



BROOKLYN PARKS & RECREATION DEPARTMENT

P.O. Box 356 - 69 South Main Street

Brooklyn, CT 06234

(860) 774-5464

BROOKLYN PARKS & RECREATION

860-779-3411 ext. 7

RECREATION COMMISSION

Regular Meeting

TO: Parks & Recreation Commission Members

FROM: Brooklyn Parks & Recreation Department

RE: Regular Meeting

DATE: Monday, December 14, 2020
Via Cisco Webex Meeting

TIME: 7:00pm

AGENDA

1. Approval of Special Meeting minutes from October 19, 2020
2. Public Time
3. 2020/21 budget update
4. Fang-tastic Halloween review
5. 2021/22 budget discussion
6. Spring/Summer Brochure
7. Public Time
8. Adjournment

To join this meeting via the web or phone, follow the below instructions:

Web

www.webex.com

On the top right, click Join

Enter meeting information: 179 095 6430

Enter meeting password: F8MmF4umqK6

Click join meeting

Phone

Dial 1-408-418-9388

Enter meeting number 179 095 6430

You can bypass attendee number by pressing #

Brooklyn Parks and Recreation

Special Meeting (Via Cisco Webex Meeting)

7:08pm

October 19, 2020

Commission members present: Steve Danna, David Wilterdink, Kim Conroy,

Cliff Soucy, Mike Gaudreau, Melissa Perkins-Banas

Absent: Harry Adams

Also, present: Bucky Lohbusch, Rick Ives

1. Approval of Regular Meeting minutes from July 13, 2020

Discussion on item #5:re-evaluation of playscapes and basketball courts opening was made by the director.

Motion made: 1st Steve Danna 2nd Kim Conroy

All in Favor

2. Public time

none

3. Fall Sports Update/Program Update

There are no Fall sports. The fields are being worked on
Concerts were well attended. The band had close to 100 attendees. The DJ had approximately 55.

Before and After School program is running normal hours, with the school's opening.

Outside programs are being held.

The scarecrow contest, toy drive, Christmas holiday lighting contests are still being held.

Basketball clinics are cancelled. Ski Club is cancelled.

Youth hoop in Killingly will be held with limited spots available.

4. Fang – tastic Halloween drive thru

Spooky night was cancelled. It is highly recommended that there is no door to door Trick or Treating, per the guidelines of the Health department.

There will be a drive thru Halloween display behind the Brooklyn schools this Saturday from 6:30pm to 9:00pm. This a joint program with the Rec department and the Brooklyn PTO. There will be candy given out at the end of the drive thru.

5. Danielson Elks Donation

Representatives of the Danielson Elks came into the Recreation office to make a 500.00 donation to the Jim Boyle scholarship fund. The Commission is grateful to the Elks for their continuing support of the Scholarship fund, especially during the Pandemic. A big Thank You to the Danielson Elks.

