

**Board of Selectmen
Regular Meeting Minutes
Thursday, May 26th, 2022
4:00pm via Zoom &
Clifford B. Green Memorial Center**

**Present: Austin Tanner, Lou Brodeur, Joe Voccio and Sara Deshaies, substitute Recording Secretary
Also Present: Jana Roberson and Sandy Brodeur**

1. Call to Order – A.Tanner called the meeting to order at 4:03pm Austin
2. Approval of Minutes from May 12, 2022 – L. Brodeur made a motion to accept the minutes as presented. A. Tanner seconded. No discussion. Motion passed 2-0 (J. Voccio arrived at 4:07pm).
3. Public Comment – None.
4. Resolutions – A. Tanner made a motion to add resolutions to the agenda. L. Brodeur seconded. Motion passed 2-0 (J. Voccio arrived at 4:07pm)
 - a. Section 1: Resolution recommending an appropriation of \$315,715 for the 2022-2023 Capital Funding Program – A. Tanner made a motion to resolve the recommendation that the Town of Brooklyn appropriate \$315,715 for the costs of the 2022-2023 Capital Funding Program, consisting of the following:
 - i. Mortlake Fire Company – replacement of openers of overhead doors at Canterbury Road - \$27,000
 - ii. Mortlake Fire Company – Battery operated Hurst Tools - \$58,400
 - iii. Resurfacing of basketball courts - \$27,000
 - iv. New pickup truck with plow - \$63,315
 - v. New loader tractor with backhoe - \$140,000Section 2: The appropriation may be expended for construction costs and materials, equipment, purchase costs, legal fees, financing costs, and other costs related to the projects. The appropriation shall include any federal, state or other grants-in-aid received for the projects. The amount authorized to be expended for each purpose shall not exceed the amount set forth opposite each purpose, provided that the Board of Selectmen may, after approval of the Board of Finance, transfer unexpended funds among purposes, so long as the total appropriation is not increased. The Board of Selectmen may reduce the scope of any project if funds are insufficient to complete the entire project, and the entire appropriation may be spent on the reduced project. A, Tanner made a motion to accept the resolution. L. Brodeur seconded. No discussion. Motion passed 2-0 (J. Voccio arrived at 4:07pm).
 - b. Resolution to approve 2022-2023 Capital Funding Program – Resolution for the Annual Town Meeting – Whereas the Board of Selectmen has recommended that the Town of Brooklyn appropriate \$315,715 for the costs of the 2022-2023 Capital Funding Program, consisting of various capital projects for the Town.
Section 2: The appropriation may be expended for construction costs and materials, equipment, purchase costs, legal fees, financing costs, and other costs related to the projects. The appropriation shall include any federal, state or other grants-in-aid received for the projects. The amount authorized to be expended for each purpose shall not exceed the amount set forth opposite each purpose, provided that the Board of Selectmen may, after approval of the Board of Finance, transfer unexpended funds among purposes, so long as the total appropriation is not increased. The Board of

Selectmen may reduce the scope of any project if funds are insufficient to complete the entire project, and the entire appropriation may be spent on the reduced project.

Section 3: That the First Selectman, and, if applicable, the Board of Education, is authorized to apply for and accept or reject grants-in-aid for the projects; and the First Selectman is authorized to contract with engineers, architects, contractors and others on behalf of the Town for the projects.

Section 4: That the First Selectman is authorized to execute agreements and other documents on behalf of the Town for the projects; and that the Board of Selectmen, Board of Finance, Treasurer and other Town officials and employees are authorized to take any actions necessary and proper to carry out the projects.

A, Tanner made a motion to accept the resolution. L. Brodeur seconded. Motion passed 3-0.

5. Financials – None. A. Tanner didn't get a report printed out. Amy Jenna's last day was today. Finance Department is a stretched a little thin.
6. Set Date for Town Meeting – June 21st. The electors and those persons eligible to vote in town meetings of the Town of Brooklyn, Connecticut, are hereby warned and notified that the Annual Town Meeting will be held at Brooklyn Middle School Auditorium, 119 Gorman Road, Brooklyn Connecticut, on June 21, 2022 at 7:00pm for the following purposes:
 - Item 1: To choose a moderator for said meeting.
 - Item 2: To hear and act upon the General Town Government Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in the amount of \$6,391,397, as recommended by the Board of Finance.
 - Item 3: To hear and act upon the Board of Education Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in the amount of \$20,540,776, as recommended by the Board of Finance.
 - Item 4: To discuss and vote on a Resolution:
 - a. To appropriate \$315,715 for the costs of the 2022-2023 Capital Funding Program, consisting of various capital projects for the Town; and
 - b. To authorize the First Selectman and, if applicable, the Board of Education, to apply for and accept or reject grants-in-aid for the projects, and to authorize the First Selectman to execute agreements and other documents on behalf of the Town for the projects and the financing of the projects.

