

**Brooklyn Board of Education
Special Meeting Agenda
BMS Auditorium and Virtual**

**July 28, 2021
7:00PM**

****If attending in public please note:** Per [Connecticut State Guidelines](#), masks are required to be worn by everyone in certain settings such as healthcare facilities, facilities housing vulnerable populations, public and private transit, correctional facilities, **schools**, and childcare

Please click [HERE](#) to join the webinar

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Mission: The Brooklyn Schools will foster a drive for learning within each student to reach his/her greatest potential. To achieve this mission, the school will continually improve its educational programs and services to meet this community's expectations for a quality education for all.

To support public participation the documents will be posted on the
[Town of Brooklyn Website](#) as well as the [Brooklyn Public Schools Website](#).

You are encouraged to send questions or comments to buell@brooklynschools.org prior to the meeting.

1. Attendance, Establishment of a Quorum, Call to Order
2. Public Comment
3. Approval of Minutes
 - a. June 23, 2021
4. Correspondence and Communication
 - a. June 21, 2021 Correspondence from Diane Wimmer
5. Administrative Reports
 - a. Brooklyn Projection
 - b. Expenditure Report
 - c. Budget Transfers
6. Board of Education Committee Reports
7. Board Representatives to other Committees
8. Old Business
 - a. Cafeteria management update

9. New Business
 - a. 8th grade trip options
 - b. Continuity of Services
 - c. Discussion of replacement furnace/HVAC
10. Public Comment
12. Adjournment

The Board of Education

Town of Brooklyn
119 Gorman Road
Brooklyn, CT 06234

Mae Lyons, Board Chair
Keith Atchinson, Secretary
Tana Jolley

Melissa Perkins-Banas, Vice-Chair
Justin Phaiah
Nathan Richards

Mission: The Brooklyn Schools will foster a drive for learning within each student to reach his/her greatest potential. To achieve this mission, the school will continually improve its educational programs and services to meet this community's expectations for a quality education for all.

The Brooklyn Board of Education held their monthly meeting in the Brooklyn Middle School Auditorium and virtually on June 23, 2021 via Zoom. In attendance were Mrs. Lyons, Dr. Perkins-Banas, Mr. Phaiah, and Mr. Richards. Mr. Atchinson and Mrs. Jolley were absent. Mrs. Buell, Superintendent, Mr. Otto, Board of Finance, and Mr. Ives, First Selectmen, were also present.

Due to the COVID-19 Pandemic, the Brooklyn Board of Education will conduct a virtual meeting in accordance with Governor Lamont's Executive Order 7B.

To support public participation the documents will be posted on the
Town of Brooklyn Website as well as the Brooklyn Public
Schools Website.

You are encouraged to send questions or comments to buell@brooklynschools.org prior to the meeting.

1. Attendance, Establishment of a Quorum, Call to Order

Quorum established. Mrs. Lyons called the meeting to order at 7:04 p.m.

2. Public Comment

No public comment

3. Approval of Minutes

- a. May 26, 2021 BOE Regular Meeting Minutes

Motion to approve the Regular Meeting Minutes of May 26, 2021.
(Perkins-Banas/Richards)
No discussion, unanimous vote to approve

4. Correspondence and Communication

- a. Beagary Charitable Trust - Thank You

Mrs. Buell stated she sent a thank you note to the Beagary Charitable Trust for their continued support of the Brooklyn Public Schools. The Beagary Charitable Trust pledged fifteen thousand dollars (\$15,000) for the Brooklyn Middle School's new fitness course, which will include a walking track and ten (10) work-out stations. Their pledge is extremely generous and greatly appreciated.

b. Dollar General Literacy Foundation - Thank You

Mrs. Buell stated she sent a thank you note to Dollar General Literacy Foundation for their very generous \$2,500 grant that will be used for the Summer Academy Reading Program to purchase books. Mrs. Buell stated that she appreciates Dollar General Literacy Foundation for their support of the Brooklyn Public Schools.

c. QMC: End of Year Correspondence

Mrs. Buell stated that she received the Quinebaug Middle College (QMC) 2020-2021 Year End Report and it is posted on the Town's website. QMC is a magnet school run by EASTCONN. Students can take college courses at the same time as their high school curriculum. Students can also receive their associates degree and their high school diploma at the same time with no cost to the students.

d. June 7, 2021 Letter from Woodstock Academy

Mrs. Buell stated she received a letter from Mr. Sandford, Head of School, at Woodstock Academy. Mr. Sandford wanted to thank the entire Brooklyn Public Schools district for the work that had been done on behalf of the students in our region. There were 270 graduates this year, of which 33 were Brooklyn students.

e. Thank You Note From Mr. Robert Chenail

Mr. Chenail sent a thank you note for providing staff with a week of recognition, appreciation, kind words, and thoughtful treats.

f. Anonymous Donor - Thank You

Mrs. Buell stated that she sent a thank you note to an Anonymous Donor for their generous donation of \$2,000 to the Brooklyn Elementary School STEAM program to support the Greenhouse and Greenhouse activities, which will provide students with hand-on educational experiences.

5. Administrative Reports

a. Enrollment Report

Mrs. Buell discussed the enrollment report. There were no major changes with it being a short month.

b. Brooklyn's Best

BES

- Grade 4 had a very successful promotion ceremony
- PTO and parent volunteers pulled together a wonderful Fun Day for our staff and students
- The custodial staff is already working hard to prepare our buildings for fall
- Laura Gatlin put together a beautiful Virtual Arts Show that was shared with families

BMS

- Successful 8th Grade Outdoor Graduation and Parade
- 8th Grade Dance was a huge success
- Good Cookie May 2021:
 - Grade 5:** King/Nault: Allison Frechette
Carson/Desabota: Alayna Adams
Payant/DS: Anastasia Haveles
 - Grade 6:** Logan Hamel, Gabi Clark
 - Grade 7:** Hailey Therrien, Caleb Simoneau
 - Grade 8:** Kaylee Bynum, Austin Sebastian
 - Distance Learning:** Ella Balgenorth, Elizabeth Marshall

6. Board of Education Committee Reports

Nothing to report

7. Board Representatives to Other Committees

Dr. Perkins-Banas interviewed for the Woodstock Academy Liaison and was notified she was accepted. The Board congratulated Dr. Perkins-Banas on being accepted.

8. Old Business

No Old Business

9. New Business

a. Universal Screen Data

Mrs. Buell shared the performance data. The results are mixed with some positive and some negative data. Reading was easier to teach during the different learning models and Math was more challenging. There were some decreases in some areas and growth in other areas. Instruction is challenging during the hybrid model. Mrs. Buell stated the data is posted on the website. Mrs. Buell stated that they are looking at a Scientific Research-Based Instruction (SRBI) model with intervention. There is more training being provided and intervention with

academic structure. Mrs. Buell stated that there will be more data when the SBAC scores come in.

b. Climate Survey Results 2020-2021

Mrs. Buell stated the school climate survey is done every year at both schools. The survey data is posted to the Town of Brooklyn's website. Surveys include:

- i. BMS
 1. BMS Parent Survey Results
 2. BMS STaff Climate Survey Results
 3. Grade 5 School Climate Survey Results
 4. Grade 6-8 School Climate Survey Results
- ii. BES
 1. BES Parent Survey Results
 2. BES Staff Climate Survey Results
 3. Grade 3-4 School Climate Survey Results

Mrs. Buell stated that overall people did not like the different learning models, and remote learning.

c. Approval of the 1303 Contract

Mrs. Buell stated that the 1303 contract has been approved. Mrs. Lyons and Mr. Phaiah are on the committee. Mrs. Buell stated the contract has not been ratified as of yet. There was an additional language change.

Motion to approve the 1303 contract as submitted.

(Phaiah/Richards)

No discussion, unanimous vote to approve

d. Cafeteria Management and Potential Outsourcing of the Contract

Mrs. Buell stated that it has been challenging to fill positions in the cafeteria and outsourcing has come up in the past. She stated she asked EASTCONN what it would look like if we were looking to outsource again.

