



## TOWN OF BROOKLYN

P.O. Box 356 - Route 6 and 169  
BROOKLYN, CONNECTICUT 06234

OFFICE OF SELECTMEN  
(860) 779-3411 Option 2

TOWN CLERK  
(860) 779-3411 Option 4

TAX COLLECTOR  
(860) 779-3411 Option 5

ASSESSOR  
(860) 779-3411 Option 6

Economic Development Committee  
Special Organization Meeting Minutes  
Tuesday, April 23, 2024, 6:30 pm  
Clifford B. Green Memorial Center Conference Room and via  
Google Meet

Google Meet joining info

Video call link: <https://meet.google.com/xgh-jdsj-ddh> Or dial:

(US) +1 314-666-2513 PIN: 782 185 177#

More phone numbers: <https://tel.meet/xgh-jdsj-ddh?pin=3252642687841>

### 1. Call to Order at 6:32 pm

Jana Aubin, Joe Bellavance, Keith Gosselin, Derek A. Lindia, Susan Wasstrom.  
Via Meets Sharon Hawes.

Staff Present: Austin Tanner, First Selectman  
Lisa M Lindia, Building & Land Use Assistant

### 2. Approve Minutes from March 18, 2024 meeting.

A motion to accept the minutes as presented was made by S. Wasstrom and seconded by  
Jana Aubin.

Motion carried unanimously by voice vote (6-0-0)

### 3. Public Comment

None

### 4. Discussion

#### a. Committee Members and terms (five members, two alternate members)

1. Joe Bellavance (4-year term) Exp. April 25, 2028
2. Lisa M. Lindia (4-year term) Exp. April 25, 2028
3. Derek A. Lindia (3-year term) Exp. April 25, 2027
4. Susan Wasstrom (2-year term) Exp. April 25, 2026
5. Jana Aubin (1-year term) Exp. April 25, 2025

Alt 1. Keith Gosselin (2-year term) Exp. April 25, 2026

Alt 2 \_\_\_\_\_

A. Tanner – Explained the duties of an Alternate.

When Lisa gets back from vacation, she will send out a letter of appointment. Then you will need to be sworn in at Town Hall with the Town Clerk.

J. Voccio – Recommends bringing to the Board of Selectman's meeting scheduled on Thursday 4/25/24. So that this Commission is populated as every other meeting is.

b. Duties and purposes

The goal is at the next meeting to elect a Chairman and Vice Chairman.

A. Tanner – Read from the ordinance the duties. (see attached)

c. Budget

A. Tanner – Passed out a budget the only funds currently listed are wages for a Recording Secretary.

J. Voccio – Reviewed budget from 2014-2015. The amounts were read off, line by line of what was in the budget at that time.

S. Wasstrom – Asked what the difference is between from Development Branding/ Marketing and Development Signs.

A. Tanner – An example of Branding would be Putnam is Antiquing.

J. Voccio – Mentioned that Agriculture Commission one of their starter projects was they hired someone to do drone footage of various farms and agricultural sources. They plan to use it for marketing purposes.

S. Wasstrom – Inquired about Chairs of Commissions ever come together to discuss what they are doing. If a Commission is doing something that may help another Commission, it would be good to go over as group so not to duplicate work.

A. Tanner – He had thought about it I will ago. He agreed it would be a good idea to have a Town wide meeting for Chairs of Commissions.

J. Voccio - They had done something like that about ten years ago.

Discussion continued regarding a proposed budget.

## **5. Director**

A. Tanner - Recommended contacting Delpha Very and Elise Bisset for some assistance.

### **a. Timetable**

J. Aubin – Asked if the Economic could have their own Facebook page. If the Commission was to post the job description prior to July 1st it would have to come out of the Town budget. The Commissions will not be in place until the new fiscal year.

J. Voccio - You probably would create a job description in May. It will be voted on in June and posted in July.

A. Tanner – Reminded that the meeting schedule to the Town Clerk

Discussion of future meetings.

### **b. Job Description**

A. Tanner - Passed sample job descriptions at the previous meeting asked that they are reviewed prior to the next meeting scheduled May 28,2024 at 6:30 pm.

### **c. Full-time or part-time**

A. Tanner – There is \$80,000 in ARPA money allocated for a salary. Full Time would be for one year at \$80,000 or Part Time for two years at \$40,000 each year.

## **6. Schedule next meeting date**

A. Tanner - Tuesday and Wednesday's work for most. Next meeting scheduled for Tuesday, 5/28/24 at 6:30 pm.

## **7. Public Comment**

None

## **8. Adjourn**

Adjourned at 7:18 pm. Next meeting will be May 28, 2024.

Respectfully Submitted,  
Lisa M. Lindia