

Minutes of Special Meeting
Brooklyn Schools Roof Replacement Building Committee
Tuesday July 11, 2017 at 7:00pm
Superintendent's Office; Rose Wing Brooklyn Elementary School

Attending were Patrick McCormack, Robert Kelleher, Mike Keech, and Mae Lyons members, Roger LaFleur, Consultant, and Tony Tusia, School Facilities Director.

It was noted that the meeting had originally been scheduled to take place at the Town Hall but the committee was unable to gain access to the building. The committee moved to the Superintendent's office at the Rose Wing and a note to that effect was left on the door to the Town Hall. Chairman Patrick McCormack called the meeting to order at 7:15 pm.

On a motion by Mr. Kelleher, seconded by Mr. Keech the minutes of the previous meeting were approved. Mrs. Lyons abstained.

Mr. LaFleur reported that he had visited the work site on July 10 and 11. Contractor was still finishing up the vacuuming of the Middle School roof. They should be through on Wednesday. Stone was removed to the Public Works garage for use as the town sees fit. A small leak was fixed with no problem,

Mr. LaFleur advised the contractor had submitted a change order request (attached) to alter and flash the parapet wall that has EIFS presently installed. The EIFs, once removed, exposed an unforeseen condition such that, the new roof flashing material could not be mechanically secured per the design specifications or the manufacturers requirements. Consequently, it was necessary to remove the existing EIFS and substrate of sheetrock and install new plywood, flashings and counter flashings before installing the new roof.

The change order was for \$22,610.15 after a credit of \$19,661 for Garland coping, which could be left in place. Mr. LaFleur reported that the change order was proper. Motion by Mr. Keech seconded by Mrs. Lyons to approve the change order. Motion was adopted unanimously.

Mr. LaFleur advised there had been a delay in obtaining the roofing materials for the Elementary School. They should be delivered on July 14 and the contractor should be mobilizing on Monday. Mr. LaFleur and Mr. Tusia had a kick-off meeting with the contractor on June 28 and are satisfied that the work will be done without interfering with the summer programs. The late delivery should not delay the school opening.

The contractor for the Middle School has submitted the first Request for Payment (attached) in the amount of \$819,660. The architect has approved the Request.

Mr. LaFleur (PM Resources LLC) has also submitted an invoice (attached) based on completion of Pre-Construction services for both projects in the amount of \$28,000 per the Contract Schedule of Values and for reimbursable expenses in the amount of \$996.40 totaling \$28,996.40.

Motion by Mr. Keech seconded by Mrs. Lyons to approve the Request for Payment in the amount of \$819,660, and Mr. LaFleur's invoice in the amount of \$28,996.40. Motion was adopted unanimously.

Mr. Lohbusch has reported that the program schedule is under control with no problems to date with the construction. Mr. McCormack reminded the Committee that the next meeting is scheduled for August 8, 2017 at 7:00pm.

Motion by Mr. Kelleher seconded by Mrs. Lyons to adjourn.
Meeting adjourned at 7:44pm

Robert J. Kelleher, Temporary Secretary