

## **Capital Expenditure**

### **Meeting Minutes**

**Thursday, March 28, 2019**

**7:00pm or Immediately Following the Conclusion of the Board of Selectmen Meeting  
Clifford B. Green Memorial Center**

**Present:** Joseph Voccio, Rick Ives, Wayne Jolley, Aimee Genna, Michael Gaudreau, Felix Ramos, and April Lamothe; Recording Secretary

**Also Present:** Lou Brodeur, Sandra Brodeur, Kenneth Dykstra, Patricia Buell, Jeffrey Kelleher and Public

**Absent:** Hans Koehl and Andrew Dionne

**1) Call to Order:** Joseph Voccio called the meeting to order 7:15pm.

**2) Public Comment:** None

**3) Capital Presentations:**

➤ **Board of Education:** Patricia Buell reviewed the Board of Education Capital improvement requests. She mentioned that BPS had a technology audit done, which has created the need for some of the requests.

- **1) Upgrade of Network Infrastructure (cost offset by Erate funds) (Cost: \$139,034.56 – Erate \$84,853.69) - \$54,181:** The Erate funds might not always be available.
- **2) Migration of Directory Services and Authentication Services - \$16,400:** This request goes with the first request.
- **3) Technology and Software Requests - \$247,712:** Patricia Buell said that the schools are moving towards a 1:1 learning environment in the BMS with students in grades 4-8 having their own Chromebook. She expects a Chromebook to last a student their four years in the middle school. Rick Ives asked about the Special Education line item in this request; Patricia Buell said it is for iPads, upgrading desktops, and needed software.
- **4) School Driveway Redesign - \$56,000:** Patricia Buell said that there has been a struggle with traffic flow around the school and has spread to parents parking on Louise Berry Dr, which blocks a lane of traffic. One thought was to widen some of the driveway areas and create another entrance near BMS for \$56,000. Other ideas have been discussed, but a larger dollar amount would be needed.
- **5) Installation of Safety Bollards at BES entrances (2), BMS entrances (2) – \$6,000:** Patricia Buell explained that the bollards would be installed to protect the entrances of the schools.
- **6) Purchase of BPS Vehicle for Repairs/Parts/Delivery - \$21,500:** Patricia Buell said that the maintenance staff currently uses their own vehicles for BPS errands.
- **Future Project Requests:**
  - **7) Increased Accessibility at BES: Access to café other than elevator, playground accessibility - TBD**
  - **8) Failover Firewall Router per Apex Recommendations - \$20,000:** Per technology audit.
  - **9) Video Surveillance Upgrade per Apex Recommendations - \$78,000:** Per technology audit.

- **10) Door Access Control Update per Apex Recommendations - \$27,600:** Per technology audit.
- **11) Infrastructure to Support Video and Access Control Servers with Storage per Apex Recommendations - \$44,000:** Per technology audit.
- **12) Asbestos Remediation BES areas C & D - \$316,015:** Patricia Buell said that with a heavy covering of wax, the floor remains safe.
- **13) Purchase of Chromebooks/iPads for 1:1 learning environment for one grade level - annual estimate \$20,000:** Patricia Buell said this would be needed in order to replace the old Chromebooks.
- **14) BES Freezer Compressor Replacement - TBD**
- **15) Parking Lot Repaving Phase 2 Read of middle School: Hold until the traffic route is determined - \$140,000:** Patricia Buell said this request is on hold until the school driveway redesign has been figured out.
- **16) BMS Boiler Replacement - TBD**
- **17) Underground Oil Tank Removal - TBD**
- **18) Trailer to move tractor or other equipment - \$2,000:** Patricia Buell said that the trailer goes with the purchase of a vehicle for BPS.
- **19) Replacement Alarm System for Schools – \$30,000:** Patricia Buell said the last motherboard that could be found was placed in the system last week.
- Felix Ramos asked what are Erate funds; Jeffery Kelleher explained that it is a Federal program that reimburses about 70% (based on the amount of free/reduced lunches at the school) of the cost of purchasing certain technology. He is not sure what the future may hold for Erate funds.
- Rick Ives asked for an explanation of Migration of Directory Services and Authentication Services. Jeffery Kelleher explained that when you log into a computer, two servers make sure that the person is allowed to log into the computer. Each server costs about \$8,000-\$10,000, so rather than buying new servers, the log in information would be migrated to the Cloud. Patricia Buell said that would also provide some additional safety and monitoring features.
- Aimee Genna mentioned that the Technology and Software request also includes upgrading teachers' computers. Patricia Buell explained that most of the teachers are using smartboards in the classroom and are teaching with technology (textbooks and lessons online) that they need portable devices that they can take home in order to grade and create lesson plans. The request includes twenty devices, ten at each school.
- Joseph Voccio asked what the \$56,000 covered under the School Driveway Redesign. Patricia Buell said that \$56,000 is just for site work and asphalt needed for widening the driveway and creating a new entrance. She was working with the NECCOG engineer, where there would be no initial fee. Discussion ensued. Patricia Buell will reach out to the Town Engineer again.

