



BROOKLYN PARKS & RECREATION DEPARTMENT

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BROOKLYN PARKS & RECREATION

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RECREATION COMMISSION

Regular Meeting

TO: Parks & Recreation Commission Members

FROM: Brooklyn Parks & Recreation Department

RE: Regular Meeting

DATE: **Monday, June 8, 2020**
Via Cisco Webex Meeting

TIME: **7:00pm**

AGENDA

1. Approval of Meeting minutes from May 11, 2020
2. Public Time
3. Discussion on revised 2020/21 budget
4. Fall/Winter programs discussion
5. Parks discussion
6. Public Time
7. Adjournment

Brooklyn Parks and Recreation

Regular Meeting (Via Cisco Webex Meeting)

7:04pm

May 11, 2020

Commission members present: Melissa Perkins-Banas, Steve Danna, David Wilterdink, Kim Conroy,
Chris Toney, Cliff Soucy, Mike Gaudreau

Absent: Harry Adams

Also, present: Bucky Lohbusch, Rick Ives, Lou Brodeur

Public: Linda St. Laurent, Maddy Geary, Caroline Frost

1. Approval of Regular Meeting minutes from February 10, 2020

Motion made: 1st Kim Conroy 2nd Steve Danna

All in Favor

2. Public time

none

3. Discussion and Approval of revised 2020/21 budget

Discussion

It is with heavy hearts and much discussion that the following revisions have been made to the
Recreation budget.

Due to COVID 19 and state guidelines for Summer Camp, Brooklyn Summer Camp and teen
camp, will be cancelled for Summer 2020.

The change will be 50,348 decrease. Total proposed will be 286,445.00

The Park Maintenance proposed budget will decrease 17.1% due to a reduction in the proposed
full-time maintenance position's hours.

Total proposed 132,876.00

Motion made: To Approve the revised budget

1st Steve Danna 2nd David Wilterdink All in Favor

4. Programs and Special Events Discussion

Family Fun Day event cancelled- There may be a virtual Memorial Day ceremony

Spooky nights- if able to be held will look very different

There may be an event at the Fairground near Christmas

There is a virtual scavenger hunt happening on the Brooklyn parks and Recreation Facebook page.

Any ideas of virtual programing that you would like to see please feel free to contact the office!!

5. Parks Discussion

There will be a slow opening of the Parks May 20th—Riverside and the disc golf course will open first, observing the sate guidelines of social distancing and wearing face masks.

The tennis courts may be next will single only play.

The South St park and Prince Hill Park will be opened at a later date due to both having playscapes and basketball courts. With the commission's agreement Bucky will begin the slow openings with state guidelines being followed.

6. Public Time:

Linda St. Laurent stated how important camp is to her, the staff, and the campers. She appealed to the commission to have camp and would do whatever is necessary to keep the campers safe.

7. Adjournment

Time 7:52pm

Motion made: 1st Cliff Soucy 2nd Steve Danna All in favor

Respectfully submitted: Chris Boyle

CIVIC & CULTURAL

RECREATION COM.

BUDGETED 2019- 20

BUDGET 2020-21

| | | |
|---------------------------|-----------------------------|-----------------------|
| \$ 6,250.00 | ADVERTISING | \$ 6,500.00 +250 |
| \$ 26,000.00 | OTHER PROFESSIONAL SERVICES | \$ 16,250.00 - 9,750 |
| \$ 1,500.00 | RECORDING SECRETARY | \$ 1,500.00 |
| \$ 12,500.00 | RECREATION SUPPLIES | \$ 12,500.00 |
| \$ 137,828.00 | REGULAR PAYROLL | \$ 140,941.00 + 3,113 |
| \$ 3,000.00 | INSURANCE | \$ 3,000.00 |
| \$ 2,000.00 | OVERTIME | \$ 2,250.00 +250 |
| \$135,715.00 | REGULAR PAYROLL - PART TIME | \$ 90,504.00 - 45,211 |
| \$ 12,000.00 | SPOOKY NIGHTS | \$ 000.00 - 13,000 |
| <u>\$336,793.00 +2141</u> | | <u>\$273,445.00</u> |

CIVIC & CULTURAL

PARK MAINTENANCE/BLDGS

RATIONAL OF OBJECTS

BUDGET 2020-21

PERSONNEL

| | | | |
|----------------------------------|-------------------------|----------------------|--------|
| Building Repairs/Parks & Grounds | | \$ 5,500.00 +500 | |
| Fuel | | \$ 1,500.00 | Diesel |
| Electric | | \$ 4,700.00 | |
| Equipment/Maintenance Repair | | \$ 5,500.00 +500 | |
| Gasoline | | \$ 6,500.00 | |
| Office Equipment/Repairs | | \$ 1,500.00 | |
| Other Supplies | | \$ 18,000.00 +1000 | |
| Regular Payroll | \$23.25 x 40hrs x 52wks | \$ 48,360.00 + 2873 | |
| | \$20.69 x 40hrs x 35wks | \$ 28,966.00 + 9,904 | |
| Overtime | | \$ 3,500.00 + 250 | |
| Insurance Stipend | | \$ 3,000.00 +3000 | |
| Telephone | | \$ 1,500.00 +300 | |
| Vehicle Maintenance | | \$ 2,500.00 +500 | |
| Mileage/Meal Reimbursement | | \$ 750.00 | |
| Clothing & Boots | | \$ 1,400.00 | |

\$133,176.00