6. Public Time
None

7. Adjournment
Time 7:35pm

Motion made: 1st Steve Danna 2nd Melissa Perkins-Banas All in favor

Next meeting November 9, 2020

Respectfully submitted: Chris Boyle

TOWN OF BROOKLYN

FY 2021 Exp/Rev Report - Summary 1005

Fiscal Year: 2020 - 2021

From Date: 7/1/2020

To Date: 12/31/2020

Account Number	Description	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	%Bud
1005.00.0000.20204	Deferred Rev-rec Summer Camp Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.00.0000.44709	Recreation Fees	(\$183,200.00)	(\$53,950.00)	(\$53,950.00)	(\$129,250.00)	\$0.00	(\$129,250.00)	70.55%
DEPARTMENT: Undefined Department - 0000		(\$183,200.00)	(\$53,950.00)	(\$53,950.00)	(\$129,250.00)	\$0.00	(\$129,250.00)	70.55 %
1005.45.4503.51610	Recreation-Wages	\$140,941.00	\$60,518.83	\$60,518.83	\$80,422.17	\$0.00	\$80,422.17	57.06%
1005.45.4503.51620	Recreation-Wages PT	\$90,504.00	\$42,223.00	\$42,223.00	\$48,281.00	\$0.00	\$48,281.00	53.35%
1005.45.4503.51622	Recreation-Wages-Teen Ch PT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4503.51630	Recreation-Wages OT	\$2,250.00	\$476.77	\$476.77	\$1,773.23	\$0.00	\$1,773.23	78.81%
1005.45.4503.51631	Recreation-Wages DT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4503.51900	Recreation-Wages Recording Secretary	\$1,500.00	\$250.00	\$250.00	\$1,250.00	\$1,250.00	\$0.00	0.00%
1005.45.4503.51902	Recreation-Insurance Stipend	\$6,000.00	\$2,538.36	\$2,538.36	\$3,461.64	\$0.00	\$3,461.64	57.69%
1005.45.4503.53400	Recreation-Other Professional Services	\$16,250.00	\$1,682.00	\$1,682.00	\$14,568.00	\$0.00	\$14,568.00	89.65%
1005.45.4503.55400	Recreation-Advertising	\$6,500.00	\$1,609.40	\$1,609.40	\$4,890.60	\$0.00	\$4,890.60	75.24%
1005.45.4503.55800	Recreation-Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4503.56120	Recreation-Recreation Supplies	\$12,500.00	\$2,941.76	\$2,941.76	\$9,558.24	\$585.22	\$8,973.02	71.78%
1005.45.4503.56900	Recreation-Spooky Nights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4503.59505	Recreation-Spooky Nights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPARTMENT: Recreation Commission - 4503		\$276,445.00	\$112,240.12	\$112,240.12	\$164,204.88	\$1,835.22	\$162,369.66	58.73 %
1005.45.4505.51610	Park Maint.-Wages	\$48,360.00	\$20,452.61	\$20,452.61	\$27,907.39	\$0.00	\$27,907.39	57.71%
1005.45.4505.51620	Park Maint.-Wages PT	\$28,966.00	\$18,029.50	\$18,029.50	\$10,936.50	\$0.00	\$10,936.50	37.76%
1005.45.4505.51630	Park Maint.-Wages OT	\$0.00	\$1,314.37	\$1,314.37	(\$1,314.37)	\$0.00	(\$1,314.37)	0.00%
1005.45.4505.51631	Park Maint.-Wages DT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4505.54200	Park Maint.-Cleaning Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4505.54300	Park Maint.-Vehicle Maintenance	\$2,500.00	\$926.15	\$926.15	\$1,573.85	\$100.00	\$1,473.85	58.95%
1005.45.4505.54301	Park Maint.-Building & Grounds Repairs	\$5,500.00	\$1,503.09	\$1,503.09	\$3,996.91	\$6,560.00	(\$2,563.09)	-46.60%
1005.45.4505.54304	Park Maint.-Equipment Maint. Repair	\$5,500.00	\$1,641.04	\$1,641.04	\$3,858.96	\$48.91	\$3,810.05	69.27%
1005.45.4505.54307	Park Maint.-Office Equipment Repair	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
1005.45.4505.54308	Park Maint.-Electrical Repair & Install	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1005.45.4505.55302	Park Maint.-Telephone	\$1,500.00	\$842.84	\$842.84	\$657.16	\$1,841.32	(\$1,184.16)	-78.94%
1005.45.4505.55800	Park Maint.-Travel Reimbursement	\$750.00	\$0.00	\$0.00	\$750.00	\$29.95	\$720.05	96.01%
1005.45.4505.56011	Park Maint.-Clothing & Boot Allowance	\$1,400.00	\$953.37	\$953.37	\$446.63	\$0.00	\$446.63	31.90%
1005.45.4505.56220	Park Maint.-Electricity	\$4,700.00	\$902.11	\$902.11	\$3,797.89	\$1,833.89	\$1,964.00	41.79%
1005.45.4505.56260	Park Maint.-Gasoline	\$6,500.00	\$1,923.76	\$1,923.76	\$4,576.24	\$340.00	\$4,236.24	65.17%
1005.45.4505.56261	Park Maint.-Diesel Fuel	\$1,500.00	\$384.25	\$384.25	\$1,115.75	\$0.00	\$1,115.75	74.38%

TOWN OF BROOKLYN

FY 2021 Exp/Rev Report - Summary 1005

Fiscal Year: 2020 - 2021

From Date: 7/1/2020

To Date: 12/31/2020

Account Number	Description	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	%Bud
1005.45.4505.56900	Park Maint.-Other Supplies	\$18,000.00	\$8,472.20	\$8,472.20	\$9,527.80	\$3,147.90	\$6,379.90	35.44%
1005.45.4505.56909	Park Maint.-Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPARTMENT: Recreation Park Maint. - 4505		\$126,676.00	\$57,345.29	\$57,345.29	\$69,330.71	\$13,901.97	\$55,428.74	43.76%
FUND: Town General Fund - 1005		\$219,921.00	\$115,635.41	\$115,635.41	\$104,285.59	\$15,737.19	\$88,548.40	40.26%
Grand Total:		\$219,921.00	\$115,635.41	\$115,635.41	\$104,285.59	\$15,737.19	\$88,548.40	40.26%
End of Report								

TOWN OF BROOKLYN

FY 2021 Revenue Report - Summary

Fiscal Year: 2020 - 2021

From Date: 7/1/2020

To Date: 12/31/2020

Account Number	Description	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	%Bud
1005.00.0000.44709	Recreation Fees	(\$183,200.00)	(\$53,950.00)	(\$53,950.00)	(\$129,250.00)	\$0.00	(\$129,250.00)	70.55%
	FUND: Town General Fund - 1005	(\$183,200.00)	(\$53,950.00)	(\$53,950.00)	(\$129,250.00)	\$0.00	(\$129,250.00)	70.55 %
2870.00.0000.40210	Cross Training Revenue	\$0.00	(\$540.00)	(\$540.00)	\$540.00	\$0.00	\$540.00	0.00%
2870.00.0000.40234	Running club Revenue	\$0.00	(\$200.00)	(\$200.00)	\$200.00	\$0.00	\$200.00	0.00%
2870.00.0000.40243	Tot Drive Revenue	\$0.00	(\$1,675.00)	(\$1,675.00)	\$1,675.00	\$0.00	\$1,675.00	0.00%
2870.00.0000.40248	Exercise Program Revenue	\$0.00	(\$265.00)	(\$265.00)	\$265.00	\$0.00	\$265.00	0.00%
	FUND: Recreation - 2870	\$0.00	(\$2,680.00)	(\$2,680.00)	\$2,680.00	\$0.00	\$2,680.00	0.00 %
Grand Total:		(\$183,200.00)	(\$56,630.00)	(\$56,630.00)	(\$126,570.00)	\$0.00	(\$126,570.00)	69.09%
	End of Report							