

**Emergency Management and Homeland Security
Meeting Minutes
Thursday, May 19, 2016
7:00pm Brooklyn Town Hall**

Present: Kevin Filchak, Lou Brodeur, Sandra Brodeur, and April Lamothe; Recording Secretary

Also Present: Vinny Mazzarella from ARES

Absent: Thomas Rukstela

- 1) **Call to Order:** Kevin Filchak called the meeting to order at 7:00pm.
- 2) **Approval of Previous Minutes:** Sandra Brodeur made a motion to approve the March 17, 2016 minutes. Lou Brodeur seconded the motion. Kevin Filchak pointed out the misspelling on Ellis High School (spelled Elis). No other discussion. Motion passed with correction.
- 3) **Public Comment:** None
- 4) **Director Report:**
 - Kevin Filchak attended the Emergency Management Symposium that was held at the beginning of April. The main focus of the meeting was security.
 - Resident Trooper Trotter has given over Safety Day, on July 28, that takes place during the Town's Summer Camp to the Committee. The Committee will be planning and running the day; Trooper Trotter will most likely still be involved. The Safety Day is for children ages 5-12 for four hours, though it does not usually last that long. The Committee wants to invite the State Police, the fire marshal with the Arson Squad (with their dog), DEEP, and ARES. Sandra Brodeur suggested showing them how to use a fire extinguisher by starting a fire in a trash can. Kevin Filchak will talk Trooper Trotter to see what has been done in the past. If the members think of any other groups/people that should be invited let him know.
 - There will be no field hospital for Ag Days because it was not utilized enough last year.
 - He will be sending out the pre-fair email invitations soon.
- 5) **Brooklyn Board of Education Meeting:** Kevin Filchak spoke with Aimee Genna, the chairperson for the Board of Education, about getting a committee started for school safety. He will be speaking at the May 25th Board of Education meeting and will speak about they have worked together in the past and the review of the requirements of the State laws regarding school safety. He will also talk with the Region 4 director about the laws in questions. Sandra Brodeur mentioned that he should see if the director has any examples of what other schools have done. Kevin Filchak agrees and will ask. He hopes to talk about what the Brooklyn schools need and answer any of the board's questions. He wants to start the committee early summer so that it is in place for the new school year. He will send an email to let the Committee know how the meeting goes.
- 6) **CERT Training Update:** There have been two meetings so far and Derek May is running the training. Eleven people have signed up and more people are interested. If there is enough interest, there might be a fall class. Brooklyn, Killingly, and Canterbury residents in the training program. Kevin Filchak would like the Brooklyn members of the CERT tem to help with the Brooklyn Fair. The training seems to be going; Vinny Mazzarella enjoys the class.
 - The new Web EOC should be coming out soon, after a two year wait. It would be something else to involve the new CERT members with.

- 7) **Brooklyn Fair Pre-Meeting:** Kevin Filchak will send email soon. He will invite Region 4 and see if they have any new technology they would like to show off.
- 8) **Other Business:** None
- 9) **Adjourn:** Lou Brodeur made a motion to adjourn the meeting at 7:18pm. Sandra Brodeur seconded the motion. No discussion. Motion passed.

Respectfully submitted:
April Lamothe
Recording Secretary