A, Tanner made a motion to accept. L. Brodeur seconded. L. Brodeur asked what happens if Board of Finance makes changes. A. Tanner said Board of Selectmen would make another resolution. Motion passed 3-0.
7. Memorial Day – Clergy backed out of opening prayer. A. Tanner asked if anyone knows any clergy, to pass along the need. Luke Landis and Madison Lavalley are doing the readings. No further discussion.
8. Affordable Housing Plan – J. Roberson presented the Affordable Housing Plan. She pointed to a correction on Page 19. Jana contacted NECCOG regarding Individual Housing Gap Analysis, specifically Renter Occupied Units in price range now have correct numbers. She stated that the Housing Gap Analysis tries to compare income levels with housing that's affordable for those incomes. It identifies gaps. This Plan is a culmination of a long-term project. She worked with NECCOG to develop it. This is in response to the State mandate in 2017 requiring all towns to develop affordable housing plans. J. Roberson discussed the process. Affordable Housing Plan has recommended strategies. Most are attributed to the Housing Authority or Zoning Commission. There is no mandate to do any of the recommendations in the Plan. The mandate was to develop a plan and adopt it. It will be in the Plan of Conservation and Development.

J. Voccio made a motion to adopt, L. Brodeur seconded. Joe asked if there is a schedule for updating. Jana stated the statute is every 5 years but can be more frequent. J. Voccio would like some inclusionary zoning to get back to the 10% of affordable housing. The community needs a defense from poorly developed affordable housing. Motion passed 3-0.

9. Community Investment Fund – Brooklyn is eligible, the Town hasn't applied in the past. It's for community development. L. Brodeur would like to recommend a sidewalk project on 169 as a safety project. Water line may fall into it as well. River bridge on Day Street would be another. A. Tanner wants to talk to Syl Pauly, engineer. July 24th is the deadline to apply. A. Tanner stated the parameters are specific and will be reviewed. L. Brodeur stated that Putnam recently did a sidewalk project and may be able to provide a cost amount. L. Brodeur asked about the generator for the Green Building. A. Tanner said it is with the State. More discussion was had about possible projects. A. Tanner stated he welcomes any ideas for use of this Fund.
10. Approval of Bills – L. Brodeur made a motion to approve Voucher #1507, dated 5/26/22 in the amount \$95,982.48. J. Voccio seconded. Some discussion took place on Family Fun Day going over budget. Motion passed 3-0.
11. Public Comment – S. Brodeur stated that she has A. Tanner's daughter searching for the shrubs she wants for the Community Center. A. Tanner asked S. Brodeur if she got anywhere with the grants. She stated that one would have to be licensed to apply. J. Voccio asked S. Brodeur the name of the bushes she's looking for. She has it written down but not off the top of her head.
12. Other business – A. Tanner sent out inquiries for a new finance director. J. Voccio asked who else left. A. Tanner stated no one else left but the department is transitioning a bit. L. Brodeur stated that while the brooks are low, maintenance to the bridges should take place. A. Tanner said that he thought that was done last year. L. Brodeur stated it got pushed off. A. Tanner asked if ARPA funds could apply. L. Brodeur asked when the ARPA fund meeting is. A. Tanner stated it is at the end of June. L. Brodeur stated it would be a good idea to set some criteria ahead of time. A. Tanner stated he doesn't disagree, but it would probably depend on the applications received. J. Voccio stated it would be a good idea to make sure that whoever gets the funding should be able to track to report where the money is going. More discussion took place on what types of projects should be considered.
13. Adjournment – L. Brodeur made a motion to adjourn. J. Voccio seconded. Motion passed 3-0. Meeting adjourned at 4:54pm.

Respectfully Submitted,

Sara Deshaies,
Substitute Recording Secretary