

**Capital Expenditure
Meeting Minutes
Tuesday, April 17, 2018
7:00pm at the Brooklyn Town Hall**

Present: Joseph Voccio, Rick Ives, Wayne Jolley, Aimee Genna, Michael Gaudreau, Felix Ramos, Andrew Dionne and April Lamothe; Recording Secretary

Absent (with notice): Hans Koehl

Also Present: Lou Brodeur, Sandra Brodeur, and Matthew “Bucky” Lohbusch

- 1) **Call to Order:** Joseph Voccio called the meeting to order at 7:00pm.
- 2) **Review of Previous Minutes:** Andrew Dionne made a motion to accept the minutes of April 12, 2018. Rick Ives seconded the motion. Discussion: Aimee Genna had a question about the wording of 4) Presentation of BOE Capital Requests, Discussion of BOE Requests, where Rick Ives is speaking about the Planning & Zoning proposal; she felt that the last sentence said that Rick Ives wanted to hold off on the paving. Rick Ives clarified that he was trying to say that if they were going back to the plan that redid the road and redid the entire lot, that you better wait, but with what they are presenting, they will still need to be paved no matter what happens with School St. Joseph Voccio would like the correction to reflect Rick Ives comments and the perception of the group is that the repaving not be affect by any development on School St. Motion passed with corrections.
- 3) **Public Comment:** None
- 4) **Review and Action on 2018-19 Capital Proposals:**
 - **Community Center Roof:** Rick Ives reported that Steve Gagnon gave a quote of \$28,000 for the Community Center Roof, which includes ice and water barrier. Rick Ives had asked him if there was a way to keep people off the roof, but there is no one plan that would fix the issue. Discussion ensued on ways to keep people off the roof. Rick Ives mentioned fencing, but that would still not protect the whole roof area. He said that architects and contractors have both said that they can not fix the problem.
 - **Town Hall Roof:** Rick Ives said there are three severe leaks in the attic of the Town Hall. He also mentioned that the lifetime paint on the outside of the Town Hall, done five years ago, needs to be done again. They had gone to the company to collect on the warranty, but they have gone out of business.
 - **Playscape at Prince Hill:** Michael Gaudreau spoke of a quote from four years ago, with an updated figure of \$75,000. Bucky Lohbusch will be meeting with the representative on Monday. The company would install the playscape between the parking lot and the basketball courts.
 - **Discussion:** Aimee Genna mentioned that with the playscape removed, the school’s playgrounds are going to be used more, which will add extra wear. She suggested looking into fundraising to help offset the Capital cost. Joseph Voccio mentioned that Parks and Recreation is frequently pushed off. Discussion ensued.
 - **Discussion on Ranking:** Andrew Dionne ranked the Board of Education’s requests as: 1) Technology and Software and 2) Parking Lot Repaving Phase 1 (Middle School [gym side] parking lot and entrance). He would suggest pushing the Asbestos Remediation to next year. Felix Ramos agreed. Aimee Genna read the email that Hans Koehl sent to the Commission about his ranking: 1) Pumper Truck, 2) Technology and Software Requests,

3) General Government (Health Department, Community Center Roof, Leaf Vacuum/Shredder, and Computers).

