

**Conservation Commission
Meeting Minutes
Monday, February 3, 2020
7:30pm Clifford B. Green Building**

Present: Diane Wimmer, Jeannine Noel, Dana Heilemann, Carolyn Teed-Ives, and April Lamothe; Recording Secretary

- 1) **Call to Order:** Diane Wimmer called the meeting to order at 7:30pm.
- 2) **Approve Minutes of the Special Meeting in January:** Jeannine Noel made a motion to approve the special meeting minutes of January 6, 2020. Carolyn Teed-Ives seconded the motion. No discussion. Motion passed.
- 3) **Budget 2020-21:** Discussion took place on the 2020-2021 budget. The Commission decided to reduce the amount need for the line item Training because most of the training is free, other than the CACIWC dues. The Other Supplies have been lowered by \$450 since Parks and Recreation will be replacing signs. The Sustainable CT line item was decreased to \$500 since there are no up coming events that would need a \$1,000.00. Dana Heilemann made a motion to approve of the proposed budget for 2020-2021 in the amount of \$2,300. Carolyn Teed-Ives seconded the motion. No discussion. Motion passed.
- 4) **New Business:**
 - a) **Property Reviews:** No property reviews. The Commission viewed the minutes from Planning & Zoning's minutes on January 8th and 21st. The minutes reported that they are going to hire a hydrologist and traffic engineer and have a site walk. The Commission is pleased that the Planning & Zoning Commission kept their suggestions in mind while looking at the properties.
 - b) **Other:** Jeannine Noel mentioned that the Annual Report is due by the end of February and will work on it. She also mentioning doing a clean up on the trail near Creamery Brook where there is a lot of downed branches; some of the limbs/trunks would need the Highway Department to help move. Dana Heilemann mentioned that she had leftover seeds that could be planted in the spring. The proposed day of the cleanup is April 18th.
- 5) **Old Business:**
 - a) **Sustainability Report:** Diane Wimmer would like the Commission members to think about different events that the Town has put on that could be used for Sustainable CT. She mentioned the Car Cruise, Walktober with the Ag Commission, and Brooklyn Fair. She would like to work on the Sustainable CT website in March and have a person from Sustainable CT there to help them. Carolyn Teed-Ives mentioned the Presidential Preference Primary is April 28th and suggested having a table there depending on the location. Diane Wimmer mentioned placing the clean water poster, pamphlets, trail maps, and Earth Day information on the table.
 - b) **Other:** Jeannine Noel mentioned that she never received the gift certificate for the rain barrel. Diane Wimmer and Jeannine Noel will investigate the gift certificate.
- 6) **Correspondence:** None
- 7) **Public Comment:** None
- 8) **Adjournment:** Carolyn Teed-Ives made a motion to adjourn the meeting at 8:23pm. Dana Heilemann seconded the motion. No discussion. Motion passed.

Sincerely Submitted,
April Lamothe
Recording Secretary

	2019-2020 Budgeted	2020-2021 Proposed Budget	Changes
Recording Secretary	\$1,200.00	\$1,200	Same
Training	\$150.00	\$100.00	-\$50.00
Printing & Publications	\$0.00	\$0.00	Same
Other Supplies	\$950.00	\$500.00	-\$450.00
Sustainable CT	\$1,000.00	\$500.00	-\$500.00
State Marshall Surveyor/Support	\$0.00	\$0.00	Same
Total	\$3,300.00	\$2,300	-\$1,000.00