Mrs. Buel stated that if the Brooklyn Public Schools were to outsource the cafeteria services to EASTCONN, there is a proposal that would cost \$12,000/site or \$24,000 the first year with a 2% increase each year for five years. She stated that it is possible that if EASTCONN is our provider, we may qualify for free meals at our sites moving forward. Mrs. Buell also stated that there is a fund balance that would be available for us to pay for the contract for the first few years. It would later need to be added to the budget to run the program.

Mrs. Buell stated that EASTCONN would interview our current cafeteria staff, but are not guaranteeing they will be hired.

There was discussion about the current cafeteria staff being interviewed by EASTCONN, but not being guaranteed positions and what the impact would be. Mrs. Buell stated that the Board of Education would need to potentially bargain the impact to the union.

Mrs. Buell stated that there are benefits to outsourcing and there are drawbacks for our current cafeteria employees. She stated that she has had the conversation with the employees and that it is something she is considering.

Mrs. Lyons stated that if EASTCONN is making the menu, do they also order the food? Mrs. Buell stated Brooklyn will still be ordering the food.

Mrs. Buell stated that if we have a five year contract, it would cost approximately \$125,000 to \$135,000 for the five years. She stated that there would be enough money in the cafeteria account to cover the 5 years.

Mr. Phaiah asked how much money will it save? Mrs. Buell stated if we had a cafeteria manager, which is a challenging position to find someone who meets the requirements of the State's meal program, the cost would be more. It is a challenge to find the right person. She had difficulty filling the lead position as well. It would cost the school more to hire the cafeteria manager. We would save money going with EASTCONN over hiring a full-time position..

Mr. Phaiah stated for everything we are getting, this doesn't seem expensive. He stated we are getting a lot for our dollar.

Mrs. Buell asked the Board if they would consider her discussing further with the union and discuss the impact to our union members and employees?

Mr. Richards stated he would like Mrs. Buell to discuss with the union and ask the questions and bring it back to the July meeting. Mrs. Buell asked if the Board would like to set up a subcommittee? The Board would like to be part of the subcommittee.

Mrs. Buell wanted to state there was not a financial report due to the auditors being at the school and they are still working on closing out the year. She stated that the school is still planning to return \$100,000 to the Town of Brooklyn.

10. Public Comment

Mr. Otto stated that there are three areas he would like to comment on. In regards to outsourcing the cafeteria work, he thinks we need to be more certain about the impact and action on the unionized employees. It sounds like management is taking an action that would eliminate the union employees. If they end up not getting hired by EASTCONN, the financial consequences of unemployment might be more than they are thinking about. In respect to the respective action, it sounds a lot like a program we have in the school, but we don't have a manager to manage the program rather than dozens of others. He

feels it would be worthwhile to find a capable manager, even at a higher cost rather than facing additional costs down the road.

Mr. Otto stated that he has had conversation by email with Mrs. Buell about the status of the employees of the Department of Education and the Parks and Recreation Department who will be working at the Summer Academy and the Summer Recreation Program. We are expecting an increase in the number of students participating in both of these programs. He doesn't understand why we are not requiring as a condition of employment that the people in contact with underage students that are not able to receive the vaccines, require employees be vaccinated as a condition of employment rather than relying on masks and separation.

Mr. Otto stated in respect to the test results, it is important to look at the incremental improvement in this difficult year. It's also important to look at the test results, especially in mathematics. These are not the results he would expect to see from a strong school system. We need to take a harder look at how to make a significant increase in the test scores.

11. Executive Session

a. Discuss the Superintendent's Evaluation

Motion to go into executive session at 8:05 p.m. to discuss the Superintendent's evaluation and to invite Mrs. Buell to attend.

No discussion, unanimous vote to approve
(Perkins-Banas/Phaiah)

The Board of Education does not intend to make any decisions or hold a vote following the executive session and will adjourn the meeting.

Motion to come out of executive session at 8:40 p.m.

No discussion, unanimous vote
(Perkins-Banas/Richards)

12. Adjournment

Motion to adjourn at 8:40 p.m.

(Perkins-Banas/Phaiah)

No discussion, unanimous vote to approve

Respectfully Submitted,

Donna L. DiBenedetto

Donna L. DiBenedetto
Board Clerk

555 Wauregan Road

Brooklyn CT 06234

June 21, 2021

Dear Mrs. Buell and Members of Board of Education,

This is a difficult letter to write, because I fear that it may come across as a criticism and that is absolutely not the intent. I feel that the decisions you made during the pandemic were done with the best intentions and best information you received. I do have a concern, however for next year for the staff; all staff, teachers, paras, support staff, lunchroom staff, custodial.

This year I was called back to work with Distance Learning at the Middle School. I worked three hours a day and did not have to make the many changes my colleagues in the classroom had to make. I observed a staff that was physically and mentally exhausted. I saw the staff giving everything and more to their students. I saw many times they were discouraged and sometimes disillusioned. I have never seen this at this level. The fault is with COVID 19 and the things they were asked to do because of the pandemic. Though I only observed this at the Middle School, I can't help but think that some of this happened at the elementary as well.

The district has constantly been trying to address the social and emotional needs of the students. As well they should. However, I urge you to remember the staff. It will be hard enough to get back to normal, but the talk to add more programs to address the needs of the students, has me worried about the physical, social and emotional needs of the staff. Many experts(many of whom have never been in a classroom, which is a discussion for another time) are proposing new programs to be implemented within the next two years. I am respectfully asking when you are making decisions about what programs to implement, for instance if you have Programs A,B,C,D and E. that maybe you thing about instituting only some of in the first year and roll out the rest in succeeding years. If we can't keep our staff healthy, then who will be there for the children?

