TOWN OF BROOKLYN, CT
ZONING PERMIT APPLICATION

REQUIREMENTS
PLOT PLAN REQUIRED
Use the asbuilt survey as base map if asbuilt exists.
- An existing survey or a scale drawing may be substituted.
- For simple projects, an aerial photo may be used as a base map.
On the plot plan, provide the following:
- Location and size of all existing and proposed buildings, structures and driveways
- Property lines and lot dimensions
  - An A-2 survey required for new construction
  - An A2 survey may be required for major additions to existing structures and if compliance cannot be otherwise determined.
- Well and septic location
- Wetlands and watercourses. Wetlands review is required for every proposed activity.

EROSION CONTROL
Prior to commencement of disturbance of soil:
- Erosion & sedimentation measures to be installed as required to prevent damage to property and wetlands

CERTIFICATE OF ZONING COMPLIANCE
A Certificate of Zoning Compliance must be obtained from the Zoning Official BEFORE THE NEW USE commences and before the Building Official can issue a Certificate of Occupancy. Zoning Compliance Certificate will be issued after the Zoning Official has inspected property and found that the work has been completed consistent with the Zoning Permit including any conditions and the Zoning Regulations.

I hereby attest that the submitted information is true and correct to the best of my knowledge. Inaccurate information will void the permit.

I understand that:
1) I am responsible for ensuring that all structures are built in conformance with the issued zoning permit and the Zoning Regulations in effect on the date permit is issued.
2) I grant permission for the Zoning Official to enter property for purposes of inspection.

NOTE: THIS IS NOT A BUILDING PERMIT. A building permit may be required before construction begins.

Applicant ___________________________ Application for ________________________
Project Address __________________________ Email ____________________________
________________________________________ Date ____________________________
Applicant Signature 

Office Use Only
Permit # ___________ Date Received ___________

NDDH Approval ___________ Driveway Permit if applicable ___________ IWWC approval ___________

Fee $ ___________ Cash/ Check # ___________

5/24/18 OVER
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PUBLICATION OF NOTICE BY APPLICANT

The Town of Brooklyn does not publish legal notices for the issuance of a Zoning Permit or a Certificate of Zoning Compliance. You are hereby informed that you may publish a legal notice to certify the issuance of a Zoning Permit or a Certificate of Zoning Compliance in order to start the 30 day appeal period. Any such notice shall be published in a newspaper having substantial circulation in the municipality. Any such notice shall contain: (A) a description of the building, use, or structure; (B) the location of the building, use, or structure; (C) the identity of the applicant; and (D) a statement that an aggrieved person may appeal to the Zoning Board of Appeals in accordance with the provisions of Connecticut General Statutes 8-7, as amended.

RIGHT TO APPEAL ZONING ACTIONS

Any action of a Zoning Official, including the issuance of a Zoning Permit or a Certificate of Zoning Compliance, is an appealable action within thirty days of issuance (see Connecticut General Statutes Section 8-7).