

**PV Building Committee Meeting Minutes**  
**September 3, 2020**  
**6:00PM**

**Members Present:** Jules D'Agostino, Ken Dykstra, Joe Voccio

**Members Absent:** Lou Brodeur, Mae Lyons

**Guests:** James Graef, Patricia Buell

This meeting was held via:

Join Zoom Meeting

<https://zoom.us/j/98334383952?pwd=QytVZ2dpeXhsblBJZjFuemoycXJOZz09>

Meeting ID: 98334383952

Password: 175607

1. **Establish a quorum:** The meeting was called to order at 6:35 p.m.
2. **Public Comments:** Introduction to James Graef; His focus is on maintaining buildings
3. **Approval of Previous Meeting Minutes:** Motion made by Mr. Voccio, seconded by Mr. D'Agostino To approve the minutes from June1, 2020. **Motion passed 2/0.** Mr. Voccio abstained.
4. **Project Update:**
  - Brooklyn Elementary School - Anticipate going live in October
  - Brooklyn Middle School - Anticipate going live in November
  - Review Photos: photos were shared of some of the PV arrays on BES

5. **Review of Payment Requisition:**

- Reviewed invoices for July and August
  - Brooklyn Elementary School invoices: #2618 for \$58,313.71  
#2623 for \$236,800.32
  - Brooklyn Middle School invoices: #2617 for \$56,931.72  
#2622 for \$30,568.86

Motion by Mr. D'Agostino, seconded by Mr. Dykstra to approve the Brooklyn Elementary School invoices for July 24, 2020 invoice #2618 for \$58,313 and August 27, 2020 invoice # 2623 for \$236,800.32. **Motion passed 3/0.**

Motion made by Mr. D'Agostino, seconded by Mr. Dykstra to approve the Brooklyn Middle School invoice for July 24, 2020 invoice # 2617 for \$56,931.72 and August 27, 2020 invoice #2622 for \$30,568.86. **Motion granted 3/0**

6. **Comment: The committee discussed the following:**

- Question about November completion: there is still significant amount of work to be completed
- Billing for tree removal: we have not received the bill yet

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- Ballards - photos will be shared with the committee for consideration of placement of ballards
- Committee would like to have Chris Palmer attend the next meeting

7. **Adjournment** Mr. D'Agostino made a motion to adjourn, seconded by Mr. Dykstra to end the meeting at 7:03 p.m. **Motion passed.**