

2014-04-10 Capital Minutes

2014-04-10 Capital Minutes

Capital Committee

Meeting Minutes

Thursday, April 10, 2014

7:30pm Clifford B. Green Memorial Center

Present: Joe Voccio, Rick Ives, Bob Kelleher, Drew Dionne, Robert Rossi, Felix Ramos, Hans Koehl, and April Blymiller; Recording Secretary

Also Present: Steven Breen, Peter Considine, Bill Skene, and Shawn Bourgeois; WINY

Absent: Dave Guimont (without notification)

1. **Call to Order:** Mr. Voccio called the meeting to order at 7:32pm.
2. **Approval of Previous Meeting Minutes:** A motion to approve the March 3rd and 20th, 2014 minutes was made by Rick Ives. Seconded by Bob Kelleher. No discussion. Bob Kelleher and Hans Koehl were not present for the March 20th meeting. Motion passed 5-0.
3. **Public Comment:** No comments
4. **Discussion of Additional Information/Modifications from Previous Capital Requests:** A motion to move agenda item #5 (Presentation of Any New Proposals) before agenda item #4 was made by Bob Kelleher. Seconded by Rick Ives. Motion passed 6-0.
5. **Presentation of Any New Proposals:** Steve Breen proposed a new fire rescue truck to replace the current 20 year old truck. The Board of Fire Commissioners approved the amount of \$466,000 to bring before the Capital Committee for a new fire rescue truck. The fire rescue truck that was proposed is a demo truck with about 10,000 miles for \$446,000. The demo truck does not have tank and pump, but there is a \$150,000 difference between a demo truck and a new, current truck. The Fire Commissioners explored chassis and decided that a custom chassis was the better way to go because of safety reasons. An additional \$20,000, to the \$446,000, is for custom tool placing on the truck where the manufacturer would mount the Fire Department's tools to the truck. The warranty is still good on the custom built demo truck. The demo truck would not be ready till September 2014. There is a \$5,000 deposit to be placed on the truck in order to hold it for the Town of Brooklyn, which will be paid by the Fire Department. If the new fire rescue truck does not get approval, the \$5,000 could be passed to another vehicle as a deposit, as long as it is with the same manufacturer. There is no real trade in value, but the approximate sell value would be around \$10,000.

The Capital Committee discussed if they need to go out for a bid for the fire rescue truck or even if they could do a bid on demo trucks.

4. **Discussion of Additional Information/Modifications from Previous Capital Requests:** The website, computer hardware (tablets/laptops), Town Hall gutters, and full H/C Accessibility have been withdrawn from the 2014-2015 Capital Funding Program because the items will be purchased with other funds.
 - There is a \$0 allowance for the town, according to Rick Ives, since they will be doing an internal study. They will have a needs assessment of what they have before they know what they need.
 - For the Highway Department, no new items were added to the Capital Funding, but some items were moved from the 2014-2015 budget to other years.

- Nothing new was added from Parks and Recreation.
- The results that came back from the Rose Wing core roof study were negative, which means that there are no hazardous materials to be concern about. There needs to be a security needs study of the schools. The Capital Committee discussed if they wanted to use the State Police (who offer free security studies) or to get a consultant. The door swipes are being taken out of the budget until it is made sure that all security features will be compatible. The Committee needs an allowance number before they can continue, though they want to make sure that the security of the schools is moved along quickly.

