

**Emergency Management and Homeland Security  
Special Meeting Minutes  
Wednesday, June 20, 2018  
2:00pm Brooklyn Town Hall**

**Present:** Steve Mylly, Sandra Brodeur, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

**Also Present:** Lou Brodeur

**Absent with notice:** Joyce McOsker

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the May 17, 2018 minutes. Eli Iturrino and Kurt Hall seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests:** Lou Brodeur was welcomed to the meeting.
- 4) **Public Comment:** None
- 5) **Old Business:**
  - a) **Training Exercise “HRSIGEX2018”/Brooklyn Fair:** Eli Iturrino made a second draft of the exercise plan; Steve Mylly will look over it. The main exercise will be on Saturday and Sunday and the rest of the time will be for community outreach. Eli Iturrino received a message from Mike Caplet that they have a 10x10 tent that is available for the exercise. Steve Mylly will contact Mike Caplet to see when they can pick up the tent. Steve Mylly suggested that Eli Iturrino has a sign saying when the next exercise takes place.

Eli Iturrino, with Chase Graphics, created a 24in x 36in banner for the Commission. The cost of the banner is approximately \$79.54. Sandra Brodeur made a motion to purchase the banner up to \$100.00. Kurt Hall seconded the motion. No discussion. Motion passed.

Steve Mylly will get lighting for the tent. He will also check on water at the Green Building and bring it to the exercise. Bucky Lohbusch had used some during Family Fun Day.
  - b) **Board Seat(s):** There are still seats available.
  - c) **Pre-EPPI Exercise Meeting:** The pre-meeting had been cancelled. It would have been good to have a pre-meeting so that the participants could have reviewed the questions that were available before the exercise.
  - d) **State-Wide EPPI Exercise:** Sandra Brodeur said that the State needs to work on their own plans or the Town can not count on their help in an emergency.
  - e) **School Safety-Security Plan:** Steve Mylly said that the plan is signed and delivered. He commented that there should be a few changes like the students should be picked up at an off-site location, like the fairgrounds, so to decrease the amount of people at the scene. He also mentioned that reporters should be kept at a distance, like at Ocean State Job Lot, and have someone reporting to them.
  - f) **Polo Shirts for BEMHS:** Steve Mylly reported that the shirts will be ready for the Brooklyn Fair.

**6) New Business:**

**a) Emergency Management/Homeland Security in Brooklyn:** Steve Mylly said that there needs to be more interagency cooperation. Discussion ensued. He was happy that the East Brooklyn's fire chief, Jim Warren, attended the meeting.

**b) Other:** Sandra Brodeur said that the Commission needs to work more on the LEOP. She suggested setting dates to work on specific items so that they can have the necessary people attend. Steve Mylly said that they will work on the LEOP next meeting.

**7) Adjournment:** Kurt Hall made a motion to adjourn the meeting at 2:38pm. Eli Iturrino seconded the motion. No discussion. Motion passed.

Respectfully Submitted,  
April Lamothe  
Recording Secretary