Sincerely,

Diane K. Wimmer

Diane K. Wimmer

1010 General Fund BROOKLYN BOE EXPENDITURE REPORT Fiscal Year 2020-2021 YTD Through June 30, 2021

Acct	Account Name	Adopted		Adjusted		Encumbered	Total Exp/Encum	Adj. v Expense	
		Budget 20-21	Transfers	Budget 20-21	Ytd Expended			Balance	% Exp/Encum
1100	ADMINISTRATORS SALARY	\$785,783	\$1,077	\$786,860	\$786,360	\$0	\$786,360	\$500	100.07%
1103 / 1104	SUBSTITUTE TEACHER, PARAPROFESSIONAL, CUSTODIAN	\$150,880	-\$80,000	\$70,880	\$88,365	\$0	\$88,365	(\$17,485)	58.57%
1110	SUPPORT STAFF (SEC., CUST., NURSE, SOC WORK, TECH)	\$923,578	\$47,189	\$970,767	\$994,125	\$0	\$994,125	(\$23,357)	107.64%
1111	TEACHERS	\$5,168,370	\$197,831	\$5,366,201	\$5,098,390	\$0	\$5,098,390	\$267,810	98.65%
1112	PARAPROFESSIONALS	\$867,466	\$0	\$867,466	\$833,814	\$0	\$833,814	\$33,652	96.12%
1119 / 1129	ESY TEACHERS & PARAPROFESSIONALS	\$14,783	-\$4,042	\$10,741	\$17,167	\$0	\$17,167	\$0	116.12%
1130	CUSTODIAL OVERTIME	\$2,000	\$0	\$2,000	\$3,588	\$0	\$3,588	(\$1,588)	179.40%
1131	CAFETERIA OVERTIME	\$300	\$0	\$300	\$0	\$0	\$0	\$300	0.00%
1151	STIPENDS	\$55,624	-\$25,000	\$30,624	\$27,197	\$0	\$27,197	\$3,427	48.89%
1152	TECHNOLOGY (SUMMER)	\$7,400	\$0	\$7,400	\$6,338	\$0	\$6,338	\$1,062	85.64%
1000	Total Salaries	\$7,976,184	\$137,055	\$8,113,239	\$7,855,343	\$0	\$7,855,343	\$264,321	98.48%
2110 / 2115	HEALTH & DENTAL INSURANCE	\$1,390,131	\$69,418	\$1,459,549	\$1,500,240	\$0	\$1,500,240	(\$40,691)	107.92%
2120	H.S.A. CONTRIBUTIONS	\$185,000	\$0	\$185,000	\$173,021	\$0	\$173,021	\$11,979	93.52%
2200	FICA/MEDICARE	\$160,000	\$49,860	\$209,860	\$231,894	\$0	\$231,894	(\$22,034)	144.93%
2300	PENSION/RETIREMENT	\$227,180	\$0	\$227,180	\$227,180	\$0	\$227,180	\$0	100.00%
2510	TUITION REIMBURSEMENT	\$15,000	\$0	\$15,000	\$14,395	\$0	\$14,395	\$605	95.97%
2600	UNEMPLOYMENT COMPENSATION	\$35,000	\$0	\$35,000	\$13,717	\$8,283	\$22,000	\$13,000	62.86%
2700	WORKERS COMPENSATION	\$82,500	\$0	\$82,500	\$79,458	\$0	\$79,458	\$3,042	96.31%
2800	LIFE INSURANCE	\$18,228	\$0	\$18,228	\$16,909	\$0	\$16,909	\$1,319	92.76%
2000	Total Benefits	\$2,113,039	\$119,278	\$2,232,317	\$2,256,814	\$8,283	\$2,265,097	(\$32,780)	107.20%
3020	BOARD OF ED - LEGAL	\$50,000	\$0	\$50,000	\$27,054	\$3,947	\$31,000	\$19,000	62.00%
3040	NURSING SERVICES	\$76,440	\$0	\$76,440	\$0	\$0	\$0	\$76,440	0.00%
3200 / 3230	PROFESSIONAL & PUPIL SERVICES	\$168,647	-\$58,500	\$110,147	\$114,028	\$8,550	\$122,578	(\$12,431)	72.68%
3400 / 3410	OTHER PROFESSIONAL SERVICES & AUDIT	\$75,441	\$1,572	\$77,013	\$86,625	\$7,568	\$94,193	(\$17,180)	124.86%
3500 / 3520	TECHNICAL SERVICES	\$99,100	-\$27,556	\$71,544	\$84,370	\$0	\$84,370	(\$12,826)	0.00%
3540	SPORTS OFFICIALS	\$3,980	\$0	\$3,980	\$429	\$0	\$429	\$3,551	10.79%
3000	Total Prof. Services	\$473,608	-\$84,484	\$389,124	\$312,505	\$20,065	\$332,570	\$56,554	70.22%
4101	REFUSE REMOVAL	\$13,200	\$0	\$13,200	\$9,770	\$596	\$10,366	\$2,834	78.53%
4300	EQUIPMENT REPAIRS	\$17,275	\$15,000	\$32,275	\$29,559	\$525	\$30,084	\$2,191	174.15%
4301	BUILDING MAINTENANCE	\$36,000	-\$3,844	\$32,156	\$27,037	\$5,181	\$32,218	(\$62)	89.49%
4302	FIRE/SECURITY MAINTENANCE	\$16,000	\$0	\$16,000	\$17,922	\$0	\$17,922	(\$1,922)	112.01%
4303	GROUNDS MAINTENANCE	\$17,000	\$0	\$17,000	\$12,554	\$0	\$12,554	\$4,446	73.85%
4320	TECHNOLOGY RELATED REPAIRS	\$2,775	\$0	\$2,775	\$2,632	\$0	\$2,632	\$143	94.86%
4411	WATER/SEWER	\$23,500	\$0	\$23,500	\$29,770	\$0	\$29,770	(\$6,270)	126.68%
4430	RENTAL OF COMPUTER RELATED EQUIP	\$52,000	\$5,191	\$57,191	\$56,981	\$2,812	\$59,793	(\$2,602)	114.99%
4000	Total Contracted Services	\$177,750	\$16,347	\$194,097	\$186,224	\$9,114	\$195,339	(\$1,242)	109.90%

Adopted

Adjusted

Adj. v Expense

1010 General Fund BROOKLYN BOE EXPENDITURE REPORT Fiscal Year 2020-2021 YTD Through June 30, 2021

Acct	Account Name	Budget 20-21	Transfers	Budget 20-21	Ytd Expended	Encumbered	Total Exp/Encum	Balance	% Exp/Encum
5100	TRANSPORTATION-REGULAR	\$874,695	-\$50,000	\$824,695	\$818,491	\$0	\$818,491	\$6,204	93.57%
5110	TRANSPORTATION-SPECIAL ED	\$287,560	\$0	\$287,560	\$149,406	\$122,838	\$272,244	\$15,316	94.67%
5130	TRANSPORTATION-ESY	\$18,700	-\$18,700	\$0	\$0	\$0	\$0	\$0	0.00%
5150	TRANSPORTATION-FIELD TRIPS/ATHLETIC	\$23,725	-\$10,000	\$13,725	\$1,586	\$0	\$1,586	\$12,139	6.68%
5200	LIABILITY INSURANCE	\$69,000	\$1,458	\$70,458	\$70,797	\$661	\$71,458	(\$1,000)	103.56%
5300	COMMUNICATIONS	\$12,940	\$0	\$12,940	\$11,267	\$0	\$11,267	\$1,673	87.07%
5301	POSTAGE	\$2,500	\$872	\$3,372	\$2,947	\$0	\$2,947	\$425	117.87%
5400	ADVERTISING	\$7,000	\$0	\$7,000	\$13,323	\$0	\$13,323	(\$6,323)	190.33%
5600	TUITION-HIGH SCHOOL & VO-AG	\$4,933,541	-\$57,907	\$4,875,634	\$4,799,777	\$0	\$4,799,777	\$75,857	97.29%
5630 /5640 / 5650	TUITION-SPECIAL ED	\$1,617,921	\$0	\$1,617,921	\$1,799,444	\$25,910	\$1,825,354	(\$207,433)	112.82%
5800	TRAVEL	\$7,000	\$0	\$7,000	\$2,000	\$0	\$2,000	\$5,000	28.57%
5910	ADULT EDUCATION	\$27,575	\$2,266	\$29,841	\$30,819	\$0	\$30,819	(\$978)	111.76%
5000	Total Other Services	\$7,882,157	-\$132,011	\$7,750,146	\$7,699,856	\$149,410	\$7,849,266	(\$99,120)	99.58%
6100	GENERAL SUPPLIES	\$92,593	-\$22,925	\$69,668	\$74,208	\$6,096	\$80,304	(\$10,636)	86.73%
6110	INSTRUCTIONAL SUPPLIES	\$34,534	\$0	\$34,534	\$28,535	\$875	\$29,411	\$5,123	85.16%
6120	ADMIN SUPPLIES	\$17,000	\$2,000	\$19,000	\$19,472	\$60	\$19,532	(\$532)	114.89%
6220	ELECTRICITY	\$90,000	\$0	\$90,000	\$117,444	\$0	\$117,444	(\$27,444)	130.49%
6230	PROPANE GAS	\$1,000	\$800	\$1,800	\$1,771	\$0	\$1,771	\$29	177.12%
6240	FUEL OIL	\$102,979	\$0	\$102,979	\$93,999	\$0	\$93,999	\$8,980	91.28%
6260	GASOLINE/DIESEL	\$97,733	\$0	\$97,733	\$44,902	\$357	\$45,259	\$52,474	46.31%
6400	BOOKS	\$5,500	\$0	\$5,500	\$2,890	\$0	\$2,890	\$2,610	52.54%
6410	TEXTBOOKS	\$23,751	\$0	\$23,751	\$9,889	\$3,465	\$13,354	\$10,397	56.22%
6420 / 6430	LIBRARY BOOKS / PERIODICALS	\$5,286	\$0	\$5,286	\$2,794	\$1,269	\$4,063	\$1,223	76.86%
6500	TECHNOLOGY SUPPLIES	\$0	\$1,906	\$1,906	\$20,452	\$77,017	\$97,470	(\$95,564)	0.00%
6900	OTHER SUPPLIES	\$5,329	\$0	\$5,329	\$3,311	\$0	\$3,311	\$2,018	62.14%
6000	Total Supplies	\$475,705	-\$18,219	\$457,486	\$419,667	\$89,139	\$508,807	(\$51,321)	106.96%
7000	EQUIPMENT	\$5,500	\$0	\$5,500	\$8,400	\$64,118	\$72,518	(\$67,018)	0.00%
7000	Total Equipment	\$5,500	\$0	\$5,500	\$8,400	\$64,118	\$72,518	(\$67,018)	0.00%
8100	DUES & FEES	\$29,548	\$0	\$29,548	\$33,303	\$0	\$33,303	(\$3,755)	112.71%
8000	Total Dues & Fees	\$29,548	\$0	\$29,548	\$33,303	\$0	\$33,303	(\$3,755)	112.71%
9140	CONTINGENCY	\$40,500	-\$37,966	\$2,534	\$0	\$0	\$0	\$2,534	0.00%
9000	Total Other	\$40,500	-\$37,966	\$2,534	\$0	\$0	\$0	\$2,534	0.00%
1010	Total General Fund	\$19,173,991	(\$0)	\$19,173,991	\$18,772,113	\$340,128	\$19,112,242	\$68,174	99.68%

