

**Brooklyn Inland Wetlands Commission  
Regular Meeting Minutes  
September 13, 2016**

The Brooklyn Inland Wetlands Commission held a regular meeting on Tuesday, September 13, 2016, 6:00 p.m. at the Clifford B. Green Memorial Center, 69 South Main Street on the following:

**Call to Order:** The meeting was called to order on 6:00 p.m.

**Members Present:** Real Gallant, Jeff Arends, George Sipila, Melissa Labossiere, Richard Oliverson and Demian Sorrentino.

**Members Absent:** None.

**Staff Present:** Martha Fraenkel, Wetlands Agent, Audrey Cross-Lussier, Recording Secretary.

**Also Present:** Paul Archer, Don Dubois, Keith Thurlow.

**Roll Call:** All members stated their name for the record.

**Seating of Alternates:** None.

**Additions to Agenda:** None.

**Approval of Minutes:**

Correction made to agenda, should read Special Meeting Minutes of August 24, 2016.

A motion was made by Jeff Arends to approve the Special Meeting Minutes of August 24, 2016. Richard Oliverson seconded this motion. Melissa Labossiere abstains. The motion passes.

**Public Commentary:** None.

**New Application Acceptance (Receipt):**

1. **DR16-006 Michael A. Daigle, 257 Woodward Road, Map 10, Lot 16, RA Zone; pole barn 30 ft. x 38 ft. for farming use about 80 feet from wetlands.**

The applicant is not present at the meeting. A motion was made by Jeff Arends to table application DR16-006 to next month's regularly scheduled meeting. George Sipila seconds this motion. No discussion held. All in favor. The motion passes unanimously.

**2. DR16-008 Pinedale Farms, LLP, Allen Hill Road/Fortin Drive, Map 41, Lot 129, Industrial Zone; repair gully caused by run off and to prevent soil movement into pond by installing grassy swale as designed by USDA/NRCS in a pollinator habitat area adjacent to existing pond.**

Don Dubois, Dubois Forestry and Land Management represents Pinedale Farms, LLP. Mr. Dubois is also the general manager for the property. Mr. Dubois presented copies of the site map to Commission Members. This is an ongoing project which was awarded a grant sponsored by the United States Department of Agriculture. As part of the grant Mr. Dubois was asked to fix a gully. Mr. Dubois presented photographs of the gully to Commission Members. The gully at the deepest part is approximately 3 feet deep and 10 to 20 feet long. Uphill during an extreme hydrological event there is water that runs down the gully. Over the years it has eroded and cut a "V" shape channel moving sediment into the pond. The USDA asked that this be stabilized by re-engineering it, cut the banks back, hardening the channel with rip-rap stone and putting erosion control and sedimentation and a structure at the base of the channel. In summary, they are trying to harden the channel so when a significant rainfall happens it will not wash out. Mr. Dubois presented copies of photographs of the pollinator habitat project restoration on the property. The USDA requests this be done as soon as possible because they want to plant and stabilize the banks, slopes with the grass mix before the frost. Mr. Dubois and Ms. Fraenkel were at the site today. Discussion ensued.

Mr. Sorrentino voiced his concern with regards to who designed the plan, their professional license to design the storm water improvement and why his name is not stamped onto the plan. Mr. Dubois stated it is Chris Dodge from the NRCS Office.

Mr. Dubois supplies the engineering report that goes along with the project to Commission Members for their review.

Mr. Sorrentino asked for Ms. Fraenkel's opinion on the project. Ms. Fraenkel commented that the Commission can require that she have contact with the NRCS (Chris Dodge) before work is done. Ms. Fraenkel feels the work needs to be done because the channel is eroding. Mr. Dubois confirmed that there will be a pre-construction meeting tomorrow morning. Keith Thurlow speaks with regards to the project. Discussion ensued.

A motion was made by Jeff Arends that a declaratory ruling on DR16-008 is an as of right use for agriculture and conservation. Demian Sorrentino seconds this motion. No discussion held. All in favor. The motion passes unanimously.

