

BROOKLYN HOUSING AUTHORITY
Brooklyn Community Center
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Mailing: 31 Tiffany Street
Brooklyn, CT 06234

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Brooklyn Housing Authority – Minutes July 11, 2012

Chairman John Boligan called the meeting to order at 2:00 PM

Members Present:

Chairman	John Boligan
Vice President	Bruce Parsons
Treasurer	Aida Bissonnette

Members Absent:

Secretary	Donald Church
Assistant Treasurer	Paul Phaiah

Others Present:

PHA Co-Administrator	Linda Laflamme
PHA Co-Administrator	Sarah Shoppe
ECHO	Peter Battles
PHA Deputy Director	Erin Grist

Approval of the minutes

Aida Bissonnette made a motion to accept the minutes for May 16, 2012 meeting. Bruce Parsons seconded the motion. All were in favor. So voted.

General Information

None.

Upper Village

1. The chairman signed the form to change the accounting year to June 30.
2. Aida Bissonnette made a motion to write off \$303.33 of bad debt. Bruce Parsons seconded the motion. All were in favor. So voted.

Tiffany Place

1. Aida Bissonnette made a motion recommending ECHO as our developer for Tiffany Place. Bruce Parsons seconded the motion. All were in favor. So voted.
2. Erin Grist reported that Mike Santoro (CHFA) recommended that ECHO move forward with financing.
3. Peter Battles discussed the possibility of a problem with a construction loan. There was a brief discussion of temporarily deeding the property to ECHO. It was decided not to do that. Peter will pursue that funding with CHFA.

4. Peter distributed a Pre-Development Scope of Work, a Potential Funding Mix, an Estimated Operating Expense, and a Preliminary Project Budget. There was a prolonged discussion about the estimated rent structure. Sarah was concerned about being able to provide tenants with that rate structure. She felt that rent subsidies would help. The other folks felt that with a new development renters would come.
5. There was brief discussion of a contract with ECHO. Peter will pursue.
6. Erin Grist questioned Peter about further funding via tax credits. Peter stated that we would "keep that in our back pocket".
7. There was a discussion about a meeting with Don Williams. Erin and Sarah will pursue.

New Business

None.

Adjournment

There being no further business, Aida Bissonnette made a motion to adjourn the meeting at 3:50 PM
Bruce Parsons seconded the motion. All were in favor. So voted.