- Rick Ives spoke with Wayne Jolley and decided that there is a less expensive fix for the Health Department entrance, so he removed the request from Capital. Rick Ives said that the Leaf Vacuum/Shredder is needed because of the MS4 Stormwater Plan.
- Joseph Voccio added an allowance of \$20,000 for the Town Hall Roof Repair, if needed, to the Capital requests.
- **Ranking:** Andrew Dionne's ranking: 1) Pumper Truck, 2) Technology and Software, 3) Community Center Roof, 4) Leaf Vacuum/Shredder, 5) Parking Lot Repaving Phase 1, 6) Town Hall Roof, 7) Town Computers, 8) Playscape, 9) Parking Lot Repaving Phase 3, and 10) Parking Lot Repaving Phase 4. The Asbestos Remediation has been pushed until next fiscal year.
 - Discussion ensued on the ranking. Michael Gaudreau would rank the playscape third. Aimee Genna would rank the Parking Lot Repaving Phase 4 before Phase 3. She would also like the Playscape to be ranked higher. Felix Ramos asked why the playscape has not been current year Capital request; Bucky Lohbusch replied that it has been on 5-Year Plan, but there was always something that was more essential that needed to be a current request. The playscape is now being discussed because it is a health and safety issue. Discussion ensued on the playground.
 - Andrew Dionne made a motion to proceed with the slate of ten. Aimee Genna seconded the motion. Discussion: Rick Ives asked about what they would recommend to the Board of Finance. Joseph Voccio said that would be a second motion. No further discussion. Motion passed 7-0.
 - Rick Ives made a motion to split the requests into two groups: strongly recommend and recommend; strongly recommend requests 1-6 (Pumper Truck, Technology and Software, Community Center Roof, Leaf Vacuum/Shredder, Parking Lot Repaving Phase 1, and Town Hall Roof) and recommend requests 7-10 (Town Computers, Playscape, Parking Lot Repaving Phase 4, and Parking Lot Repaving Phase 3). Felix Ramos seconded the motion. Discussion: There was discussion about the allowance for the Town Hall Roof. Rick Ives decided to remove the allowance due to lack of information and cost of repair. Rick made motion to amend his motion to remove the allowance for the Town Hall Roof (#6); this makes the motion to strongly recommend 1-5 and recommend 7-10. Felix Ramos seconded the amended motion. Discussion on numbering. No further discussion. Motion passed 7-0.
 - Joseph Voccio will present the requests to the Board of Finance on April 23, 2018.

5) Other Business:

- **a) Update on Prior Capital Requests:** Joseph Voccio decided to table the item due to the late time. Felix Ramos asked if the school's roofs were completed. Rick Ives and Joseph Voccio said that all the roofs are done at the school.
- Andrew Dionne said that the Board of Finance sporadically receives Capital reports and would like to receive more reports. Rick Ives replied that reports will be made. Joseph Voccio would like to provide the Committee with reports to show them how the Capital projects advance.

6) Public Comment:

- Sandra Brodeur asked why the Committee prioritized the fire truck first in the ranking, other than the reason that it needs to be replaced based on age. She mentioned that she

has not heard much about repairs and that routine maintenance is not being done, like replacing tires. Felix Ramos said that the value to the Town makes the Pumper Truck a high priority because it is a smaller truck, increases efficacy, and consolidates because two trucks are being removed. Rick Ives said that there were repairs of packing the pump, the truck was not driven correctly, and it has reached its age.

- Sandra Brodeur also suggested asking the parents for their input of what they would like in the playscape; it might help to soften the loss. Michael Gaudreau replied that it was done four years ago and that Bucky Lohbusch will be meeting with the company on Monday. Bucky Lohbusch said that they have been taking pieces off and fixing as it breaks, but it needs to be replaced now. He also said that if there is opposition, mention that it would be hopefully replaced next year and use this time to fundraise to help offset the cost to Capital. Aimee Genna mentioned the domino effect of taking out Prince Hill to the extra wear and tear on the school's playground.

7) **Adjournment:** Rick Ives made a motion to adjourn the meeting at 8:45pm. Andrew Dionne seconded the motion. No discussion. Motion passed.

Sincerely Submitted,
April Lamothe
Recording Secretary

Summary of Capital Requests:

- East Brooklyn Fire Company, Pumper Truck: \$276,000
- General Government requests:
 - ~~Health Department Entrance: \$8,000 (Removed)~~
 - Replace Town Computers (12): \$17,274
 - Community Center Roof: \$28,000
 - Leaf Vacuum/Shredder: \$12,200
 - Town Hall Roof: ~~\$20,000~~ (Allowance Removed)
- Board of Education
 - ~~Asbestos Remediation: \$316,015~~ (Moved until next fiscal year)
 - Technology and Software: \$167,116
 - Parking Lot Repaving Phase 1 Middle School (gym side) parking lot and entrance: \$57,500
 - Parking Lot Repaving Phase 3 Middle School front parking lot and road: \$63,500
 - Parking Lot Repaving Phase 4 Rose Parking Lot: \$39,950
- Parks and Recreation, Playscape: \$75,000

Ranking:

Strongly Recommend

- 1) Pumper Truck
- 2) Technology and Software
- 3) Community Center Roof
- 4) Leaf Vacuum/Shredder
- 5) Parking Lot Repaving Phase 1
- 6) Town Hall Roof

Recommend

- 7) Town Computers
- 8) Playscape
- 9) Parking Lot Repaving Phase 4
- 10) Parking Lot Repaving Phase 3