

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, July 19, 2018
7:00pm Brooklyn Town Hall**

Present: Steve Mylly, Eli Iturrino, Kurt Hall, and April Lamothe; Recording Secretary

Also Present: Vinny Mazzaella

Absent with notice: Sandra Brodeur

- 1) **Call to Order:** Steve Mylly called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Kurt Hall made a motion to approve the June 20, 2018 minutes. Eli Iturrino seconded the motion. No discussion. Motion passed.
- 3) **Welcome Guests/New Members:** None
- 4) **Public Comment:** Steve Mylly asked Vinny Mazzaella if they should be worried about the radios interfering with one another. Vinny Mazzaella said that there should not be any bleed over, but they will make it work if there is.
- 5) **Old Business:**
 - a) **Exercise “HRSIGEX2018” Update:** Steve Mylly signed the final draft of the exercise plan (attached to the minutes). Eli Iturrino will be making operations orders for ECARA. Kurt Hall made a motion to allow Eli Iturrino to take the equipment and supplies for the Brooklyn Fair home tonight. Steve Mylly seconded the motion. No discussion. Motion passed.

Steve Mylly received the lease agreement for the Brooklyn Fair. He would like a motion to give him permission to sign the lease after making sure the Town’s insurance covers the Commission and that there will be no cost to the Commission for the space. Eli Iturrino made a motion to give permission to Steve Mylly to sign the contract with the above provisions. Kurt Hall seconded the motion. No discussion. Motion passed.

Steve Mylly will find out about parking for Eli Iturrino.
 - b) **Board Seat(s):** Steve Mylly is waiting to hear back on Joyce McOsker’s application.
- 6) **New Business:** Eli Iturrino had a banner made for the Commission for \$73.00 (picture attached to minutes). Steve Mylly said that the polo shirts will be ready for the Brooklyn Fair and he will be purchasing candy, water, string lights, and easels. He will be able to help with the exercise/booth Thursday and until 2pm the following days. He also put in an order for pamphlets.
- 7) **Adjournment to Executive Session:** Steve Mylly cancelled the executive session.
- 8) **Adjournment:** Kurt Hall made a motion to adjourn the meeting at 7:30pm. Eli Iturrino seconded the motion. No discussion. Motion passed.

Respectfully Submitted,
April Lamothe
Recording Secretary