Fees	\$29,548	\$0	\$29,548	\$10,504	\$1,473	\$11,977	\$17,571	40.53%
9140	CONTINGENCY	\$40,500	\$0	\$40,500	\$0	\$0	\$0	\$40,500	0.00%
9000	Total Other	\$40,500	\$0	\$40,500	\$0	\$0	\$0	\$40,500	0.00%
1010	Total General Fund	\$19,173,991	\$0	\$19,173,991	\$1,586,206	\$4,480,089	\$6,076,295	\$13,097,696	31.69%

8/25/2020

Brooklyn Public Schools Enrollment Report 2020-21

August 25, 2020

TOTAL ENROLLMENT IN DISTRICT PK-8												843
<i>High School Students</i>												Total
WoodstockAcademy	51		68		44		30					193
Killingly High School	23		29		24		27					103
Killingly Ag Science	6		2		2		1					11
Plainfield High School	0		0		1		0					1
Parish Hill High School	0		0		1		1					2
Putnam High School	0		0		0		0					0
Griswold High School	0		0		0		0					0
Norwich Free Academy	0		5		1		5					11
Ellis Technical High School	14		20		18		19					71
Quinebaug Middle College	2		1		2		6					11
Act	0		0		0		2					2
**LEARN Magnet School												1
	96		125		93		91					406
Total Tuition												406

OUT OF DISTRICT STUDENTS (not counted in totals)

Total Out Placed

23

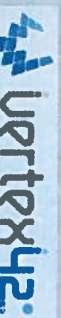
TOTAL BROOKLYN STUDENT ENROLLMENT PK-21 Including Opt Out

Total Enrollment	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
2017-18	1314	1314	1311	1304	1310	1312	1311	1318	1319	1320	
2018-19	1332	1336	1327	1326	1325	1325	1320	1333	1338	1339	
2019-20	1342	1343	1344	1345	1348	1342					
2020-2021 (COVID, In/Opt Out)	1272					COVID last day 3/13/2020					
Students who are homeschooled	31										

1272

31

Brooklyn Public Schools 2020-2021



<https://www.vertex42.com/ExcelTemplates/yearly-calendar.html>

A Days M, T B Days Th, F Remote Learning

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First day of school: August 25, 2020, Tentative last day: June 10, 2021

Early Dismissal: 12:45

July '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30	31			

August '20						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

September '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30				

Date	Description
8/24-8/28	Professional Development
8/31, 9/3	First Day of School A group, B group
9/7/20	Labor Day
10/9/20	Professional Development
10/12/19	Columbus Day
11/3/20	Election Day, Professional Development
11/19/20	Early Dismissal for Conferences 12:45
11/25/20	Early Dismissal 12:45
11/26-27	Thanksgiving Break
12/23-1/1	Winter Break
1/18/21	Martin Luther King Day
2/15/21	President's Day
2/16/21	Professional Development Day
3/5/21	Professional Development Day
3/25/21	Early Dismissal for Conferences 12:45
4/2/21	Good Friday, 4/4/21 Easter
4/19-23	Spring Break
5/31/21	Memorial Day
6/10/21	Tentative Last Day

October '20						
Su	M	Tu	W	Th	F	Sa
				1	2	3
	4	5	6	7	8	9
	10	11	12	13	14	15
	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30	31		

November '20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30					

December '20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

January '21						
Su	M	Tu	W	Th	F	Sa
					1	2
	3	4	5	6	7	8
	9	10	11	12	13	14
	15	16	17	18	19	20
	21	22	23	24	25	26
	27	28	29	30		

February '21						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	

March '21						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

April '21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
	4	5	6	7	8	9
	10	11	12	13	14	15
	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30			

May '21						
Su	M	Tu	W	Th	F	Sa
						1
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

June '21						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30					

151 student/160 staff days

171 student/180 staff days

179 student/188 staff days

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BROOKLYN PUBLIC SCHOOLS
Brooklyn, Connecticut 06234

Information Only	<u> X </u>	Agenda Item	<u> 10 </u>
Decision Requested	<u> </u>	Date:	<u>August 26, 2020</u>

AGENDA REPORTING FORM

Subject: Old Business

Background:

- a. **PV Project Update:**
- b. Change in minimum wage
 - i. Minimum wage will increase from \$11/hr to \$12/hour on September 1st. Currently we pay substitute paraprofessionals minimum wage. Non certified substitutes make \$12.14/hr (\$85 a day), and certified substitutes make \$13.57 (\$95 a day). During 2020-21 sub paras will work 6 hours and make \$60/day. Next year we would need to adjust this rate.
- c. Insurance for accidental Chromebook damage: Consider requesting a \$20/fee for each Chromebook, to be assessed toward the purchase of the Chromebook.

Motion:

- b. No motion at this time. We will not be using many subs due to cohorting of students.**
- c. Motion to approve a \$20 annual fee to be assessed to students who choose to use a district issued Chromebook in the event that there is accidental damage. This fee would be held in an account by the BOE and used to offset the cost of repairs. If a student has no repair costs, they may choose to purchase the device at the end of four years for \$150(or assessed rate) minus any fees paid during the four years of middle school. If a student has had repairs, the full cost of the device will be adjusted by the cost of repairs.**

Signature of Person(s) Submitting Report

Superintendent of Schools

BROOKLYN PUBLIC SCHOOLS
Brooklyn, Connecticut 06234

Information Only
Decision Requested

 X

Agenda Item 19
Date: August 26, 2020

AGENDA REPORTING FORM

Subject: New Business

- a. ESSER/CARES Act Funding: Brooklyn is receiving funds to cover the cost of Smartboards, hotspots, SEL curriculum resources and assessment tools, change of Medical Advisor which was in increased cost
- b. Additional Funding from State:
 - i. Personnel Related services: Cleaning/PPE services \$2,400
 - ii. Non-Personnel Related Costs: Transportation \$146,000* changed today
PPE \$5,000
- c. We will also receive 20 Chromebook devices through the State based upon a request I made

Motion:

Signature of Person(s) Submitting Report

Superintendent of Schools