

BROOKLYN HOUSING AUTHORITY
Brooklyn Community Center
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Mailing: 31 Tiffany Street
Brooklyn, CT 06234

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Brooklyn Housing Authority – Minutes March 28, 2013

Chairman John Boligan called the meeting to order at 10:02 AM

Members Present: Chairman John Boligan
Vice Chairman Bruce Parsons
Treasurer Aida Bissonnette

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Lena A. Mainville
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Members Absent: Secretary Donald Church
Assistant Treasurer Paul Phaiah

Others Present: Property Manager Linda Laflamme
Business Manager Sarah Shoppe
Executive Director Kathy Carter
Deputy Director Erin Grist
Andrew Woodstock ECHO Project Manager

Approval of the minutes

Aida Bissonnette made a motion to accept the minutes of the January 28, 2013 meeting. Bruce Parsons seconded the motion. All were in favor. So voted.

Upper Village

1. A write off of \$4,985.86 was reviewed in detail. Aida Bissonnette made a motion approving the write off. Bruce Parsons seconded the motion. All were in favor. So voted.
2. Civil Rights and Annual Plan Certification were signed by the Chairman.
3. Access Agency will be visiting the site to complete an energy audit to determine upgrades that are needed.

Tiffany Place

1. Kathy Carter, Bruce Parsons Erin Grist, Peter Battles, Maura Hayden-Walker (CHFA), and Mike Santoro (DECD) met regarding the site. DECD informed everyone that we will be receiving all the funding to rehabilitate the site. \$150,000 in start up funds will be provided as well as a subsidy. Kathy Carter is waiting to receive formal notification in writing.
2. A discussion was held regarding a HTCC Application for the site. Kathy Carter explained that Quebec Square can apply on Tiffany Place's behalf as they are a nonprofit. After further discussion the Board agreed to proceed with this application. Aida Bissonnette made a motion to proceed with the application. Bruce Parsons seconded the motion. All were in favor. So voted.
3. Andrew Woodstock reported that 40% of the architect plans are complete.
4. The Access Agency visited the site to determine energy upgrades that could be offered. New windows, insulation, lighting, and heat pumps are possible.

New Business

1. None

Adjournment

There being no further business, Aida Bissonnette made a motion to adjourn the meeting at 10:22 AM. Bruce Parsons seconded the motion. All were in favor. So voted.