Brooklyn Board of Education

*Budget Expense Summary by Object

From Date: 7/1/2020

To Date: 7/31/2021

Fiscal Year: 2020-2021

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1010.00000.0000.000.51100	Salaries Administration	\$785,783.00	\$1,077.00	\$786,860.00	\$786,359.79	\$786,359.79	\$500.21	\$0.00	\$500.21	0.06%
1010.00000.0000.000.51103	Salaries- Substitute Teachers	\$114,000.00	(\$50,000.00)	\$64,000.00	\$78,926.66	\$78,926.66	(\$14,926.66)	\$0.00	(\$14,926.66)	-23.32%
1010.00000.0000.000.51104	Salaries-Substitute Instructional Aides	\$36,880.00	(\$30,000.00)	\$6,880.00	\$9,438.32	\$9,438.32	(\$2,558.32)	\$0.00	(\$2,558.32)	-37.18%
1010.00000.0000.000.51110	Salaries-Support Staff	\$923,578.00	\$47,189.43	\$970,767.43	\$997,369.79	\$997,369.79	(\$26,602.36)	\$0.00	(\$26,602.36)	-2.74%
1010.00000.0000.000.51111	Salaries-Teachers	\$5,168,370.00	\$197,830.54	\$5,366,200.54	\$5,098,390.28	\$5,098,390.28	\$267,810.26	\$0.00	\$267,810.26	4.99%
1010.00000.0000.000.51112	Salaries-Instructional Aides	\$867,466.00	\$0.00	\$867,466.00	\$833,814.16	\$833,814.16	\$33,651.84	\$0.00	\$33,651.84	3.88%
1010.00000.0000.000.51119	ESY Teacher	\$4,982.00	\$0.00	\$4,982.00	\$10,648.92	\$10,648.92	(\$5,666.92)	\$0.00	(\$5,666.92)	-113.75%
1010.00000.0000.000.51129	ESY Paraprofessional	\$9,801.00	(\$4,041.54)	\$5,759.46	\$6,517.64	\$6,517.64	(\$758.18)	\$0.00	(\$758.18)	-13.16%
1010.00000.0000.000.51130	Salaries-Custodial O/T	\$2,000.00	\$0.00	\$2,000.00	\$343.56	\$343.56	\$1,656.44	\$0.00	\$1,656.44	82.82%
1010.00000.0000.000.51131	Salaries Cafe Overtime	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
1010.00000.0000.000.51151	Additional Compensation-Teachers	\$55,624.00	(\$25,000.00)	\$30,624.00	\$27,197.00	\$27,197.00	\$3,427.00	\$0.00	\$3,427.00	11.19%
1010.00000.0000.000.51152	IT Summer Salaries	\$7,400.00	\$0.00	\$7,400.00	\$6,337.65	\$6,337.65	\$1,062.35	\$0.00	\$1,062.35	14.36%
1010.00000.0000.000.52110	Cigna health employer	\$1,301,758.00	\$69,418.00	\$1,371,176.00	\$1,423,918.40	\$1,423,918.40	(\$52,742.40)	\$0.00	(\$52,742.40)	-3.85%
1010.00000.0000.000.52115	cigna dental employer	\$88,373.00	\$0.00	\$88,373.00	\$76,321.11	\$76,321.11	\$12,051.89	\$0.00	\$12,051.89	13.64%
1010.00000.0000.000.52120	HSA	\$185,000.00	\$0.00	\$185,000.00	\$173,020.83	\$173,020.83	\$11,979.17	\$0.00	\$11,979.17	6.48%
1010.00000.0000.000.52200	Fica/Medicare Employer portion	\$160,000.00	\$49,860.00	\$209,860.00	\$231,894.41	\$231,894.41	(\$22,034.41)	\$0.00	(\$22,034.41)	-10.50%
1010.00000.0000.000.52300	Pension/Retirement Expenses	\$227,180.00	\$0.00	\$227,180.00	\$227,180.00	\$227,180.00	\$0.00	\$0.00	\$0.00	0.00%
1010.00000.0000.000.52510	Tuition Reimbursement	\$15,000.00	\$0.00	\$15,000.00	\$14,395.00	\$14,395.00	\$605.00	\$0.00	\$605.00	4.03%
1010.00000.0000.000.52600	Unemployment	\$35,000.00	\$0.00	\$35,000.00	\$13,717.36	\$13,717.36	\$21,282.64	\$8,282.64	\$13,000.00	37.14%
1010.00000.0000.000.52700	Workers Compensation	\$82,500.00	\$0.00	\$82,500.00	\$79,457.99	\$79,457.99	\$3,042.01	\$0.00	\$3,042.01	3.69%
1010.00000.0000.000.52800	Life Insurance	\$18,228.00	\$0.00	\$18,228.00	\$16,908.96	\$16,908.96	\$1,319.04	\$0.00	\$1,319.04	7.24%
1010.00000.0000.000.53020	Legal Services	\$50,000.00	\$0.00	\$50,000.00	\$27,053.50	\$27,053.50	\$22,946.50	\$3,946.50	\$19,000.00	38.00%
1010.00000.0000.000.53040	Nursing Services	\$76,440.00	\$0.00	\$76,440.00	\$0.00	\$0.00	\$76,440.00	\$0.00	\$76,440.00	100.00%
1010.00000.0000.000.53200	Professional Educational Services	\$91,647.00	\$13,500.00	\$105,147.00	\$112,842.34	\$112,842.34	(\$7,695.34)	\$8,550.00	(\$16,245.34)	-15.45%
1010.00000.0000.000.53230	Pupil Services	\$77,000.00	(\$72,000.00)	\$5,000.00	\$1,185.20	\$1,185.20	\$3,814.80	\$0.00	\$3,814.80	76.30%
1010.00000.0000.000.53400	Other Professional Services	\$52,441.00	\$1,572.00	\$54,013.00	\$60,125.01	\$60,125.01	(\$6,112.01)	\$7,568.00	(\$13,680.01)	-25.33%
1010.00000.0000.000.53410	Audit	\$23,000.00	\$0.00	\$23,000.00	\$26,500.00	\$26,500.00	(\$3,500.00)	\$0.00	(\$3,500.00)	-15.22%
1010.00000.0000.000.53500	Technical Services	\$62,700.00	\$0.00	\$62,700.00	\$60,095.94	\$60,095.94	\$2,604.06	\$0.00	\$2,604.06	4.15%
1010.00000.0000.000.53520	Other Technical Services	\$36,400.00	(\$27,555.85)	\$8,844.15	\$24,273.89	\$24,273.89	(\$15,429.74)	\$0.00	(\$15,429.74)	-174.46%
1010.00000.0000.000.53540	Sports Officials	\$3,980.00	\$0.00	\$3,980.00	\$429.48	\$429.48	\$3,550.52	\$0.00	\$3,550.52	89.21%
1010.00000.0000.000.54101	Refuse Removal	\$13,200.00	\$0.00	\$13,200.00	\$9,770.00	\$9,770.00	\$3,430.00	\$596.00	\$2,834.00	21.47%
1010.00000.0000.000.54300	Equipment Repairs	\$17,275.00	\$15,000.00	\$32,275.00	\$29,558.95	\$29,558.95	\$2,716.05	\$525.00	\$2,191.05	6.79%
1010.00000.0000.000.54301	Building Maintenance	\$36,000.00	(\$3,844.15)	\$32,155.85	\$27,036.92	\$27,036.92	\$5,118.93	\$5,181.00	(\$62.07)	-0.19%
1010.00000.0000.000.54302	Fire/Security Maintenance	\$16,000.00	\$0.00	\$16,000.00	\$17,921.75	\$17,921.75	(\$1,921.75)	\$0.00	(\$1,921.75)	-12.01%

