

**Board of Selectmen
Meeting Minutes
Thursday, December 27, 2018
6:30pm Clifford B. Green Memorial Center**

Present: Rick Ives, Joseph Voccio, and Wayne Jolley

Also Present: Kenneth Dykstra

Public: Sandra Brodeur, Lou Brodeur, and Aaron Kerouac

- 1) **Call to Order:** Rick Ives called the meeting to order at 6:30pm.
- 2) **Approve Minutes: 12/13/18:** Joseph Voccio made a motion to approve the minutes of 12/13/18. Wayne Jolley seconded the motion. No discussion. Motion passed 3-0.
- 3) **Public Comment:** Sandra Brodeur asked if the 2017-18 final entries were ready; Rick Ives responded no, but he is meeting with the account on Wednesday about two remaining figures. He also commented that the prior corrections have been completed.
- 4) **Appointments/Resignations:**
 - **EDC – Reappoint Cary Garcia term expiring 1/1/2023:** Joseph Voccio made a motion to reappoint Cary Garcia with a term expiring 1/1/2023. Wayne Jolley seconded the motion. No discussion. Motion passed 3-0.
 - **Rec – Reappoint Harry Adams term expiring 1/1/2023:** Joseph Voccio made a motion to reappoint Harry Adams to Recreation with a term expiring 1/1/2023. Wayne Jolley seconded the motion. No discussion. Motion passed 3-0.
 - **P & Z – Reappoint Aaron Kerouac term expiring 1/1/2023:** Wayne Jolley made a motion to reappoint Aaron Kerouac with a term expiring 1/1/2023. Aaron Kerouac was not reappointed.
 - **ZBA – Accept resignation from Mark Benard:** Wayne Jolley made a motion to accept Mark Benard’s resignation due to him moving. Discussion: The vote was tabled until the next meeting because the resignation letter was dated for 9/29/17 and the Board wants to see if this was already acted upon.
 - **P & Z – Appoint Allen Fitzgerald:** Joseph Voccio made a motion to appoint Allen Fitzgerald. Wayne Jolley seconded the motion. Discussion: Rick Ives mentioned that Allen Fitzgerald expressed an interest in Inlands Wetlands, but Planning & Zoning was his first choice. Motion passed 3-0. Rick Ives will contact the others with Allen Fitzgerald’s term.
- 5) **2018-2019 Financials Discussion:** Rick Ives said that revenues are on track. Currently revenue is less than expenses, but there are prior year corrections a little less than \$800,000.00 in the Town’s favor.
 - Rick Ives mentioned that there will be a future proposal to have only one financial department for the Town of Brooklyn and people will be cross-trained for payroll and data entry. He also mentioned switching the payroll system to the School’s payroll service.
 - Joseph Voccio asked if there may be a potential surplus for Resource Recovery; Rick Ives said that more bulky waste would be needed to create a surplus. Rick Ives mentioned that there has been a pickup in garbage bag usage because the southern part of Pomfret has been using the transfer station more.

- Joseph Voccio asked about working with the Board of Finance for wage increases this year; Rick Ives commented that the increase should be on par this year.
- 6) Employee Handbook Discussion:** Rick Ives made some changes in the wording to make the handbook align with the union contract. He would like to include an Employee Assistance Plan, but not at this time. One issue with the handbook is the people and places that items are brought to. Rick Ives hopes with the one Finance Department, there will be a person designated for HR. At the first fully attended budget workshop, working on the handbook will be added to the agenda.
- 7) Single Family Dwellings:** No discussion.
- 8) Calls for Service:** No discussion.
- 9) Other Business:** None
- 10) Approve Bills:** Joseph Voccio made a motion to approve voucher #1062 in the amount of \$20,203.54 and voucher #1054 in the amount of \$425,872.85 dated December 13, 2018. Wayne Jolley seconded the motion. Discussion: Joseph Voccio mentioned that there was an additional check for \$125.00, but there was no voucher attached to it. He believes that it was for Jo-Ann Perreault for meeting minutes. There was a voided check, but a new check was not added to the vouchers. Rick Ives will investigate the matter. Motion passed 3-0.
- 11) Public Comment:**
- Aaron Kerouac asked why he was on the agenda for reappointment because he was under the impression that he was on an October cycle, since October 1, 2012 was the term he filled. Rick Ives said that the term would have expired in a January, but he will go back and find when it switched over. Aaron Kerouac asked who he should check with; Rick Ives said Melissa Bradley.
 - Sandra Brodeur mentioned that she did not see many financial reports this year and she wanted to know if the departments have seen their reports. Rick Ives said that the departments are starting to see them and will be seeing them monthly in the future. Sandra Brodeur mentioned that it would be hard to make a budget without seeing the reports.
- 12) Adjourn:** Joseph Voccio made a motion to adjourn the meeting at 7:00pm. Wayne Jolley seconded the motion. No discussion. Motion passed 3-0.

Respectfully Submitted,
April Lamothe
Recording Secretary