Town

- **Sidewalk Match Funds** – The sidewalks are to be done in summer/fall.
 - Joe Voccio called for a vote to advance the Sidewalk Match Funds. The vote passed 7-0.
- **Town Hall Phone System** – The price has been cut to \$12,000 due to purchasing new server with Capital money for this year, according to Rick Ives.
 - Joe Voccio called for a vote to advance the Town Hall Phone System. The vote passed 7-0.
- **Town Hall Steps** – The front and side steps of the Town Hall both need work. The cost of repairing both sets of steps is \$12,000. The costs of gutters for the Town Hall will be taken from their own budget.
 - Joe Voccio called for a vote to advance the repair of the Town Hall Steps. The vote passed 7-0.
- **Renovations/Furnishing Community Center** – To update the bathrooms in the Community Center will be around \$4,000 to \$5,000, which is included in the \$10,000 that has been proposed to update the building to become a Teen Center.
 - Joe Voccio called for a vote for a \$10,000 allowance contingent on the Teen Center approval. The vote passed 7-0.
- **Planning and Zoning Consultant** – The consultant will be hired to help with ordnances, review rules and regulations of the entire planning and zoning and the subdivision rules and regulations.
 - Joe Voccio called for a vote to include the Planning and Zoning Consultant. The vote passed 7-0.

Highway

- **Replace 2001 Backhoe** – A brand new backhoe will be \$112,000. There would not be a trade-in, but would be sold in a separate sale.
 - The Committee wondered if demo version is still available.
 - Joe Voccio called for a vote to advance the replacing of the backhoe and if anything is gain in the sale of the old backhoe, it would go back to the Town to offset the cost. The vote passed 7-0.
- **Purchase of Pick-Up Truck**
 - Joe Voccio called for a vote to advance the purchasing of the pick-up truck. The vote passed 7-0.
- **Highway Garage Door Openers**
 - Joe Voccio called for a vote to advance the garage door openers. The vote passed 7-0.

Board of Education

The Committee discussed creating a committee to oversee the various funding items.

- **Upgrade Fire Alarms at BES and BMS** – New/updated systems and sprinklers are needed in both schools; BES is without sprinklers and there have been many false readings. Also replacement parts for the old system will become harder to find. 20% of the proposed \$175,000

is to take care of any unforeseen circumstances. Discussion ensued. According to Rick Ives there is \$56,000 from the year before that is still available, but he will double check.

- The Committee agreed upon getting a representative/consultant to answer some questions before approving/voting.
- **Rose Wing Roof and Fascia** - The Committee discussed looking for a building committee for the school. There would be a state reimbursement for about 60%, which would go back to the Town.
 - Joe Voccio called for a vote to advance the Rose Wing roof and fascia. The vote passed 7-0.
- **Security Needs Analysis and Plan**
 - Joe Voccio called for a vote to advance in concept until a firm dollar amount. The vote passed 7-0.
- **North Parking Lot Project** – They agreed that there needs to be comprehensive plans before starting on the project, especially of the traffic flow. The \$75,000 is for repaving and fencing.
 - Joe Voccio called for a vote to push the parking lot project till next year. The vote passed 7-0. Joe Voccio also called for a vote to advance the parking lot project for this year. The vote failed 0-7.

Parks and Recreation

- **Replace Recreation Vehicle**
 - Joe Voccio called for a vote to advance to replace the vehicle. The vote passed 7-0.
- **Purchase Additional Mower for Recreation**
 - Joe Voccio called for a vote to advance purchase of the mower. The vote passed 7-0. Joe Voccio also called for a vote to stipulate the purchase of the mower on Parks and Recreation getting approved of hiring another person. The vote passed 7-0.

Board of Fire Commissioners

- **Fire Rescue Truck** - The Committee discussed if a new truck was needed this year or if it could wait until next year. Discussion ensued.
 - Joe Voccio called for a vote to add the fire rescue truck to the proposal of expenditure. The vote passed 7-0.
- 6. **Discussion and Action: Preliminary Approval of 2014-2015 Capital Items for Presentation to the Board of Finance:** Joe Voccio will contact the Board of Finance to see when they want to meet with the Capital Committee.
- 7. **Public Comment:** No comments
- 8. **Schedule the next Capital Committee Meeting:** Joe Voccio will contact the committee members with the next meeting date. Also it was mention that the Committee might want to look over some of the past projects that have been funded to make sure everything is going smoothly.
- 9. **Adjourn:** Rick Ives made a motion to adjourn the meeting at 9:10pm. Joe Voccio seconded the motion. Motion passed 7-0.

Respectfully Submitted;
 April N. Blymiller
 Recording Secretary