

# The Board of Education

Town of Brooklyn  
119 Gorman Road  
Brooklyn, CT 06234

Aimee Genna, Chair  
Joan Trivella, Vice Chair  
Keith Atchinson, Secretary

Mae Lyons  
Kelly Coddling  
Nathan Richards

February 28, 2018

The Brooklyn Board of Education held its regular monthly meeting on February 28, 2018 in the Central Office Community Room. In attendance were: Mrs. Genna, Mrs. Trivella, Mrs. Lyons, Mr. Atchinson, Mrs. Coddling and Mr. Richards. Mrs. Buell, Superintendent, and Mr. Otto, Board of Finance were also in attendance. Members of the teaching staff and public were in the audience.

1. Call to Order

Mrs. Genna called the meeting to order at 7:03 PM

2. Pledge of Allegiance

A moment of silence was observed in remembrance of the tragedy in Parkland, Florida.

Motion to add Policies 3541.1 and 3541.311 to Agenda Item 11e  
(Coddling / Trivella)  
Unanimous vote to approve

Motion to add Agenda Item 11f - New Business: Consider a Request from UConn  
(Trivella / Coddling)  
Unanimous vote to approve

3. Public Comment

None

4. Approval of Minutes

Special Meeting: Budget Workshop January 24, 2018  
Board of Education Meeting January 24, 2018

Special Meeting: Grievance Hearing February 8, 2018  
Special Meeting: 2018/2019 Calendar February 8, 2018  
Special Meeting: Budget Workshop February 21, 2018  
Special Meeting: Lighthouse District Meeting February 21, 2018

Motion to approve all the Meeting Minutes listed above  
(Atchinson / Richards)

Mrs. Trivella and Mrs. Coddling abstained from approving Minutes of January 24, 2018 in that they were not in attendance at the meetings on that day

Motion Passed

5. Correspondence and Communication

- a. Quinebaug Valley Special Olympics Talent Showcase Coordinator, Michelle Plucenik, Request for the Board of Education to waive building use fees

The Board of Education is unable to waive fees. The charges to be collected cover costs incurred.

- b. Thank you notes

Mrs. Buell stated that she continues to send thank you notes to the community as well as the staff and students for their continued support.

6. Brooklyn's Best  
BES

The elementary school had a Read Across America assembly, the Book Bus gave every 4th grade student a book, and they are working on a Kindness Campaign.

**BMS**

The boys and girls basketball teams won the championships, there was an assembly honor to the Olympics, the National Junior Honor Society held its annual blood drive, 7th grade Board Game Club has started, the Alice in Wonderland production will be March 23rd and 24th, the 6th grade held its annual Invention Convention, and the Book Club recently met.

7. Administrative Reports

- a. Current Budget

The current budget report was included in the Board of Education members' packets.

b. Substitute Calling Service Follow Up

Mrs. Buell recommended using Frontline/AESOP as a substitute calling service.

8. Board of Education Committee Reports

The Board of Education members met earlier to discuss the budget. A draft of the budget will be posted on the website. The Board of Education members will vote on the budget at their March 28, 2018 regular monthly meeting.

9. Board Representatives to Other Committees

The Capital Committee will meet sometime in March.

Mrs. Trivella attended a retreat with Woodstock Academy to reconstruct and rewrite their bylaws.

She stated that EastConn's magnet schools, Quinebaug Middle College and ACT gave a presentation of their current enrollment, and the programs and alternative learning environments they offer. She also informed that Birth to Three Program numbers have almost doubled in recent years.

March 7, 2018 is CABA's Day on the Hill at the Bushnell from 8:30 AM to 12:00 PM.

10. Old Business

Nothing to discuss at this time.