Brooklyn Board of Education

*Budget Expense Summary by Object

From Date: 7/1/2020

To Date: 7/31/2021

Fiscal Year: 2020-2021

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1010.00000.0000.000.54303	Grounds Maintenance	\$17,000.00	\$0.00	\$17,000.00	\$12,554.21	\$12,554.21	\$4,445.79	\$0.00	\$4,445.79	26.15%
1010.00000.0000.000.54320	Technology Related Repairs	\$2,775.00	\$0.00	\$2,775.00	\$2,632.26	\$2,632.26	\$142.74	\$0.00	\$142.74	5.14%
1010.00000.0000.000.54411	Water/Sewer	\$23,500.00	\$0.00	\$23,500.00	\$29,769.61	\$29,769.61	(\$6,269.61)	\$0.00	(\$6,269.61)	-26.68%
1010.00000.0000.000.54430	Rental of Computer Related Equipment	\$52,000.00	\$5,191.00	\$57,191.00	\$56,980.68	\$56,980.68	\$210.32	\$2,812.16	(\$2,601.84)	-4.55%
1010.00000.0000.000.55100	Pupil Transportation-Local/High	\$874,695.00	(\$50,000.00)	\$824,695.00	\$818,491.00	\$818,491.00	\$6,204.00	\$0.00	\$6,204.00	0.75%
1010.00000.0000.000.55110	Student Transportation-Spec. Ed In-State	\$287,560.00	\$0.00	\$287,560.00	\$149,405.78	\$149,405.78	\$138,154.22	\$122,838.32	\$15,315.90	5.33%
1010.00000.0000.000.55130	TRANS. SPECIAL ED - ESY	\$18,700.00	(\$18,700.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1010.00000.0000.000.55150	Transportation-Athletics/Field Trips	\$23,725.00	(\$10,000.00)	\$13,725.00	\$1,586.00	\$1,586.00	\$12,139.00	\$0.00	\$12,139.00	88.44%
1010.00000.0000.000.55200	Property & Liability Insurance	\$69,000.00	\$1,458.00	\$70,458.00	\$70,797.13	\$70,797.13	(\$339.13)	\$660.87	(\$1,000.00)	-1.42%
1010.00000.0000.000.55300	Communications	\$12,940.00	\$0.00	\$12,940.00	\$11,266.58	\$11,266.58	\$1,673.42	\$0.00	\$1,673.42	12.93%
1010.00000.0000.000.55301	Postage	\$2,500.00	\$872.00	\$3,372.00	\$2,946.87	\$2,946.87	\$425.13	\$0.00	\$425.13	12.61%
1010.00000.0000.000.55400	Advertising	\$7,000.00	\$0.00	\$7,000.00	\$13,323.08	\$13,323.08	(\$6,323.08)	\$0.00	(\$6,323.08)	-90.33%
1010.00000.0000.000.55600	Tuition-High School	\$4,863,946.00	(\$57,907.00)	\$4,806,039.00	\$4,731,547.02	\$4,731,547.02	\$74,491.98	\$0.00	\$74,491.98	1.55%
1010.00000.0000.000.55610	Tuition-Vo Ag	\$69,595.00	\$0.00	\$69,595.00	\$68,230.00	\$68,230.00	\$1,365.00	\$0.00	\$1,365.00	1.96%
1010.00000.0000.000.55630	Tuition-Spec. Ed Private	\$817,274.00	\$0.00	\$817,274.00	\$1,043,062.79	\$1,043,062.79	(\$225,788.79)	\$25,910.40	(\$251,699.19)	-30.80%
1010.00000.0000.000.55640	Tuition-Spec. Ed-In State LEA	\$712,796.00	\$0.00	\$712,796.00	\$711,610.42	\$711,610.42	\$1,185.58	\$0.00	\$1,185.58	0.17%
1010.00000.0000.000.55650	Tuition-Spec. Ed-Private Out of State	\$87,851.00	\$0.00	\$87,851.00	\$44,770.83	\$44,770.83	\$43,080.17	\$0.00	\$43,080.17	49.04%
1010.00000.0000.000.55800	Travel Reimbursement	\$7,000.00	\$0.00	\$7,000.00	\$1,999.92	\$1,999.92	\$5,000.08	\$0.00	\$5,000.08	71.43%
1010.00000.0000.000.55910	ADULT EDUCATION	\$27,575.00	\$2,266.00	\$29,841.00	\$30,819.00	\$30,819.00	(\$978.00)	\$0.00	(\$978.00)	-3.28%
1010.00000.0000.000.56100	General Supplies	\$92,593.00	(\$22,925.00)	\$69,668.00	\$74,208.10	\$74,208.10	(\$4,540.10)	\$6,095.60	(\$10,635.70)	-15.27%
1010.00000.0000.000.56110	Instructional Supplies	\$34,534.00	\$0.00	\$34,534.00	\$28,535.33	\$28,535.33	\$5,998.67	\$875.48	\$5,123.19	14.84%
1010.00000.0000.000.56120	Admin Supplies	\$17,000.00	\$2,000.00	\$19,000.00	\$19,471.54	\$19,471.54	(\$471.54)	\$60.00	(\$531.54)	-2.80%
1010.00000.0000.000.56220	Electricity	\$90,000.00	\$0.00	\$90,000.00	\$117,443.52	\$117,443.52	(\$27,443.52)	\$0.00	(\$27,443.52)	-30.49%
1010.00000.0000.000.56230	Propane Gas	\$1,000.00	\$800.00	\$1,800.00	\$1,771.17	\$1,771.17	\$28.83	\$0.00	\$28.83	1.60%
1010.00000.0000.000.56240	Fuel Oil	\$102,979.00	\$0.00	\$102,979.00	\$93,999.26	\$93,999.26	\$8,979.74	\$0.00	\$8,979.74	8.72%
1010.00000.0000.000.56260	Gasoline/Diesel	\$97,733.00	\$0.00	\$97,733.00	\$44,902.23	\$44,902.23	\$52,830.77	\$357.00	\$52,473.77	53.69%
1010.00000.0000.000.56400	Books	\$5,500.00	\$0.00	\$5,500.00	\$2,889.88	\$2,889.88	\$2,610.12	\$0.00	\$2,610.12	47.46%
1010.00000.0000.000.56410	Textbooks	\$23,751.00	\$0.00	\$23,751.00	\$9,888.89	\$9,888.89	\$13,862.11	\$3,465.00	\$10,397.11	43.78%
1010.00000.0000.000.56420	Library Books	\$4,520.00	\$0.00	\$4,520.00	\$2,793.60	\$2,793.60	\$1,726.40	\$1,268.97	\$457.43	10.12%
1010.00000.0000.000.56430	Periodicals	\$766.00	\$0.00	\$766.00	\$0.00	\$0.00	\$766.00	\$0.00	\$766.00	100.00%
1010.00000.0000.000.56500	Supplies - Technology Related	\$0.00	\$1,906.00	\$1,906.00	\$20,452.41	\$20,452.41	(\$18,546.41)	\$77,017.37	(\$95,563.78)	-5013.84%
1010.00000.0000.000.56900	Other Supplies	\$5,329.00	\$0.00	\$5,329.00	\$3,311.44	\$3,311.44	\$2,017.56	\$0.00	\$2,017.56	37.86%
1010.00000.0000.000.57300	New Instructional Equipment	\$0.00	\$0.00	\$0.00	\$8,126.84	\$8,126.84	(\$8,126.84)	\$64,118.00	(\$72,244.84)	0.00%
1010.00000.0000.000.57345	Instructional Equipment	\$5,500.00	\$0.00	\$5,500.00	\$272.96	\$272.96	\$5,227.04	\$0.00	\$5,227.04	95.04%

