

**Emergency Management and Homeland Security
Meeting Note
Thursday, January 21, 2021
7:00pm via WebEx**

Present: Bill Skene, Sandra Brodeur, Lou Brodeur, and April Lamothe; Recording Secretary
Absent without notice: Richard Dvorin, John Ogozalek, and Aaron Soucy

- 1) **Call to Order:** Due to lack of quorum, the meeting was not called to order.
- 2) **Approval of Minutes:** Tabled until next meeting due to lack of quorum.
- 3) **Public Comment:** None
- 4) **Old Business:**
 - a) **ID Badges:** Bill Skene will reach out to Rick Ives to see if the ID Badges are able to be done within the Town.
 - b) **Apparel:** Not discussed.
 - c) **LEOP:** Bill Skene has been organizing the EMD Office and getting the laptop to work. He will be locating the in-progress LEOP. Bill Skene mentioned that he has been attending weekly meetings with Mike Caplet and the NDDH about COVID.
- 5) **New Business:**
 - a) **Meeting Schedule for 2021:** Since a vote is not needed, the 2021 Meeting Dates will be sent to the Town Clerk (see below).
 - b) **Membership:**
 - i) **New EMD Director appointment:** Tabled until next meeting due to lack of quorum.
 - ii) **TBD:** None
 - c) **Other:**
 - i) **Budget:** Bill Skene asked about the 2021-2022 budget. Sandra Brodeur suggested keeping the budget the same as last year, unless a new laptop is needed.
 - ii) **Multijurisdictional Shelter:** Sandra Brodeur mentioned that Bill Skene should reach out to Derek about the shelter.
- 6) **Adjournment:** The meeting disbanded at 7:33pm.

Respectfully Submitted,
April Lamothe
Recording Secretary

**2021 Meeting Dates of Brooklyn Emergency Management/Homeland Security
Start time is 7:00 pm**

January 21, 2021	May 20, 2021	September 16, 2021
February 18, 2021	June 17, 2021	October 21, 2021
March 18, 2021	July 15, 2021	November 18, 2021
April 15, 2021	August 19, 2021	December 16, 2021