11. New Business

a. Discussion of the Superintendent's Proposed Estimate of Expenditures to the Board of Education

Discussed earlier at the budget meeting.

b. Current Enrollment Report

Enrollment remains consistent. The report was enclosed in the Board of Education members' packets.

c. School Calendar 2018/2019

The calendar options for the 2018/2019 school year were reviewed. The calendar will be voted on at the next meeting.

d. Review Dates for 2018/2019 Budget Steering Committee Meetings

Dates will be discussed at the next meeting.

e. Budget Update Policy Review (Second Read)

6171	Special Education
4118.22	Code of Ethics
5145.511	Sexual Abuse Prevention and Education Program
5113	Attendance/Excuses/Dismissal
5113.2	Truancy
6146.2	Statewide Proficiency/Mastery Examinations
4131	Staff Development
6146	Graduation Requirements
5125	Student Records; Confidentiality
3520.13	Data-Based Information and Management System
3516.33	Do Not Resuscitate Order
4112.2	Certification
5141.3	Health Assessments and Immunizations
2141	Recruitment and Appointment of Superintendent
4111/4211	Recruitment and Selection
6172.1	Gifted and Talented Students Program
6111	School Calendar
5144.1	Use of Physical Force
5114	Suspension and Expulsion/Due Process
4112.51/4212.51	Employee/Reference Checks

\*\*Rescind the following policies:

6146	Graduation Requirements
3516.33	Do Not Resuscitate Order
4112.2	Certification
5141.3	Health Assessments and Immunizations
2141	Recruitment and Appointment of Superintendent
6172.1	Gifted and Talented Students Program
6111	School Calendar

Motion to adopt the following policies as is:

6171	Special Education
4118.22	Code of Ethics
5113	Attendance/Excuses/Dismissal

(Coddling / Richards)

Unanimous vote to approve

Amend the following policies as noted below:

5145.511 - Sexual Abuse Prevention and Education Program

*strike alternate language, page 3 strike paragraph regarding administrative regulation, page 7 move record keeping paragraph up to the appropriate place*

5113.2 - Truancy

adopt as is

6146.2 - Statewide Proficiency/Mastery Examinations

table this policy, no action at this time

4131 - Staff Development

adopt as is

5125 - Student Records; Confidentiality

adopt as is

3520.13 - Data-Based Information and Management System

table this policy, no action at this time

4111/4211 - Recruitment and Selection

*strike paragraph 5 on page 2*

5144.1 - Use of Physical Force

*strike alternate language, language should reflect pre-k through 8*

5114 - Suspension and Expulsion/Due Process

table this policy, no action at this time

4112.51/4212.51 - Employee/Reference Checks

adopt as is

Motion to revise policies 5145.511, 5113.2, 4131, 5125, 4111/4211, 5144.1, 4112.51/4212.51 and 3541.311 as noted above

(Coddling / Richards)

Unanimous vote to approve

Motion to amend policy 3541.311 - the language in the first sentence of paragraph 2d should reflect pre-k through 4

(Coddling / Richards)

Unanimous vote to approve

f. New Business

Mrs. Buell received a letter from UConn regarding potential research studies. The Board of Education members agreed to allow the letter from UConn to be sent to Brooklyn families to decide if their student would participate in a research study. If a parent/guardian is interested, they can contact UConn directly.

12. Other

Mrs. Buell gave a brief overview of the Next Generation report.

Mrs. Buell informed that there are still some cases of the flu at the Brooklyn Schools and they have been vigilant in taking precautions, and keeping informed.

Mr. Atchinson informed that Mr. John Iovino from Norwich Free Academy contacted him inviting the Board of Education members to tour the school and hear about their programs offered.

13. Public Comment

A.J. Kerouac asked if the Next Generation Report would be available on the website. He stated that a summary page for the 2018/2019 budget would be helpful and provide clarification.

Mr. Otto suggested looking into alternative heating and energy options. He also expressed concern over security in the buildings. Given the recent incidents of violence in schools, he stressed the importance of school safety and security.

14. Executive Session

a. Discussion of Superintendent's Mid-Year Evaluation

Motion to go into executive session at 9:41 PM to discuss the Superintendent's mid-year evaluation  
(Genna / Codding)  
Unanimous vote to approve

15. Adjournment

Motion to adjourn at 10:47 PM  
(Codding / Trivella)

Unanimous vote to approve

Respectfully Submitted

*Joann M. Engel*

Recording Secretary