

**DRAFT**

**POLICY STATEMENT FOR VIRTUAL MEETING DEADLINES**

EFFECTIVE DATE: \_\_\_\_\_

In accordance with Governor Ned Lamont’s Executive Order 7B, dated March 14, 2020, it is the policy of the Brooklyn Inland Wetlands and Watercourses Commission to require that electronic and paper versions of all documents for applications, including new applications and revised documents for continued meetings, must be submitted seven (7) days prior to the meeting at which the application will be received or continued.

The 7-day submission requirement shall not be able to be appealed and the discretion afforded to the Duly Authorized Agent shall be final.