

**Board of Finance
Regular Meeting Agenda
Wednesday, August 18, 2021 7:00pm
Hybrid Meeting held at Clifford B. Green Memorial Center
& Cisco Webex**

To join this meeting via the web or phone, follow the below instructions:

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1. Determination of Quorum and Call to Order

2. Public Comment

3. Approve Minutes of June 3 and June 28, 2021, Special Meetings

4. Old Business

a. (Stephanie Levin) Status of creating five separate bank accounts and abandoning the pooled cash policy as recommended by King, King and Associates

b. (Stephanie Levin) Status of implementing auditor's recommendations regarding clarifying old variances "cleaned up" on a spreadsheet, but not in the accounting system as discussed during the BoF 5/19/21 Meeting

c. (Stephanie Levin) Status of Chart of Accounts discussions with the two fire departments as discussed during the BoF 5/19/21 Meeting

d. (Stephanie Levin and Rick Ives) Status of determining whether there are completed or abandoned capital projects with unspent funds as discussed at item 4.a.IV of the 5/19/21 and at item 3 of the 4/21/21 BoF meetings

e. Any other Old Business

5. New Business

a. (Stephanie Levin or Rick Ives) Estimate of unexpended reserves following General Government returned funds and Board of Education estimates of funds to be returned from '20 - '21 budget, including status of BoE funds to be returned and any Budget Transfers required to be made.

b. Review of '20 - '21 Revenue and Expenditures (see attached reports)

c. Review of '21 - '22 Revenue and Expenditures (see attached reports)

d. Action on refunded Putnam Technology Park funds

e. Action, if needed, on Road Repair funds as discussed at the 7/29 BoS meeting

f. ARP Funds Committee Plans and discussion

g. Discussion on Letters from BoE (attached)

h. Any other New Business

6. Selectmen's Report

7. Public Comment

8. Adjournment

**Jeffrey Otto
Chairman**