

Planning & Zoning Commission
Special Meeting Minutes
6:30pm Wednesday January 2, 2013
Clifford B. Green Meeting Center

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Liona A. Mainville
David Fuss, Aaron

In Attendance: Carlene Kelleher, Deane Rettig, Michelle Sigfridson, Don Francis, David Fuss, Aaron
Kerouack, Henry Moses, Jim Larkin (NECCOG)
Absent: Paul Camara, Tom Doherty

- I. **Call to Order:** Carlene Kelleher called the meeting to order at 6:45pm
- II. **Roll Call:** Roll call shows seven members present, two absent
- III. **Seating of Alternates:** none
- IV. **Election of Officers:** David Fuss motioned to open the floor to nominations for Chairperson, Deane Rettig seconds this motion.
Carlene Kelleher-Chairperson. David Fuss motioned to nominate Carlene Kelleher, Henry Moses seconds this motion. David Fuss Motioned to close the nominations for Chairperson, Deane Rettig seconds the motion to close. All in favor. Motion passes
Deane Rettig-Vice Chairperson. Henry Moses motioned to open nominations for Vice Chairperson. David Fuss seconds this motion. Henry Moses motioned to nominate Deane Rettig. David Fuss seconds this motion. David Fuss motioned to close the nomination for Vice Chairperson. Henry Moses seconds the motion to close. All in favor. Motion passes
Michelle Sigfridson-Secretary. David Fuss motioned to open nominations for Secretary, Deane Rettig seconds the motion. David Fuss motioned to nominate Michelle Sigfridson. Deane Rettig seconds this motion. David Fuss motioned to close the nomination for Secretary. Deane Rettig seconds this motion to close. All in favor. Motion passes
- V. **Review of Bylaws:** Deane Rettig motioned to accept the bylaws as they are with no changes to be made. David Fuss seconds this motion. All in favor. Motion passes
- VI. **Adjourn:** Deane Rettig motioned to adjourn the special meeting. David Fuss seconds this motion. All in favor. Meeting adjourned at 6:50pm

Respectfully Submitted,

Lisa Scribner
Recording Secretary