Brooklyn Board of Education

*Budget Expense Summary by Object

From Date: 7/1/2020

To Date: 7/31/2021

Fiscal Year: 2020-2021

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1010.00000.0000.000.58100	Dues and Fees	\$29,548.00	\$0.00	\$29,548.00	\$33,302.78	\$33,302.78	(\$3,754.78)	\$0.00	(\$3,754.78)	-12.71%
1010.00000.0000.000.59140	Contingency	\$40,500.00	(\$37,966.43)	\$2,533.57	\$0.00	\$0.00	\$2,533.57	\$0.00	\$2,533.57	100.00%
Grand Total:		\$19,173,991.00	\$0.00	\$19,173,991.00	\$18,772,113.94	\$18,772,113.94	\$401,877.06	\$340,128.31	\$61,748.75	0.32%

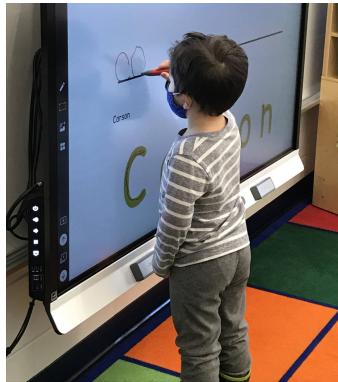
End of Report

Brooklyn Board of Education		Transfer Request 2020-2021 Budget		July 28, 2021	
FROM			TO		
Account #	Description	Amount	Account #	Description	Amount
1010.01999.1200.200.51111	SALARY - SPECIAL EDUCATION TEACHERS	\$110,000.00	1010.01901.1000.100.51103	SALARY-TEACHER-SUBSTITUTE BES	\$17,485.00
1010.01901.1000.100.51111	SALARY - TEACHER - ELEMENTARY	\$156,000.00	1010.019992580.100.51110	SALARY - TECHNOLOGY DIRECTOR	\$23,358.00
1010.01999.2130.200.53040	INSTR SERVICES - NURSING	\$76,440.00	1010.01999.2610.100.51130	SALARY - CUSTODIAL OT	\$1,589.00
1010.01999.1200.200.51112	SALARY-PARAPROFESSIONALS SPEC. ED.	\$30,000.00	1010.01999.2510.100.52110	INSURANCE - HEALTH ER	\$40,691.00
1010.01999.2510.100.52120	HSA CONTRIBUTION ER	\$11,000.00	1010.01999.2510.100.52200	FICA/MEDICARE MATCHING CONTRIBUTION	\$22,035.00
1010.01999.2510.100.52600	UNEMPLOYMENT	\$13,000.00	1010.01999.2150.200.53200	INSTR. SERVICES - SPEECH	\$11,428.00
1010.01999.2510.100.53020	LEGAL SERVICES	\$15,000.00	1010.01999.2170.200.53200	INSTR SERVICES - PHYSICAL THERAPY	\$1,003.00
1010.01999.2100.100.55600	TUITION-HIGH SCHOOL	\$75,071.00	1010.01999.2140.200.53400	HEALTH EXAMS- PSYCHOLOGICAL	\$3,250.00
1010.01999.2700.100.56260	TRANS.VEHICLE-GAS/DIESEL	\$50,000.00	1010.01999.2510.100.53400	2020-2021 PAYROLL SERVICES	\$13,931.00
1010.01999.2610.100.56240	FUEL OIL	\$8,000.00	1010.01999.1200.200.53520	PROFESSIONAL SERVICES-SPECIAL ED	\$12,826.00
1010.01901.1000.100.56410	TEXTBOOKS-ELEMENTARY	\$4,000.00	1010.01999.2610.100.54301	BUILDING REPAIRS	\$63.00
1010.01951.1000.100.56410	TEXTBOOKS-MIDDLE SCHOOL	\$5,000.00	1010.01999.2660.100.54302	FIRE ALARM/SECURITY MAINTENANCE	\$1,922.00
1010.01951.2900.900.51151	SALARY-ATHLETICS STAFF	\$1,600.00	1010.01999.2610.100.54411	WATER/SEWAGE SERVICES	\$6,270.00
1010.01999.2200.100.51151	SALARY-ADVISORS/STUDENT ACTIVITY	\$1,800.00	1010.01999.2500.100.54430	RENTAL OF COMPUTERS/PRINTERS	\$2,602.00
1010.01999.2500.100.51152	SALARY-TECHNOLOGY-SUMMER	\$1,000.00	1010.01999.2600.100.55200	PROPERTY & LIABILITY INSURANCE	\$1,000.00
1010.01999.2510.100.52700	WORKERS' COMPENSATION	\$3,000.00	1010.01999.2510.100.55400	ADVERTISING	\$6,324.00
1010.01999.2510.100.52800	LIFE INSURANCE	\$1,300.00	1010.01999.1200.200.55630	TUITION-SPECIAL ED-PRIVATE	\$207,434.00
1010.01951.2900.900.53540	REFEREES-STUDENT SPORTS	\$3,500.00	1010.01999.2310.100.55910	ADULT EDUCATION - HIGH SCHOOL	\$978.00
1010.01951.2700.100.55150	TRIPS/ATHLETICS	\$11,000.00	1010.01901.2130.100.56100	SUPPLIES-HEALTH-ELEMENTARY	\$3,625.00
1010.01999.2410.100.55800	TRAVEL - PRINCIPAL'S OFFICE	\$2,000.00	1010.01999.2600.100.56100	SUPPLIES-BLDG.,GROUNDS & EQUIP.	\$6,752.00
1010.01999.2100.200.55800	TRAVEL - DIR. OF STUDENT SERVICES OFFICE	\$2,500.00	1010.01901.1000.100.56100	GENERAL SUPPLIES-ELEMENTARY	\$259.00
1010.01999.2510.100.59140	CONTINGENCY	\$2,533.00	1010.01999.2300.100.56120	SUPPLIES - ADMIN SUPPLIES	\$536.00
			1010.01999.2610.100.56220	ELECTRICITY	\$27,444.00
			1010.01999.2500.100.56500	SUPPLIES-TECHNOLOGY RELATED	\$100,166.00
			1010.01999.2300.100.57300	EQUIPMENT/FURNITURE	\$67,018.00
			1010.01999.2320.100.58100	DUES AND FEES - SUPT.	\$3,755.00
		\$583,744.00			\$583,744.00

Brooklyn Public Schools

Continuity of Services *DRAFT* Plan for 2021-22

Reimagining Schools to Transform Students' Lives
Preschool to 8th Grade



The Brooklyn Public Schools has developed a DRAFT plan in accordance with the Connecticut State Department of Education's requirement for use of American Rescue Plan (ARP) and Emergency and Secondary School Emergency Relief (ESSER) Fund.

This will build upon the 2020-2021

Brooklyn Public School's Draft Reopening Plan

Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together.

Date of Submission:	May 29, 2021
LEA Name:	Brooklyn Public Schools
Plan Point of Contact:	Patricia L. Buell, Superintendent
Contact Email:	buell@brooklynschools.org
Contact Phone:	860-774-9732 X1
LEA COVID-19 Health and Safety Compliance Liaison:	Amy Barrette, Brooklyn Elementary School Nurse Sherry MacFarland, Brooklyn Middle School Nurse
Liaison Email:	abarrette@brooklynschools.org macfarland@brooklynschools.org

Brooklyn Public Schools

is committed to addressing the academic, social, emotional, mental health and food services of our students and staff.

[Brooklyn's Continuity of Services DRAFT Plan for 2021-2022](#)



Student achievement and the social and emotional well being of our students, families and staff will remain a focus as we plan for the coming school year.



We will mandate universal and correct wearing of masks as required based on CDC and DPH guidance.



We will follow cleaning and disinfecting protocols especially in high touch areas and bathrooms.



We will continue to create well ventilated classrooms by opening windows before, during and after the instructional day.



Frequent hand washing will be promoted and students will be taught proper ways to wash and cover their coughs.



Vaccination efforts will be made to ensure staff and eligible students have access to vaccinations. Brooklyn will work with NDDH and DPH to provide access and notification of vaccination clinics.