**Public Hearings:** None.

**Old Business:**

**1. 080916A Donna Vincent, 303 Woodward Road, Map 10, Lot 18-4, RA Zone;  
Proposed Garage, Driveway and Minor Grading.**

Paul Archer, Archer Surveying gives a summary of the application. Ms. Vincent is proposing to construct a 30 ft. x 36 ft. garage 20 feet off of the wetlands. A prior notice of wetlands violation was cited by Ms. Fraenkel which has been rectified. The wetlands have been delineated by Joseph Theroux. Ms. Vincent's reasoning for placing the garage 20 feet off of the wetlands is because she did not want to look out of the house at the side of the garage. Members expressed concern about the proximity of the garage to wetlands.

Mr. Archer presents a Plan B for the project. The proposal is to be 36 feet off of the driveway and 50 feet from the wetlands. Ms. Vincent's preference is with Plan A, but is willing to go to Plan B. Discussion ensued.

Mr. Sorrentino asked Ms. Fraenkel based on her site inspection once the garage is built and the surrounding area stabilized is there a threat to the wetlands. Ms. Fraenkel stated there would not be at 50 feet away from the wetlands flag. This is a very high quality wetlands. Mr. Archer commented that the ground around the garage is flat, the only run off will be how the roof is pitched. Ms. Fraenkel stated this is the flattest place the garage could be placed. Mr. Archer stated there will be no need for gutters, and there will be no basement.

Mr. Arends asked how long is the proposed driveway on Plan A. Mr. Archer stated it has been shortened to 36 feet (Plan B).

A motion was made by Demian Sorrentino to approve application 080916A for a proposed garage with associated grading and gravel driveway based on a plan entitled "Site Development Plan "Proposed Garage" prepared for Donna Vincent 303 Woodward Road, Brooklyn, Connecticut, 2 sheets, by Archer Surveying LLC, dated August 2016 and revised September 13, 2016 with the following conditions:

1. The project will be staked out by a licensed surveyor and an as-built survey will be submitted prior to final approval for certificates of zoning compliance and occupancy.
2. Erosion controls shall be maintained in an effective condition until May 2017 at a minimum and until the Wetlands Officer determines that they are no longer needed.
3. All disturbed areas not in wetlands shall be seeded/reseeded if needed by no later than October 10, 2016.
4. Standard Conditions (attached). Note that the permittee shall notify the officer at least 48 hours before work commences.

**Reasons for Approval:**

1. There will be no activity within wetlands or watercourses.
2. The proposed design has minimized impact to the wetlands.

George Sipila seconds this motion. Discussion held.

Mr. Sorrentino amends his motion to say “Plan B” dated August 2016 and revised date September 13, 2016. All in favor. The motion passes unanimously.

**New Business:** None.

**Communications:**

**1. Wetlands Agent Monthly Report.**

- The Pump Station is done on Plaza Street.
  - Farm Pond at Pakulis Farm (Lucien Brodeur) has just gotten started as the owner’s equipment had a malfunction. Ms. Fraenkel will visit the site next week.
  - Ms. Fraenkel spoke with Keith Hoyt, Hickory Lane and asked he be done with the project by end of October 2016.
- a. Review of IWWC forms.

Ms. Fraenkel would like a master form for the applicant to fill out so she may review and determine what the application will be. There are currently three wetlands application forms – Application for Inland Wetlands Permit; Action by Duly Authorized Agent; Notification of Permitted Operations and Uses, Non-regulated, and Nonimpact Activities/Timber Harvest. Discussion ensued.

**2. CT Association of Conservation & Wetlands Commission – Notice of Annual Conference and Annual Dues.**

Ms. Fraenkel recommends joining CACIWC. They have good newsletters with legal updates. Ms. Fraenkel would like to split the cost with the Conservation Commission. The fee is \$110 for the two Commissions; the split would be \$55 each. Commission Members unanimously agree to join if there is money available. Ms. Fraenkel will contact the accounting department.

**Adjourn:** A motion was made by Richard Oliverson to adjourn the meeting at 6:46 p.m. Jeff Arends seconds this motion. No discussion held. All in favor. The motion passes unanimously.

---

Audrey Cross-Lussier  
Recording Secretary