

**BROOKLYN PARKS & RECREATION**

**860-779-3411 ext. 7**

**RECREATION COMMISSION  
Special Meeting**

**TO:** Parks & Recreation Commission Members  
**FROM:** Brooklyn Parks & Recreation Department  
**RE:** Special Meeting  
**DATE:** **Monday, January 25, 2021**  
**Via Cisco Webex Meeting**  
**TIME:** **7:00pm**

**AGENDA**

1. Approval of Regular Meeting minutes from December 14, 2020
2. Public Time
3. 2020/21 budget discussion & action
4. Set 2021 Recreation Commission Meeting Schedule
5. Discussion on Michael Dragon Complex
6. Before & After School update
7. Public Time
8. Adjournment

**To join this meeting via the web or phone, follow the below instructions:**

**Web**

[www.webex.com](http://www.webex.com)

**On the top right, click Join**

**Enter meeting information: 126 619 7213**

**Enter meeting password: EUwXsQpm257**

**Click join meeting**

**Phone**

**Dial 1-408-418-9388**

**Enter meeting number 126 619 7213**

**You can bypass attendee number by pressing #**

**Brooklyn Parks and Recreation Regular Meeting**

**(Via Cisco Webex Meeting)**

**7:02pm**

**December 14, 2020**

**Commission members present: Steve Danna, David Wilterdink, Kim Conroy,**

**Cliff Soucy, Mike Gaudreau, Melissa Perkins-Banas**

**Absent: Harry Adams**

**Also, present: Bucky Lohbusch, Rick Ives**

**1. Approval of Regular Meeting minutes from October 19, 2020**

**Motion made: 1<sup>st</sup> Kim Conroy 2<sup>nd</sup> Melissa Perkins-Banas**

**All in Favor**

**2. Public time**

**none**

**3. 2020/2021 budget discussion**

**53,000 in revenue from fluid Before and After School programing, and remote learning programing.**

**Expenditures are in good shape- some limited repairs on vehicles**

**4. Fang – tastic Halloween review**

**The Rec Department was grateful for all the Volunteers, the event was well received by Brooklyn residents and had good reviews. It was well organized; the only problem was the traffic.**

**Bucky will look into scheduling Spooky Nights for 2021.**

**5. 2021/22 budget Discussion**

**There will be a budget sub-committee meeting January 6<sup>th</sup> at 5:30 (via webex), to discuss next year's budget.**

The sub-committee will present the budget at the January 11<sup>th</sup> regular meeting.

**6. Spring/Summer Brochure**

In the beginning of January, the Spring/Summer brochure will be mailed. It will include COVID friendly programs as well as new and old programing. There will be NO bus trips offered in the Spring. Summer camp will be included with Baseball Camp and Summer Slam. The Last Green Valley will have an event at Riverside, and an event will be happening for Seniors in conjunction with the senior center.

**7. Public Time**

The toy drive started slow, but, as always, the Community came through and 8000.00 was collected. 53 families and 130 children were recipients. Many thanks to the Recreation department for continuing such important work in such difficult times. Thank you to the school for their collected donations of 2000.00 and Pierce and Creamery Brook for their generous donations.

Donations are still being accepted.

Thank you to the Knights of Columbus for the very successful coat drive that handed out 750 coats, with zero contact with cooperation from the Rec dept.

**8. Adjournment**

Time 7:35pm

**Motion made:** 1<sup>st</sup> Steve Danna 2<sup>nd</sup> Melissa Perkins-Banas All in favor

Next meeting January 11, 2021

Respectfully submitted: Chris Boyle

## CIVIC &amp; CULTURAL

## RECREATION COMMISSION

	ADOPTED 2020-21	PROPOSED 2021-22
Advertising	6,500	6,500
Other Professional	16,250	18,750 +2500
Recording Secretary	1500	1500
Recreation Supplies	12500	12500
Regular Payroll	140941	140941 pending
Overtime	2250	2250
Insurance	3000	3000
Regular Payroll – Part Time	90504	179376 +88,872
Spooky Nights	00000	14,500 + 14,500
	<u>273445</u>	<u>379,317 +105,872</u>

38.7% increase

## CIVIC &amp; CULTURAL

## PARK MAINTENANCE

	ADOPTED 2020-21	PROPOSED 2021-22
Building Repair/Parks & Grounds	5500	6000 +500
Diesel Fuel	1500	1250 - 250
Electric	4700	4700
Equip. Maint. Repairs	5500	6000 +500
Gasoline	6500	6250 -250
Office Equipment Repair	1500	1500
Other Supplies	18000	18000
Regular Payroll	48360	48360 pending
overtime	0000	4000 + 500
Regular Payroll	28966	28,966 pending
Insurance Stipend	3000	3,000
Telephone	1200	1200
Vehicle Maint.	2500	3000 + 500
Mileage/Meal Reimbursment	750	750
Clothing & Boots	1400	1,400
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	129376	134,426 +1,550
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BROOKLYN PARKS & RECREATION

REVENUE

2020-2021 ESTIMATED

Summer Camp	\$00,000
Library Program	\$ 0,000
Teen summer camp	\$ 00,00
Before/after School	\$183,000
Spooky Nights	\$00,000
Full Day Recreation	\$ 0,000

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**\$183,000.00**

2021-2022 PROPOSED

Summer Camp	\$ 55,450
Library Program	\$ 2,100
Teen Summer Camp	\$ 12,550
Before/after school	\$126,000
Spooky Nights	\$ 23,050
Vacation Recreation	\$ 3,150

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**\$222,300.00**

**2021 Parks & Recreation Commission**

**7:00PM**

**Regular Meeting Dates**

**2<sup>nd</sup> Monday of the month**

**Clifford B. Green Building**

**January 11, 2021 - canceled**

**February 8, 2021**

**March 8, 2021**

**April 12, 2021**

**May 10, 2021**

**June 14, 2021**

**July 12, 2021**

**August 9, 2021**

**September 13, 2021**

**October – Special Meeting**

**November 8, 2021**

**December 13, 2021**