We will support modified physical distancing and cohorting for the 21-22 school year to facilitate quick contact tracing and will follow CDC and DPH guidelines for quarantining of sick students and staff and follow guidance about quarantining after travel. Any suspected cases in school will be isolated to reduce transmission.

Brooklyn Public Schools

Table of Contents

Message from the Superintendent	Page 4
Grant Funding used to Support Student Learning	Page 5
Elementary and Secondary School Emergency Relief (Esser Funds)	Page 5
American Rescue Plan (ARP) Act	Page 5
District Continuity Plan Stakeholders	Page 5
Public Comment	Page 5
Brooklyn Board of Education Mission Statement	Page 5
District Priorities	Page 6
2021-2022 Grant Funds	Page 6-7
Wellness Practices	Page 7-8
Safety	Page 8
Academic Acceleration	Page 8-9
Special Populations	Page 9
Instruction during quarantine, if necessary	Page 9
Family Connections	Page 9
Social Emotional Learning (SEL)	Page 9-10
Child Nutrition	Page 10
Transportation	Page 10
Facilities	Page 10
District Continuity Plan Stakeholders	Page 11
Brooklyn Public Schools Continuity of Services DRAFT Plan for 2021-2022	Page 3

Brooklyn Public Schools

Message from the Superintendent

May 2021

Dear Students, Families, and Staff,

I am pleased to be preparing for a new school year, 2021-2022, after we have endured a challenging 16 months of dealing with a pandemic. I have said this before, but I can't thank our students, families and employees enough for their ability to adapt instruction and learn in multiple learning models since we first learned about COVID-19. What you have done is truly amazing and I am grateful.

The Brooklyn Board of Education has determined that all students will be offered an in person education option only. Locally and globally we have experienced a variety of learning loss or learning gaps as a result of COVID-19 and we are creating a Continuity of Services Plan to address how we will prioritize, plan, monitor and evaluate learning progress in the Brooklyn Public Schools and how the use of American Recovery Plan (ARP) funding and Elementary and Secondary School Emergency Relief (ESSER) funds will be used to support the Brooklyn Public Schools. This plan will be approved by the Brooklyn Board of Education with input from stakeholders. It will be modified as necessary and reviewed minimally every six months.

The health and safety of our students, staff and community will remain our first priority as we plan for summer programming and the opening of school for the 2021-2022 school year. We have and will continue to use the guidance provided to us by the State Department of Health, the State Department of Education and we will continue to consult with the district's Medical Advisor and locally with the Northeast District Department of Health.

We have gathered information from stakeholders throughout the school year and will offer special sessions for anyone who is interested in providing additional feedback. We plan to address the following priorities through ESSER and ARP funds:

1. Curriculum, Assessment and Acceleration
2. Instruction and Intervention
3. SRBI and Data Analysis
4. Social Emotional and Academic Learning
5. Technology and Access
6. Public Health Protocols

We look forward to building upon the learning opportunities we have experienced during the last 16 months to build the best schools we can to meet the learners we see everyday. Thank you for your support and contribution to the future of our students! Brooklyn should be very proud of their schools!

Patricia L. Buell,
Superintendent

Brooklyn Public Schools

Grant Funding

The purpose of this funding is to support the unfinished learning, or learning loss of our students due to COVID. The funds are to be used to offer evidenced-based summer enrichment programs and after school programs.

Elementary and Secondary School Emergency Relief (ESSER) Funds

The Brooklyn Public Schools will receive \$798,038 to be used over two years

American Rescue Plan (ARP) Act

The Brooklyn Public Schools will receive \$1,409,438 to be used over two years

District Continuity Plan Stakeholders

Information will be gathered from a wide range of stakeholders. We have already discussed the funding plans with the Brooklyn Board of Education in public meetings, during Board of Selectman and Board of Finance meetings. We are seeking feedback on successes and challenges over the last 16 months from students, parents and staff through a variety of methods. Students responded to questions in a survey. Parents were surveyed and invited to participate in Zoom meetings. Staff were surveyed and invited to participate in a Zoom meeting, through email and informal discussions.

Public Comment

Public comment was collected during multiple public meetings when the plans for next year were made. This included multiple Board of Education meetings, Board of Selectmen meeting, Board of Finance meeting, staff Zoom meeting, parent meetings and through informal communication such as phone calls and emails.

The Brooklyn Board of Education's Mission Statement:

We believe public education is an essential component of a free and democratic society. In a partnership of family, school, community, and local and state government, our mission is to enable all students to meet high standards, make productive choices in their personal lives, contribute to a diverse global society and act as responsible citizens. To accomplish this, we must seek the necessary resources to:

- Provide a safe, nurturing and academically challenging learning environment.
- Provide students and staff with opportunities to reach their full potential.
- Prepare students to become productive, lifelong learners.
- Instill in our students a curiosity and love for learning which embraces the arts and the world around them.
- Prepare students to become self-reliant, honest, respectful and responsible members of a diverse and global society.
- Improve student learning by holding staff accountable for providing the most effective learning environment and using the most effective teaching strategies.

Brooklyn Public Schools

District Priorities:

Over the past 16 months we have learned a great deal about educating students through a pandemic. We have benefitted from other grant funds to provide an equitable education to students both at home and in school. As we prepare for the 2021-22 school year, the State Department of Education has confirmed that each district does not need to offer 180 day distance learning options to all students. The Brooklyn Board of Education agrees with the plan to offer only in person learning. The State Legislature is considering distance learning options they may offer to students across the State of Connecticut but until the legislative session is complete, we are unsure what those options will be.

Our priorities when determining how to use this funding are to ensure that all students receive a high quality, equitable education in alignment with the 21st century learning skills needed to be successful and happy adults in a healthy school setting. It is our goal to address accelerated learning for students who have had interrupted learning during the past year and to provide a stronger tier I, II and III instruction through continued curriculum development, coaching to maximize effective teaching strategies for students in tier I and II in the classroom; as well as students who may need tier III supports, through intervention. Specifically you will see the funding will be used for six priority areas:

2021-22 Grant Funds:

	<u>ESSER</u>	<u>ARP</u>
1. Curriculum, Assessment and Acceleration Summer Academy, K Camp, Transportation, P & Rec Camp, Curriculum writing	\$113,000	\$175,000
2. Instruction and Intervention After school clubs, Staff: SE, Intervention, Instructional materials	\$267,376	\$10,080
3. SRBI and Data Analysis Professional Development, Data Analysis	\$7,200	\$15,000
4. Social Emotional and Academic Learning Universal Screening DESSA	NA	NA
5. Technology, Staff and Access Staff, Chromebooks, Hotspots, Hardware, Software	\$11,443	\$389,222
6. Public Health Protocols and Mitigation Strategies TiCoating, Sanitizer, Fountain Install, PPE	NA	\$55,000

Brooklyn Public Schools

2022-23 Grant Funds:	<u>ESSER</u>	<u>ARP</u>
1. Curriculum, Assessment and Acceleration Summer Academy, K Camp, Transportation, Park & Rec Camp	\$94,860	\$178,200
2. Instruction and Intervention After school clubs, Staff: SE, Intervention, Instructional materials	\$271,723	NA
3. SRBI and Data Analysis Professional Development, Data Analysis	\$7,344	NA
4. Social Emotional and Academic Learning Considering Universal Screening DESSA	NA	NA
5. Technology, Staff and Access Staff, Chromebooks, Hotspots, Hardware, Software	\$25,091	\$351,400
6. Public Health Protocols and Mitigation Strategies TiCoating, Sanitizer, Fountain Install, PPE	NA	NA

There are approximately \$235,000 ARP funds that are to be determined and may change based on needs that develop.

Wellness Practices

Our school nurses have been essential to the mitigation of COVID in our buildings this school year. We appreciate them and are grateful for their tireless efforts to educate and protect our students and staff during the pandemic.

The Brooklyn Public Schools will continue to follow guidance from the State Department of Education (SDE), Center for Disease Control and Prevention (CDC), Connecticut Department of Public Health (DPH), and the Northeast District Department of Health (NDDH). Our school nurses also have access to the District's Consulting Physician as needed to address specific questions and receive consultation.