➤ **Parks and Recreation:** Michael Gaudreau reviewed the Parks and Recreation Capital Requests and Five-year plan.

- **Snow Blower for Massey Tractor:** Michael Gaudreau explained that the snow blower attachment is quite banged up. Rick Ives said that the updated estimate cost is \$7,500. The tractor is used for clearing the sidewalks.

- Michael Gaudreau also mentioned that the bathrooms at Prince Hill need to be repaired and will most likely be on next year's Capital request. Joseph Voccio questioned the price of \$100,000; Michael Gaudreau explained that there is a plan to use stainless steel bathroom fixtures rather than porcelain, in order to make it harder to vandalize. Kenneth Dykstra asked when the vandalism took place; Michael Gaudreau reported that it happened when people forget to lock the bathroom doors. Discussion ensued about possible solutions to the vandalism. Aimee Genna suggested a device like the Ring Doorbell, that someone would be alerted if someone went into the bathroom after a certain time. Felix Ramos asked why not install Porta-Johns; Michael Gaudreau said that people do not want to use them and there is an expense related to them. Aimee Genna mentioned that they need a flat surface to place and space for the truck to drive on.
- Joseph Voccio asked about the Prince Hill Basketball Courts/Resurfacing (2021 Capital Request). Michael Gaudreau said it would entail filling the cracks and putting the skin coat down.

➤ **General Government:** Joseph Voccio stated that the General Government requests would be reviewed during another meeting. He also sent emails Boards and Commissions to let them know about the Capital Expenditure. Rick Ives said that the General Government requests will include upgraded computer software for the Assessor's Office and Planning & Zoning will need funds for the plan of Conservation and Development.

- 4) **Scheduling of Next Capital Meeting:** Tentative date for the next meeting is Wednesday, April 10, 2019 at 6pm. Joseph Voccio will send out an email to the members to check for availability.
- 5) **Other Business:** None
- 6) **Public Comment:** None
- 7) **Other Business:** None
- 8) **Adjournment:** Rick Ives made a motion to adjourn the meeting at 8:15pm. Aimee Genna seconded the motion. No discussion. Motion passed.