We plan to begin the school year with the following mitigation measures in place:

- 1. Students and staff should stay home if they feel sick.**
- 2. Families and staff should continue to complete the daily checklist to see if any new symptoms appear.**
- 3. Face coverings must be worn by all individuals who enter the school, at all times when in the school or on the school bus.**
- 4. We will maintain social distancing whenever possible.**
- 5. Students and staff will use additional distancing or use shields when eating in school.**

Brooklyn Public Schools

6. Students and staff are required to follow good hand hygiene by washing or disinfecting hands frequently and before sharing objects.
7. Anyone with symptoms will contact the school nurse and follow current CDC guidance regarding testing or quarantining.
8. The district will follow DPH and CDC guidance on travel quarantine as appropriate.
9. School nurses will work in coordination with the District Consulting Physician, Northeast District Department of Health, DPH and CDC to conduct contact tracing and quarantine recommendations.
10. District administration will participate in DPH and State Department of Education communications to ensure that Brooklyn Public Schools follow recommendations based on the changing COVID situation.

Safety

The Brooklyn Public Schools will continue to address school safety issues as they arise and will use the district's School Safety Committee to address any improvements or concerns that are raised.

The Brooklyn Public Schools have scheduled custodial staff to address recommended cleaning protocols. We have strategically placed students in the building in cohorts during the 2020-21 school year to limit students in multiple cohorts, reduce passing in the halls and identify specific bathroom protocols to reduce the spread of COVID in the school.

1. Limited number of students in bathrooms. No use of air hand dryers
2. Bathrooms will be cleaned a minimum of twice daily.
3. Shared surfaces will be cleaned and disinfected daily.
4. Students will be permitted to pass in the hallways to get to different classrooms.

Academic Acceleration

The Brooklyn Public Schools will be offering Summer Academy to students who have been impacted by school closures or changes in learning models. In preparation to address the needs of students, staff have been identifying the skills that are essential to know and be able to demonstrate at each grade level. Specific priority standards and assessments have been developed to support a smooth transition and to support learning acceleration rather than remediation when students return to school.

School schedules will return to a pre-pandemic schedule. BES and BMS instructional day will be from 8:30-3:15. Parents and buses drop students off at 8:30. Parent drop off is still encouraged and will follow the same drop off routine, location and schedule.

Drop off and pick up: all parents will enter the driveway near the athletic fields of Brooklyn Middle School. Middle School drop off will be at the doors of BMS gymnasium and BES drop off will be behind BES at the preschool entrance. All parents will wait in line in the left lane to drop off students from the left side when prompted by school staff.

At all times, be aware of the passing traffic in the right lane and do not allow students to exit the vehicles from the passenger's side unless an adult is monitoring traffic. Parent pick up

Brooklyn Public Schools

for middle school students is outside of the BMS gymnasium while parents who are picking up BMS and BES students will pick up their middle school students behind BMS and then get in line to pick up students behind BES. Parents who only have BES pick up will enter the same driveway and proceed to the BES parent pick up line.

Special Populations

Students with disabilities or who require specialized instruction or support will have their needs addressed through IEP, 504 or EL support plans. Special education students will participate in extended school year services or participate in Summer Academy to address grade level content.

Instruction During Quarantine

Students will be instructed to access Google Classroom for remote learning during periods of quarantine. The district will support a one to one learning environment for all students and teach students annually how to access their Google Classroom and online learning software. Consideration will be made for young students so that they do not have to transport their devices to and from school on a daily basis to reduce the weight they are carrying in their backpacks.

Family Connections

The Brooklyn schools believe that a strong home school connection is beneficial to students' education. We use a variety of formats to communicate with families which include social media, print, voice messages, email and text messaging. As we plan for the 2021-22 school year we look forward to welcoming more families into the school again. We will continue to follow all safety protocols to ensure that students and staff are safe and that we are able to maintain healthy schools.

The Brooklyn Superintendent and Board of Education follow guidance that is provided through the State Department of Education (SDE) and the Connecticut Department of Health (DPH) about proper protocols to follow when opening the building to families and outside groups. As we learned during the last year, this guidance can change quickly based on the level of virus in the school or in the community and we pledge to communicate any changes to our protocols as quickly as possible. We are looking forward to the time that we will have our doors open to parents and families without restrictions.

Social Emotional Learning (SEL)

During the 2020-21 school year staff addressed the social emotional learning and equity issues at Brooklyn Elementary and Brooklyn Middle Schools. They made significant efforts to ensure that students and staff emotional needs were addressed while meeting the academic needs of students. We will continue to coordinate efforts to ensure that we address the emotional and academic needs of students who have already returned to the public schools as well as the needs of students who have yet to return to school since March of 2020.

Brooklyn Public Schools

We have many preschool or entering kindergarten students who have not been in the school yet even though they may be entering kindergarten or first grade. Our plan to address the unique needs of these students through a kindergarten orientation camp will be published. We look forward to bringing these students into the school and providing an orientation to the buildings and staff before the first day of school. Parents of students at other grade levels who will not be participating in Summer Academy or who may just need a visit to the schools over the summer are encouraged to contact the building principal and schedule an appointment for a tour this summer.

We know that we need to address the social and emotional needs of students before we can maximize their learning. We continue to be committed to the whole child and will work with groups or individuals who need additional support as they return to school next year.

Child Nutrition

The Brooklyn Public Schools food services has received notification that they will be able to continue to serve free breakfast and lunch through the next school year. They will continue to offer meals to students who attend the Summer Academy and Parks and Recreation Camp this summer as well as offering bagged lunches to families for pick up twice weekly.

If at any time students are required to quarantine or the district should have to offer remote learning for an extended period, we will make every effort to offer meals for distribution to children in Brooklyn as soon as possible.

Transportation

Brooklyn Public Schools contracts with EASTCONN to offer bus service to all school aged students. We will review bus routes bi-annually to spread students out as much as possible on buses.

Students and drivers are required to wear masks on the bus at all times. This requirement is for the health and safety of the entire bus. If there is a positive case on a bus, it is likely that the entire bus will be quarantined.

Facilities

The Brooklyn Public Schools will follow cleaning protocols based on the recommendations of DPH. High traffic areas and bathrooms are cleaned a minimum of twice daily. In the event of a positive case in the district, we will follow additional cleaning procedures to reduce the risk of transmission.

Both schools will continue to provide hand sanitizer stations near main entrances and have sanitizer available in additional locations to promote good hand hygiene.

Ventilation will continue to be monitored and facilitated through open windows. The Town of Brooklyn is considering the purchase and installation of air conditioning for schools pending the approval through the Department of Administrative Services School Construction Grant Funding. Brooklyn maintained open windows to create negative air pressure to force air circulation during the pandemic and will continue to do so.

Brooklyn Public Schools

Continuity of Services Plan Committee Members

The purpose of the committee is to review the feedback from stakeholders on this plan and ensure that all aspects of this plan remain a focus for the district. The State Department of Education will require that this plan be reviewed at least twice annually.

LEA COVID-19 Health and Safety Compliance Liaisons:

Summer 2021 Nurse: [Amy Barrette](#) Phone: 860-774-4618

2021-2022: Nurse: [Amy Barrette](#), Brooklyn Elementary School P: 860-774-4618

Nurse: [Sherry MacFarland](#), Brooklyn Middle School P: 860-774-1498

School Personnel:

Brooklyn Elementary School Office: 860-774-7577

Brooklyn Middle School Office: 860-774-9153

Office of Superintendent Office: 860-774-9732

Parent Volunteers: Meaghan Wakely, Amy Proulx Landis

Community Volunteers: Diane Wimmer

Staff Volunteers: Denise Nault, Melissa Violette

Administration: Paula Graef, Heather Tamsin, Barbara-Jean Toth, Mark Weaver, Josh Torchia

School Nurses: Amy Barrette, Sherry MacFarland

District Website: www.brooklynschools.org/announcements

Brooklyn's Continuity of Services DRAFT Plan for 2021-2022 Revision Dates

Review/revise by:

- **June 23, 2021**
- **December 23, 2021**
- **June 23, 2022**
- **December 23, 2022**
- **June 23, 2024**

Public comment is welcome on this plan. Updates to this plan will be shared with the Brooklyn public.

Brooklyn Public Schools