Sincerely Submitted,  
 April Lamothe  
 Recording Secretary

# Brooklyn Public Schools

## Capitol Improvement Requests

Requests for 2019-2020

1	Upgrade of network Infrastructure (cost offset by Erate funds) This would include switches, fiberoptics, and closet rewiring	Cost: \$139,034.56 - Erate \$84,853.69	\$54,181
2	Migration of Directory Services and Authentication Services Directory/migration services Access Control	\$7,200 \$9,200	\$16,400
3	Technology and Software Requests Summary: BES BMS Special Education	Hardware \$65,560 \$88,775 \$10,500 \$164,835 Total \$247,712	\$247,712
4	School Driveway Redesign **This is still being discussed. There are additional higher cost proposals being considered.		\$56,000
5	Installation of safety bollards at BES entrances (2), BMS entrances (2) Request will be made within the next 1-2 years (2020-2021)	estimate	\$6,000
6	Purchase of BPS Vehicle for repairs/parts/delivery State bid through Brooklyn Ford for F150 2X4		\$21,500
Subtotal of requests			\$401,793

\*\*additional costs could be \$450,000 to \$500,000 to move playground

## Future Project Requests Anticipated

7	Increased accessibility at BES: access to cafe other than elevator, playground accessibility		TBD
8	Fallover Firewall Router per Apex recommendations		\$20,000
9	Video Surveillance Upgrade per Apex recommendations		\$78,200
10	Door Access Control Update per Apex recommendations		\$27,600
11	Infrastructure to support video and access control servers with storage per Apex recommendations		\$44,000
12	Asbestos Remediation BES areas C & D		\$316,015
13	Purchase of Chromebooks/iPads for 1:1 learning environment for one grade level	annual estimate	\$20,000
	Each year annual cost approximately \$20,000 depending on market value and enrollment (\$220X80)		
14	BES Freezer Compressor Replacement		TBD
	Request within the next 2-3 years (2020-2023)		
15	Parking Lot Repaving Phase 2 Rear of Middle School: HOLD until the traffic route is determined		\$140,000
	Request within the next 3-8 years		
16	BMS Boiler Replacement		TBD
	This may be needed within the next 3-5 years (2022-2024)		
17	Underground Oil Tank Removal		TBD
	This may be needed within the next 8-10 years (2026-2028)		
	BMS: 6,000 gallon tank beside the garage, closer to the the walkway to the rear entrance. Installed around 1995 good for 30 years		
	BES: 6,000 gallon tank near AC unit on the corner of the PK building. Installed when PK was built 2010, good for 30 years		
	BES: ABOVE ground tank outside of the gymnasium. Mr. Ellis completes our yearly tank checks		
18	Trailer to move tractor or other equipment		\$2,000
19	Replacement Alarm System for Schools	(2020-Unsure)	\$30,000
	Current system is 25 years old. Motherboard burned and was replaced 3/2019. Informed that we will no longer be able to buy replacement boards, we bought the last one. Quote 3/19 to replace system.		
	There are four motherboards that have the potential to go.		

Respectfully Submitted by: Patricia L. Buell, Superintendent

## BROOKLYN PARKS & RECREATION

### 5 year capital list

<b>Year 2018 Prince Hill Playscape</b>	<b>\$75,000</b>
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<b>Year 2019</b>	<b>Estimated Cost</b>
Snow Blower for Massey Tractor	\$5,000
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	\$5,000
<b>Year 2020</b>	<b>Estimated Cost</b>
Prince Hill Bathrooms	\$100,000 ?
Park Maintenance Building	\$250,000 ?
Prince Park Maintenance Mower/bagger	\$20,000 - \$25,000
Prince Hill Park Improvements Lighted tennis courts, pavilion Parking lot lighting Prince Hill	\$275,000
South Street Park Improvements	\$200,000 - \$250,000
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	\$ 900,000?
<b>Year 2021</b>	
Prince Hill Basketball Courts/ Resurface	\$7,500 – \$10,000
Irrigation – Prince Hill Park	\$250,000 - \$275,000
Track – Prince Hill Park	\$150,000 - \$200,000
Pave Prince Hill Parking/drainage	\$500,000
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	\$985,000
<b>Year 2022</b>	<b>Estimated Cost</b>
Replace tractor	\$30,000 - \$35,000
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	\$35,000

**Year 2023**

Brooklyn Recreation Center

\$20 – 25 million

Replace F-250 pickup

\$35,000 - \$40,000